

TO SEARCH FOR AVAILABILITY OF CLASSES: No need to Login – **Anyone** can access

Step 1: Click on the **Students** option

Step 2: Click on **Search for Sections** under **Registration** section

Step 3: Select the **Term** from drop down menu

Step 4: Select the **Subject** from drop down menu

Step 5: Ignore **Course Level** – leave this blank

Step 6: Type in the **Course Number** (just the last 3 numbers)

Step 7: If you are looking for a particular **Section** i.e. “M2” or “03” type that section in; If you want to see all sections, leave the section number blank and all sections being offered will appear.

Subjects	Course Levels	Course Number	Section
English		111	05

Step 8: Click on Submit

The results of your request will post. Check the Availability/Capacity/Waitlist column to see if there are seats available. If there is a positive number in the first position, that is how many seats are available.

For example, when the availability of the class is 5/22/0, there are 5 seats still available; you may register for the course.

When the **Status** states:

Open – the class is open; there are seats available

Closed – the class is currently filled; student can go on the waiting list

Waitlisted - the class is currently filled; student can go on the waiting list

Waitlist full - the class is currently filled; the waiting list is currently filled – no new names will be added

In the example above the class is filled, there are no seats currently available. There are already 4 people on the waiting list. You could add yourself to the waiting list.

Course sections not available to all students include sections with the following designations:

C or P – Combined or Paired classes, students must register for the additional course(s) that are paired or combined with this course – please see the Credit Course Booklet for details.

H- Honors courses only available to students in the Honors program.

N- NSTAR courses only available to students already accepted into the NSTAR program (not available for students planning to apply or waiting to hear about acceptance).

DP, AP – Departmental Placement – not a course available to students.

VV; ST; AH – Special grant programs not open to the general public