

SUMMER 2008

BUNKER HILL COMMUNITY COLLEGE

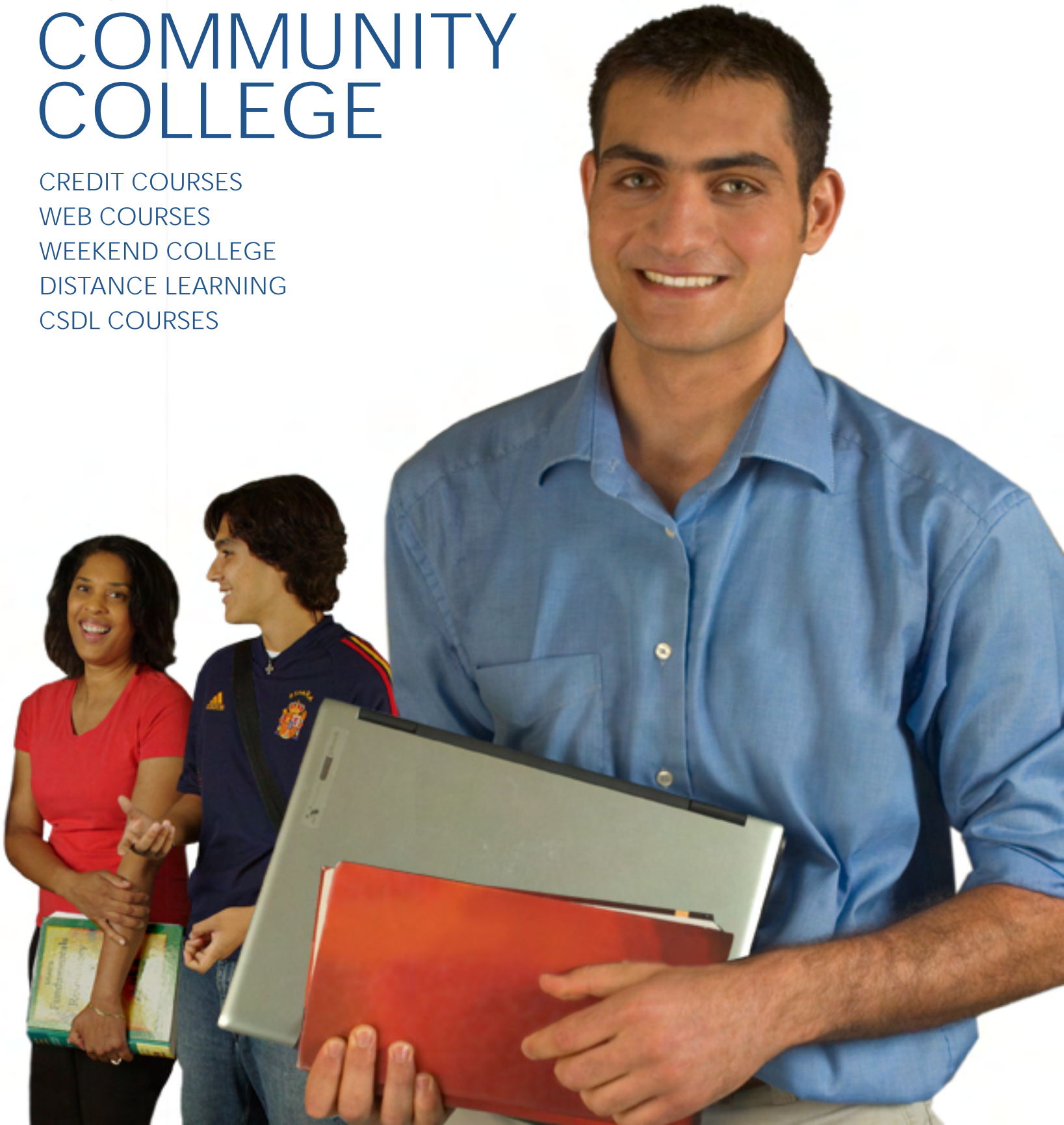
CREDIT COURSES

WEB COURSES

WEEKEND COLLEGE

DISTANCE LEARNING

CSDL COURSES



Steps for Enrollment

Follow the steps that apply to you

I am a new student and want to enroll in a degree or certificate program.

FOLLOW STEPS

a f g h i

I want to transfer to BHCC from another college.

FOLLOW STEPS

a b f g h i

I am an international student and I want to attend BHCC.

FOLLOW STEPS

c l e g h i

I used to be a student at BHCC and I want to reapply.

FOLLOW STEPS

d f g h i

I am not seeking a degree – I just want to take classes.

FOLLOW STEPS

j k h i

I want to take a Community Education (non-credit) class.

FOLLOW STEPS

m n

a Complete an application and submit it to the Admissions Office along with a copy of your high school diploma, transcript if a graduation date is recorded on it, or GED. Original documents may be requested. If documents are not in English, an official translation must be attached. A \$10 application fee for in-state residents or a \$35 application fee for out-of-state residents is required. If you are claiming entitlement to in-state tuition, submit an Application for Massachusetts In-State Tuition Rates with the appropriate documentation. Some programs have additional admission requirements and a selective admissions process. For more information, call the Admissions Office at 617-228-3398.

b Submit Official undergraduate transcripts from previous college(s) to the Admissions Office for evaluation of transfer credits. Credit may be awarded for courses completed successfully at other regionally accredited colleges if the courses are comparable to those offered within the BHCC curriculum. Credits earned at colleges which follow a quarter semester system will be converted to semester-hour equivalents resulting in an adjustment in the number of credits transferred. The College may accept a maximum of 45 credits toward the BHCC associate degree. Some programs have additional admission requirements and a selective admissions process. For more information, call the Admissions Office at 617-228-3398.

c Fill out an application and submit your application to the International Center. Attach an official copy of a high school diploma or GED certification, your paper-based TOEFL with a score of at least 423 or your computer-based TOEFL with a score of at least 113 or your Internet-based TOEFL with a total score of at least 38 and a minimum writing score of 15 and a \$35 application fee (U.S. dollars). Students with TOEFL scores of at least 500 on the paper-based test, 173 on the computer-based test or 60 on the Internet-based test are exempt from taking English as a Second Language (ESL) classes. Students with TOEFL scores below 500 on the paper-based test, 173 on the computer-based test or 60 on the Internet-based test will be placed into Academic ESL classes. All documents must be original or certified copies. If documents are not in English, an official translation must be attached.

d If you have been away from the college for two consecutive semesters (excluding summer sessions) due to an interruption of attendance, or if you were suspended from the College for one

semester, or you have graduated from a degree or certificate program, you need to reapply to the College. Complete an application and submit it to the Admissions Office. If you have been away from the College for two or more semesters, you must submit a copy of your high school diploma, transcript if a graduation date is recorded on it, or GED. Original documents may be requested. If documents are not in English, an official translation must be attached. If you attended another college while away from BHCC, submit official copies of your transcripts to the Admissions Office for evaluation of transfer credit. Some programs have additional admission requirements and a selective admissions process. For more information, call the Admissions Office at 617-228-3398.

e Computerized Placement Tests (CPTs) in reading, mathematics and English are required for students with a TOEFL score of at least 500 on the paper-based TOEFL or 173 on the computer-based TOEFL or 60 on the Internet-based TOEFL. Students who score below these thresholds must take the LOEP in English as a Second Language. Call the Assessment Center at 617-228-2468 or go to room B118, Charlestown Campus, to get information about the test. If you have completed a mathematics or English course with a grade of C or higher at an accredited institution, you may be eligible for exemption from testing. Submit a copy of your transcript or grade report, in a sealed envelope, to the Admissions Office, room B202.

f Computerized Placement Tests (CPTs) in reading, mathematics, and English are required. Drop by the Assessment Center in room B118 for walk-in testing. If you have completed a mathematics or English course at an accredited institution, you may be eligible for exemption from testing. Submit a copy of your transcript or grade report to the Admissions Office, B202.

g Visit the Advising Center to meet with an advisor to register for classes. No appointment is necessary.

h Submit immunization documentation. If you are registering for full-time or are in a health career program, you must present evidence of immunity to measles, mumps, rubella, diphtheria, tetanus and three doses of hepatitis B vaccine. Students in health career programs must also present evidence of immunity to varicella and Mantoux testing for

tuberculosis. Immunization documentation must be received by the Enrollment Services Center within 30 days from the date of registration. The immunization record becomes part of the student's permanent file and therefore cannot be copied, transferred, or returned.

i Pay tuition and fees. Payment is at the time of registration. You may pay by cash, check, money order, American Express, VISA, MasterCard or Discover.

j If you plan on enrolling in a math, reading, or English course (or a course with a math, reading, or English prerequisite) you must take the Computerized Placement Tests (CPTs) before registering for classes. Drop by the Assessment Center in Room B118 for walk-in testing. If you have completed a mathematics or English course at an accredited institution, you may be eligible for exemption from testing. Submit a copy of your transcript or grade report to the Admissions Office, B202.

k If you are claiming entitlement to in-state tuition, submit an Application for Massachusetts In-State Tuition Rates form with appropriate documentation. Review the current course schedule and select the classes you are interested in taking. Visit the Enrollment Services Center to register for classes.

l Complete the I-20 application form if you plan to attend BHCC on a student (F-1) visa. Submit an affidavit of support or a notarized letter from your sponsor stating that the sponsor will be responsible for your educational and living expenses for the duration of your studies at BHCC. Also, submit an official bank statement showing sufficient funds to cover total educational and living expenses for one year. This amount must be a minimum of \$18,600 U.S. dollars. This statement must be dated within 30 days of your I-20 application. You will need another affidavit to present to the U.S. Embassy or Consulate.

m Non-credit courses are offered by the Community Education Office, room M107. You may register for classes in person, by mail, phone, or fax. If registering by mail, phone, or fax, include your credit card information. Please call the Community Education Office for further information at 617-228-2462 or 617-228-2485. Hours of operation are Monday - Friday, 9:00 a.m. - 5:00 p.m.

n Payment is due at the time of registration. If you are registering in person, you may pay by cash, check, money order, American Express, VISA, MasterCard or Discover.

Registration for Summer 2008 Courses Begins on April 1, 2008

Continuous walk-in registration will take place at the Enrollment Services Center, located in the main lobby of B-Building on the Charlestown Campus, and at the Enrollment Office on the Chelsea Campus on the following days and times:

Mondays - Wednesdays: 8:30 a.m.-7:00 p.m.

Thursdays: 11:00 a.m.-7:00 p.m.

Fridays: 8:30 a.m.-4:00 p.m.

Students may register for non-credit courses throughout the semester. Students who meet the criteria listed on the registration form found on the inside back cover of this publication may mail or fax their registration (Phone in registration available for non-credit only). A confirmation will be mailed within 10 days. Please make sure that you have listed your correct information on registration materials. If you do not receive confirmation, please contact the Community Education Office at 617-228-2462.

Summer 2008 Session Dates

Session I	June 2 - July 10
Bridge Session	June 2 - July 24
Academic ESL Session	June 2 - July 31
Session II	July 14 - August 21
Home Studies & Web Courses	June 2 - August 22
CSDL Courses	June 2 - August 21

Summer 2008 Registration Deadlines

Last day to register by mail or fax for Session I, Bridge and ESL courses	May 15
Last day to register for Session I, Bridge, ESL & Web courses	May 30
Session I, Bridge and ESL schedule adjustment (add/drop) deadline	June 4
Last day to register by mail or fax for Session II	June 26
Last day to register for Session II credit courses	July 11
Session II schedule adjustment (add/drop) deadline	July 11
Registered students only - A student may not add a course that has already met.	
Last day to register for Home Studies & CSDL and courses	July 17

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Summer 2008 Academic Calendar



Session I, Bridge and Academic ESL:

Last day to register by mail or fax for Session I, Bridge and ESL credit courses..... **May 15**

Last day to register for Session I, Bridge, ESL and Web courses**May 30**

Session I, Bridge and ESL credit courses begin..... **June 2**

Session I, Bridge and ESL schedule adjustment deadline..... **June 4**

Registered students only - A student may not add a course that has already met.

Bunker Hill Day observed – no classes..... **June 17**

Last day to withdraw from Session I **June 25**

Independence Day - no classes.....**July 4**

Last day to withdraw from Bridge Session **July 3**

Last day to withdraw from ESL credit courses..... **July 9**

Session I credit courses end **July 10**

Last day to register for CSDL & Home Studies courses **July 17**

Bridge Session credit courses end **July 24**

Academic ESL Session credit courses end..... **July 31**

Last day to withdraw from Home Studies, Web & CSDL Courses..... **July 30**

Session II:

Last day to register by mail or fax for Session II credit courses **June 26**

Last day to register for Session II credit courses **July 11**

Session II credit courses begin..... **July 14**

Session II schedule adjustment deadline **July 11**

Registered students only - A student may not add a course that has already met.

Last day to withdraw from Session II credit courses **August 6**

Session II credit courses end **August 21**

Summer 2008 Sessions DATES AT-A-GLANCE

**SESSION I:
JUNE 2 – JULY 10**

**BRIDGE SESSION:
JUNE 2 – JULY 24**

**ACADEMIC ESL SESSION:
JUNE 2 – JULY 31**

**SESSION II:
JULY 14 – AUGUST 21**

**HOME STUDIES (ES) &
WEB (WB)
JUNE 2 – AUGUST 22**

**CSDL (LC) COURSES
JUNE 2 – AUGUST 21**

While every effort has been made to ensure accuracy, the college reserves the right to make changes at any time with respect to course offerings, instructors, course locations and times, services provided, cost of attendance, or any other subject addressed in this publication. BHCC is accredited by the New England Association of Schools and Colleges, Commission on Institutions of Higher Education.

Bunker Hill Community College is an affirmative action/equal opportunity employer and does not discriminate on the basis of race, color, religion, national origin, age, sex, sexual orientation or disability status in its education programs or in admission to, access to, treatment in or employment in its programs or activities as required by Title VI, Civil Rights Act of 1964; Title IX Education Amendments of 1972; and Section 504 Rehabilitation Act of 1973 and regulations promulgated thereunder; 34 C.F.R Part 100 (Title VI), Part 104 (Section 504). All inquiries concerning application of the above should be directed to the college's Affirmative Action Officer, Pelonomi Khumoetsile-Taylor, who is also the Title IX and Section 504 Coordinator.

Tuition & Fees

All students (except those taking health courses), whether they study during the day, evening, or both, will be charged the same amount per credit. Registering for the summer sessions require payment at the time of registration. Payment plans are not available for summer sessions. The cost of tuition and fees listed in this publication are subject to change.

Massachusetts Residents (MA) **\$112/credit**

Per credit: \$24 Tuition/\$83 College fees/\$5 Technology fee.

To qualify for Massachusetts tuition rate, complete In-state tuition forms on page 27-28.

Non-Massachusetts Residents & International Students . . . **\$318/credit**

Per credit: \$230 Tuition/\$83 College fees/\$5 Technology fee.

The New England Regional Student Program **\$124/credit**

Per credit: \$36 Tuition/\$83 College fees/\$5 Technology fee.

Available to students from RI, CT, NH, ME, & VT that are approved by the New England Board of Higher Education

Other Charges

Health Course Fee **\$35/credit**

Returned Check Fee **\$25**

Stop Payment/Reissue Check Fee **\$20**

Liability Insurance Fee **\$15**

Parking Permit Fee **\$30**

Session I and Bridge Session permits on sale beginning June 6, Session II permits on sale beginning July 18 at the Student Payment Office.

BHCC OneCard Replacement Fee **\$15**

Billing & Refund Policies

Students who have any outstanding financial obligations to the College will not be permitted to register. Delinquent accounts must be paid in full. Unpaid balances will be referred for state intercept and to a collections agency. This means that your state income taxes will be intercepted and you will not receive your state refund. Furthermore, additional fees will be assessed and can be as much as 33% of the balance due.

Payment is due at the time of registration. Students may pay by cash, personal check, money order, American Express, Discover, MasterCard and VISA. Failure to pay will result in the dropping of your courses at the close of business (7:00 p.m.) on the day of registration.

Students registering on the web **must pay in full** at the time of registration or have made prior arrangements with the Student Payment Office. If you do not pay, your courses will be dropped at any time after you have completed your registration. For example, if you register via the web at 1:00 a.m. and do not pay immediately following registration, you will be dropped anytime after 1:00 a.m. Please note: Students should check their academic and financial record before logging out to ensure that the registration and payment were recorded; click on Account Summary or Account Summary by Term to view your financial account and then click on My Class Schedule to view your academic record.

To facilitate ease and to ensure prompt payments, BHCC offers several methods to pay your bill. You may pay online at <http://onlineservices.bhcc.mass.edu>. (click

on students), by phone by dialing 1-866-519-0785 or by mail to P.O. Box 846051 Boston, MA 02284-6051. You may also use the express drop box located outside the Student Payment Office Window at B219 for check and credit card payments using the envelopes provided. If paying by cash, you must pay in person at Room B219. Please note: Because payment is due at the time of registration for web registrants, students registering via the web that want to pay by phone or by mail must make their payment a few days before registering to ensure that the payment is received.

Students may also submit a third party document or purchase order from an employer, etc. which allows the College to bill that party directly with no restrictions. Documentation must be presented at the time of registration with the exception of students registering on the web; web registrants will need to present the third party information prior to registration to make sure your method of payment is recorded on your financial account or you may be dropped for non-payment.

Failure to meet your financial obligation by making payment arrangements, paying in full or completing your financial aid package will result in the dropping of your course(s). Students that adjust their schedule (including adding a waitlisted course), must make full payment or make payment arrangements at the time of the adjustment. Failure to do so will result in the dropping of the added or waitlisted course. For example, if you registered and paid for 2 courses and either add a course or receive a call that a seat is available in a course for which you are wait listed, your registration now includes 3 courses. If you do not pay for that added or waitlisted course immediately following registration, you will be dropped from that course. If you were to add 2 courses and made a partial payment that covered the cost of one of them, you will be dropped from the most recent course added.

Students may drop (cancel) a credit course and receive a 100% refund within the schedule adjustment period. Lack of attendance in a course does not constitute a drop. Students who register for a course and subsequently decide not to attend class are responsible for officially dropping the course prior to the end of the schedule adjustment period by completing a schedule adjustment form at the Enrollment Services Center.

- Session I, Bridge, and Academic ESL Sessions 100% tuition and fees will be refunded through June 4.
No refunds after June 4.
- Session II 100% tuition and fees will be refunded through July 16.
No refunds after July 16.
- For Home Study (ES) and Center for Self-Directed Learning courses (LC) 100% tuition and fees will be refunded if course is dropped (cancelled) during the scheduled adjustment period for Session I (June 6) or if registered after scheduled adjustment, within five (5) working days from the date of registration.
- For Community Education courses (non-credit) 100% refund within two (2) working days prior to the start of the class.
- NO refunds issued after the specified schedule adjustment period.

Immunization Requirement

Massachusetts General Laws, Chapter 76, section 15C, requires that all full-time (12 or more credits) and all students in health career programs (full and part-time) present evidence of immunity to measles, mumps, rubella, diphtheria,

tetanus and three doses of Hepatitis B vaccine. Students in the health career programs must also present evidence of immunity to Varicella and Mantoux testing for Tuberculosis. For measles, mumps, rubella and Hepatitis B, serologic proof of immunity will be acceptable.

Students who fail to present the required information within 30 days from the date of registration will not be allowed to register for subsequent semesters or receive final grades until the immunization form is received by the Enrollment Services Center. Immunization forms become part of the student's permanent file and therefore cannot be copied, transferred, or returned.

Residency Requirement

All students registering for credit courses at BHCC, who are claiming entitlement to in-state tuition privileges, must complete an Application for Massachusetts In-State Tuition Rates form, meet the residency requirements, and show proof of residing in the state of Massachusetts for a period of six (6) months prior to the first day of class. For application and requirements, please see page 27 of this publication.

Registration Information

Auditing a Course

Students who wish to audit a course must obtain permission from the Registrar or the Assistant Registrar. Students planning to audit a course must indicate their intention at the time of registration and are required to pay full tuition and fees.

Developmental Courses

Courses with numbers below 100 are considered developmental, not college-level. Only college-level courses count toward an associate degree or certificate.

Assessment and Placement Tests

All students being admitted to a degree or certificate program, planning to take mathematics or English courses or a course with a mathematics, English, or reading prerequisite must complete the Computerized Placement Tests (CPTs) unless they have successfully completed courses in these subjects at BHCC or another accredited institution. Those who have taken mathematics or English at another institution must bring in or fax in a copy of their transcript. Testing is available at both the Charlestown and Chelsea Campuses. For more information about scheduling the Computerized Placement Tests, please contact the Assessment Center at 617-228-2468 on the Charlestown Campus or 617-228-2101 on the Chelsea Campus.

Course Prerequisites

Some courses require that students meet certain conditions prior to registering, known as prerequisites. Prerequisites include the following:

- Completion of lower-level courses with a passing grade.
- Completion of Computerized Placement Tests (CPTs).
- Admission to a specific program of study.

Students must bring proof of course completion from another college or university at the time of registration.

Financial Aid Policy for Adding Courses

If you intend to take "late start" courses in Summer Session I and/or Session II (for example, mini-session courses, independent arranged courses etc.), home study courses, and/or CSDL courses, registration MUST be completed by the last day of the add/drop period for the specific Summer Session in which you intend to enroll.

For further information concerning financial aid eligibility, please contact the Financial Aid Office at 617-228-2275 or drop by Room B213.

Registration Options

You may register for classes at BHCC by mail or fax and if you meet the eligibility requirements, the web. Online registration is a convenient and simple way of registering for your classes. Register from home, a friend's house, from a PC in our main lobby, anywhere that you have access to the Internet. Phone registration is available through the Community Education Office for non-credit courses.

Mail-in

Students registering by mail must complete the registration form on the inside back cover of this publication and mail it with required documentation and full tuition payment to:

Mail-in Registration
Enrollment Services Center
Bunker Hill Community College
250 New Rutherford Avenue
Boston, MA 02129-2925

A confirmation will be mailed to you.

Fax-in

Students registering by fax must complete the registration form on the inside back cover of this publication and fax the form with required documentation and full tuition payment information to 617-228-2082. A confirmation will be mailed to you. For online classes, fax the form with required documentation and full tuition payment information to 617-228-3326.

Web

Students that have accumulated a minimum of 12 BHCC credits, are maintaining a grade point average (GPA) of at least 2.0, and are in good academic standing may be eligible to register online. Visit the college's online services at onlineservices.bhcc.edu and follow the instructions.

Please direct questions concerning registration to the Enrollment Services Center

Credit Course Guarantee

Bunker Hill Community College is committed to running all courses that take place in Charlestown as listed in this publication. However, on rare occasions a course may have to be cancelled for unforeseen reasons or extremely low enrollment.

If this action is necessary, we guarantee you will be called by the Academic Dean of the appropriate division who will provide you with an alternative section, course, or equivalent accommodation that is convenient for you.

Accounting

Session I

ACC-101 Principles of Accounting I 3 credits

After a brief consideration of the meaning and purpose of accounting, this course explores the basic statements of an accounting system: the balance sheet, the income statement and the statement of owner's equity. Students will examine the accounting cycle with an emphasis on the methods of accumulating and summarizing data generated by business transactions. Students will apply their manual accounting skills to an automated accounting system using general ledger software. Areas of concentration will include adjusting entries, closing process, inventory analysis, merchandising transactions; cash control procedures, receivables, and payables.

A1	LEC	M,W 9:00 a.m.-12:35 p.m.	B135A	P Rivers
C1	LEC	M,W 5:30 p.m.-9:05 p.m.	D120	L Greene
LC	SLF	Arrange Hours CSDL	E235	A Kalokoh
Class meets 06/02/08-08/21/08				
WB	WEB	For username and password, go to www.bhcc.mass.edu/mycourseaccess .		P Rivers
Class meets 06/02/08-08/22/08				

ACC-102 Principles of Accounting II 3 credits

This course will expand upon the basic concepts and theories that students learned in the Principles of Accounting I course. Students will be expected to apply their knowledge in a managerial decision-making mode. Areas studied include, but not limited to, the following: examine long-term assets and liabilities; financial statement analysis; transactions unique to the corporate business structure; bonds payable; planning and controlling using master budgets and cost behavior recognition utilizing cost-volume analysis as well as gaining exposure to accounting for manufacturers. Prerequisite: Principles of Accounting I (ACC101).

LC	SLF	Arrange Hours CSDL	E235	A Kalokoh
Class meets 06/02/08-08/21/08				
WB	WEB	For username and password, go to www.bhcc.mass.edu/mycourseaccess .		P Rivers
Class meets 06/02/08-08/22/08				

ACC-105 Accounting Information Systems 3 credits

This course introduces students to Accounting Information Systems. The course focuses upon integrated systems, set up, and applications. The modules covered will include, among other topics; general ledger, report writing, invoicing, purchasing, accounts receivable, accounts payable, cash receipts, cash disbursements, and payroll and spreadsheet applications. Prerequisites: Principles of Accounting I (ACC101), Writing Skills II (ENG095), and Reading Skills II (RDG095).

WB	WEB	For username and password, go to www.bhcc.mass.edu/mycourseaccess .		P Rivers
Class meets 06/02/08-08/22/08				

ACC-111 Investments 3 credits

Students will be introduced to the dynamic world of investing by evaluating strategies endorsed by many of the pioneers within the investment industry. A major objective of the course will be to analyze techniques to successfully manage risk and achieve high returns. An in-depth examination of key economic reports will enable students to prepare a balanced portfolio of investments. Students will be exposed to the following investment vehicles; cash equivalents, bonds, mutual funds, stocks, real estate, and leveraging with options and futures.

WB	WEB	For username and password, go to www.bhcc.mass.edu/mycourseaccess .		P Rivers
Class meets 06/02/08-08/22/08				

ACC-112 Personal Finance 3 credits

An overview of personal financial planning, this course covers the following topics: the intelligent use of consumer credit, budgets, banking, the time value of money, investments, insurance, retirement, and other long-term planning and their tax ramifications. It is intended for students at all levels and for all programs of study.

WB	WEB	For username and password, go to www.bhcc.mass.edu/mycourseaccess .		L Pennel
Class meets 06/02/08-08/22/08				

ACC-201 Intermediate Accounting I 3 credits

This course covers, in detail, financial accounting and generally accepted accounting principles. After a review of the accounting cycle, issues in revenue recognition and the time value of money are discussed. The four main financial statements are studied. Specific

accounting issues pertaining to various current assets are covered. Prerequisite: Principles of Accounting II (ACC102).

WB	WEB	For username and password, go to www.bhcc.mass.edu/mycourseaccess .		C Silvestri
Class meets 06/02/08-08/22/08				

ACC-202 Intermediate Accounting II 3 credits

A continuation of Intermediate Accounting I (ACC101), this course discusses accounting problems for long-term assets, current and long term liabilities. Issues in investments, leases, employee compensation, and taxes are covered. Accounting for shareholder equity and earnings per share are covered. The preparation of the Statement of Cash flow is studied. Prerequisite: Intermediate Accounting I (ACC201).

WB	WEB	For username and password, go to www.bhcc.mass.edu/mycourseaccess .		
Class meets 06/02/08-08/22/08				

ACC-210 Financial Management 3 credits

This course uses the tools of financial analysis such as ratios, budgets, forecasting techniques, present value concepts, and cash flow. The course also explores short, intermediate, and long-term sources and uses of cash. Prerequisite: Principles of Accounting II (ACC102).

WB	WEB	For username and password, go to www.bhcc.mass.edu/mycourseaccess .		
Class meets 06/02/08-08/22/08				

Session II

ACC-102 Principles of Accounting II 3 credits

This course will expand upon the basic concepts and theory that students learned in the Principles of Accounting I course. Students will be expected to apply their knowledge in a managerial decision-making mode. Areas studied include, but not limited to, the following: examine long-term assets and liabilities; financial statement analysis; transactions unique to the corporate business structure; bonds payable; planning and controlling using master budgets and cost behavior recognition utilizing cost-volume analysis as well as gaining exposure to accounting for manufacturers. Prerequisite: Principles of Accounting I (ACC101).

B1	LEC	M,W 9:00 a.m.-12:35 p.m.	B108	M Doucette
J1	LEC	M,W 5:30 p.m.-9:05 p.m.	B108	D Cummings

Allied Health

Session I

AHE-201 Advanced Clinical Skills 3 credits

This course covers advanced theory and skills for the patient care assistant and medical assistant. Students are cross-trained in EKG and Phlebotomy. Prerequisite: Patient Care Skills (AHE111) or Medical Assisting Skills (AHE112).

A1	LEC	8:30 a.m.-10:30 a.m.	B329	D Latina
Days to be arranged				
Class meets 5/21/08-6/20/08				
A2	LEC	11:00 a.m.-1:00 p.m.	B329	D Latina
Days to be arranged				
Class meets 5/21/08-6/20/08				

AHE-204 Patient Care Technician 3 credits

This course consists of a clinical practicum at local health care facilities. Students keep a daily journal and complete a work portfolio. Additional expenses may include supplies, equipment, and/or uniforms. Prerequisite: Patient Care Skills (AHE111). Corequisite: Advanced Clinical Skills (AHE201).

A1	CLIN	Days and Times to be arranged	TBA	B Butler
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AHE-205 Practicum/Medical Asst 3 credits

This course consists of a clinical practicum at local health care facilities. Students keep a daily journal and complete a work portfolio. Additional expenses may include supplies, equipment, and/or uniforms. Prerequisite: Medical Assisting Skills (AHE112). Corequisite: Advanced Clinical Skills (AHE201).

A1	CLIN	Days and Times to be arranged	TBA	B Butler
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AHE-209 Practicum Seminar for Allied Health 1 credit

This seminar is an inter-disciplinary course that provides a broad overview of the medical workplace. Taken concurrently with an Allied Health Practicum it includes discussions of the internship experience, employment opportunities, as well as job search skills. Corequisite: Practicum Patient Care Assistant (AHE204) or Practicum Medical

Assistant (AHE205) or Practicum Phlebotomy Technician (AHE206) or Practicum Laboratory Assistant (AHE207).

A1	LEC	Days and Times to be arranged	TBA	B Butler
A2	LEC	Days and Times to be arranged	TBA	B Butler
54	LEC	Days and Times to be arranged	TBA	E Schwab
55	LEC	Days and Times to be arranged	TBA	E Schwab

Business

Session I

BUS-101 Introduction to Business 3 credits

This course is a survey of the purpose, role, and responsibility of business in a capitalistic society, including an introduction to the major areas of business such as: Finance, Management, Economics, and Marketing. This course provides a basic foundation for the student who will specialize in some aspect of business in college, and it also provides the opportunity for non-business majors to learn about the business in which they will someday be both producers and consumers. Note: This is a first semester course and must be taken prior to Principles of Management (MAN111) for students accepted into either the Management or Finance option of the Business Administration program. This course cannot be used for degree credit if Principles of Management (MAN111) is taken first for the aforementioned options.

WB	WEB	For username and password, go to www.bhcc.mass.edu/mycourseaccess .		J McCann
Class meets 06/02/08-08/22/08				

Session II

BUS-201 Business Law I 3 credits

In this introductory study of the law and its application to the individual, students learn to evaluate and analyze legal problems and systems. The course emphasizes business situations. Topics include procedural law, contracts, torts, consumer law, and related areas.

J1	LEC	T,TH 5:30 p.m.-9:05 p.m.	B133	W Roark
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Computers

Session I

CIT-101 Computer Essentials 3 credits

This introductory course is intended for students with little to no computer experience. Students in developmental mathematics, reading and English as well as English as a Second Language (ESL) should consider this for their first computer course. This course starts with an introduction to the Windows environment and covers operating system topics appropriate for beginners, keyboarding, document processing, and productivity skills necessary to function in today's electronic office environment. The course teaches students other skills necessary to use a personal computer as a tool for academic success. Utilizing the college's computer laboratories, students get extensive "hands-on" personal computer experience in MS WORD as well as E-MAIL, INTERNET, and World Wide Web (WWW) access and use. Students emerge from this course with an understanding of essential computer concepts and terminology, use and application of the INTERNET, keyboard proficiency, and a high degree of competence with personal computer hardware and software. All Learners Outcomes and Competencies in this course are approved by the National Workforce Center for Emerging Technologies (NWCET). For additional information and/or a course syllabus contact CITDepartment@bhcc.mass.edu.

A1	LEC	M,W 8:00 a.m.-11:35 a.m.	D117	D Dupolo
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CIT-110 Applications/Concepts 3 credits

(Formerly CIT105 and CMP105) This survey course covers the use and application of modern computer systems. This course includes detailed coverage of fundamental computer concepts, terminology, applications, and theory. Students will get extensive "hands-on" personal computer experience and gain a good working knowledge of MS WINDOWS™ and MS OFFICE™. Upon completion of this course, students will have a grasp of important computer concepts and terminology, an understanding of INTERNET use and applications, a high degree of competence with personal computer hardware and software, as well as an understanding of the effects of information technology on the individual, organizations, and society. All Learner Outcomes and Competencies in this course are approved by the National Workforce Center For Emerging Technologies (NWCET). Students with prior learning experience may "test-out" of this course by contacting

pla@bhcc.mass.edu. Prerequisite: Academic Reading III (ESL098) or completion of Reading Skills II (RDG095) or exemption from reading requirement by placement testing or enrollment in an integrated course. For additional information and/or a course syllabus contact CITDepartment@bhcc.mass.edu.

A1	LEC	M,W 8:00 a.m.-11:35 a.m.	D101	M Puopolo
A2	LEC	T,TH 8:00 a.m.-11:35 a.m.	D101	TBA
C1	LEC	M,W 4:00 p.m.-7:35 p.m.	D101	TBA
C2	LEC	T,TH 5:00 p.m.-8:35 p.m.	D101	TBA
D1	LEC	M,W 9:00 a.m.-12:35 p.m.	206	TBA
Class meets at the Chelsea Campus				
LC	SLF	Arrange Hours CSDL	E235	CSDL Staff
Class meets 06/02/08-08/21/08				
WB	WEB	For username and password, go to www.bhcc.mass.edu/mycourseaccess .		D Puopolo
Class meets 06/02/08-08/22/08				

CIT-112 Information Technology Fundamentals 3 credits

This is a survey course covering major aspects of the Information Technology (IT) industry and provides students with an overview and introduction to the core aspects of Information Technology including Network and Infrastructure Systems, Information Support and Services, Interactive Media and Programming and Software Development. This course focuses on an understanding and appreciation of the duties of information technology professionals and how each IT area related to and interacts with the others. Upon completion of this course students will have the knowledge necessary to make educational choices about continued study in IT as well as understanding of the impact of technology on society and organizations of all types. Students taking this course are expected to have a solid knowledge of basic computer terminology, internet navigation and e-mail, operating system and file management skills. All Skill and Knowledge Statements in this course are published and approved by the Massachusetts Department of Education Vocational Technical Education Frameworks for the Information Technology Services Cluster. These frameworks are published at <http://www.mcte.org/frameworks>. This course is eligible for Massachusetts Tech Prep advanced placement credit. Prerequisite: Reading Skills II (RDG095) or Academic Reading III (ESL098) or exemption from reading requirement by placement testing. For additional information and/or a course syllabus contact CITDepartment@bhcc.mass.edu.

Section Codes & Abbreviations

A1, A2, A5, A6, B1, B2, K1, 54, 55	Charlestown Day
C1, C2, C5, J1, J2, L1	Charlestown Evening
ES	Home Study
LC	Center for Self-Directed Learning
MC	Distance Learning
WB	Web Courses
D1, D5, E1, N1	Chelsea Day
F1, F5, G1, P1	Chelsea Evening
EB	East Boston Health Center
CLIN	Clinical
HYB	Hybrid
LAB	Lab Practicum
LEC	Lecture
SLF	Student determines their own schedule
WEB	Web Based
M	Monday
T	Tuesday
W	Wednesday
TH	Thursday
F	Friday

WB WEB For username and password, go to www.bhcc.mass.edu/mycourseaccess.
Class meets 06/02/08-08/22/08 M Puopolo

CIT-118 Principles of Internet & Information Security 3 credits

(Formerly CIT117 The Internet) This is a course in Internet and Information Security which introduces students to all major areas related to securing both personal and organizational information in the "Internet Age." Beginning with an introduction to physical and electronic security issues, students proceed to explore the legal, ethical and professional issues in information and Internet security. Topics covered include, but are not limited to, identity theft, phishing and other email scams, personal and corporate firewalls, spy ware and virus scanning software, chat rooms, Internet crimes against children, cyber predators, digital computer forensics, wired and wireless home & organization networks, cyber-terrorism, and cyber-vandalism. Students gain practical experience in Internet security considerations through a capstone security project. Taught in the College's hands-on laboratory students will gain an in-depth knowledge of the principles, practices, and in-depth knowledge of the principles, practices, procedures and competencies in the techniques used in securing both personal and organizational information. Prerequisite: Applications/Concepts (CIT110) or Introduction to Computer Science and Object Oriented Programming (CIT120), equivalent experience or permission of the Department Chairperson. For additional information and/or a course syllabus contact CITDepartment@bhcc.mass.edu.

C5 LEC M,W 5:00 p.m.-8:05 p.m. D117 J L'Heureux
WB WEB For username and password, go to www.bhcc.mass.edu/mycourseaccess.
Class meets 06/02/08-08/22/08 D Puopolo

CIT-121 Intro to Computer Forensics 3 credits

This is an introductory course in Computer Forensics. Forensic Computing, Digital Forensics, or Computer Forensics is the name for a newly emerging field of study and practice that incorporates many areas of expertise. Some of these areas have been called network security, intrusion detection, incident response, infrastructure protection, disaster recovery, continuity planning, software engineering, cyber-security, and computer crime investigation. It is an area of practice in public law enforcement at the federal, state and local levels that deals with cyber-crime, cyber-vandalism, cyber-predators, and cyber-terrorism. In the private sector, it deals with critical infrastructure, such as business, hospitals, utilities, transportation, finance, education, and other key institutions. Taught in the College's hands-on laboratory students will gain an in-depth knowledge of the principles, procedures, and techniques used in forensic crime investigation. Prerequisite: Applications/Concepts (CIT110) or equivalent course, equivalent experience or permission of the Instructor.

CSWB HWB M 5:00 p.m.-7:45 p.m. D121B C Kelly
WB WEB For username and password, go to www.bhcc.mass.edu/mycourseaccess.
Class meets 06/02/08-08/22/08

CIT-128 Database Design with MS Access 3 credits

(Formerly CIT217) This is a comprehensive course in the use and application of computers in database applications based on the most current version of MICROSOFT ACCESS. The course covers all aspects of database design including entity relationship modeling, tables, reports, queries, forms, and other database objects. All key MS ACCESS functionality including Internet applications, integration with the web and other software programs are covered. Students gain some experience using Structured Query Language (SQL) and Visual BASIC for Applications (VBA) in the final component of the course. Microsoft Corporation has approved this course material as courseware for the Microsoft Office User Specialist (MOUS) Certification Program and students may choose to take the MOUS ACCESS Certification Examination(s) upon completion of this course. Visit www.mous.net for more information on Certification Options. Prerequisite: Applications/Concepts (CIT110) or Introduction to Computer Science & Object Oriented Programming (CIT120), equivalent experience or permission of the Department Chairperson. For additional information and/or a course syllabus contact CITDepartment@bhcc.mass.edu.

WB WEB For username and password, go to www.bhcc.mass.edu/mycourseaccess.
Class meets 06/02/08-08/22/08 D Puopolo

CIT-216 Visual Basic 3 credits

This course covers an introduction to computer programming using Visual Basic. The course provides students with "hands-on" exposure to object-oriented programming techniques and emphasizes programming logic, using the event-driven components of Visual Basic. Using laboratory case assignments, students plan, design, and create their own Windows applications. They learn how to create a user interface, set control properties, design the logic structures of the project and write the associated Visual Basic code. Prerequisite: Applications/Concepts (CIT110) or Introduction to Computer Science & OOP (CIT120) or equivalent experience or permission of the Department Chairperson. For additional information and/or a course syllabus contact CITDepartment@bhcc.mass.edu.

WB WEB For username and password, go to www.bhcc.mass.edu/mycourseaccess.
Class meets 06/02/08-08/22/08 C Kelly

CIT-219 Information Security & Assurance 3 credits

This is a course in the foundations of information security. Emphasis will be placed on understanding the key issues associated with protecting information, the technologies behind securing information and the subsequent detection and response to security incidents. Topics will include inspection of information assets, detection of and reaction to threats to information assets, and examination of pre- and post-incident procedures, technical responses and an overview of the Information Security Planning functions. There will be a hands-on lab component required for this course. Students taking this course will be required to sign the White Hat Oath, a code of ethics from the International Information Systems Security Certification Consortium, Inc. (www.issc2.org). Prerequisite: Internet and Information Security (CIT118).

WB WEB For username and password, go to www.bhcc.mass.edu/mycourseaccess.
Class meets 06/02/08-08/22/08

CIT-234 Decision Support Using MS Excel 3 credits

This comprehensive course covers the use and application of Decision Support using spreadsheet software based on the most current version of Microsoft Excel. The applications include basic spreadsheet operations, charting, web queries, multiple sheet workbooks, macros, advanced functions, and data base features. The course emphasizes applications involving financial decision-making, financial planning and "what-if" analyses as they relate to various business and organizational models. It also emphasizes Internet applications of MS Excel. The course covers integration of the other MS Office programs. Upon completion of the course, students have an in-depth knowledge of Statistical Data Analysis and Decision Modeling based on MS Excel. Microsoft Corporation approved this course material as courseware for the Microsoft Office User Specialist (MOUS) Certification Program and students may choose to take the MOUS Excel Certification Examinations. Visit www.mous.net for more information. Prerequisite: Applications/Concepts (CIT110) or Introduction to Computer Science OOP (CIT120) or equivalent experience or permission of the Department Chairperson. For additional information and/or a course syllabus, contact CITDepartment@bhcc.mass.edu.

WB WEB For username and password, go to www.bhcc.mass.edu/mycourseaccess.
Class meets 06/02/08-08/22/08 C Jenner

CIT-236 SQL Programming 3 credits

This course introduces students to the fundamentals and functions of Structured Query Language (SQL), including relational database, table creation, updating, and manipulation concepts. Using a live data base, students learn SQL basics and then move on to the more sophisticated and challenging aspects of SQL. Students get in-depth knowledge of the language through extensive use of Internet based, industry standard SQL programming and certification testing engines. Upon completion of this course, students have the skills and competencies required to program in SQL and the background necessary to continue to intermediate and advanced courses in PL/SQL and database administration. Prerequisite: Applications/Concepts (CIT110) or Introduction to Computer Science and Object Orient Programming (CIT120), equivalent experience or permission of the Department Chairperson. For additional information and/or a course syllabus contact CITDepartment@bhcc.mass.edu.

WB WEB For username and password, go to www.bhcc.mass.edu/mycourseaccess.
Class meets 06/02/08-08/22/08

CIT-250 Collaboration, Communication & Integration in MS Office Applications 3 Credits

This is a course in modern office technology which introduces students to all major areas of personal and organizational collaboration, communication and integration of MS Office applications in the "Internet Age". Building on students' basic knowledge of the most current version of the core MS Office applications, the course proceeds to cover in detail, the aspects of Office applications including but not limited to handwriting and speech recognition, Object Linking & Embedding (OLE), Discussion groups and Servers, LiveMeeting, and the other teamwork features of MS Office. Using Word as the "core" application, students gain practical experience in moving and linking DATA among all applications: WORD, EXCEL, ACCESS, POWERPOINT and OUTLOOK. Particular emphasis is placed on LiveMeeting as the primary on-line internet collaboration platform. Advantages and limitations of Voice over IP (VoIP) and video conferencing, along with the importance of security and other considerations involved in implementing these technologies are also covered. Students also gain experience in the web enabling and web publishing features of all applications as well as gaining an in-depth knowledge of the principles, practices, procedures, competencies and techniques used in implementing all of these collaborative applications in offices large and small. Microsoft Corporation has approved this courseware for the Microsoft Office User Specialist (MOUS) Certification Program and students may choose to take the MOUS Certification Examination(s) upon completion of this course. Visit www.mous.net for more information on Certification Options. For additional information and/or a course syllabus contact CITDepartment@bhcc.mass.edu. Prerequisites: Applications /Concepts (CIT110) or equivalent course experience; completion of Reading Skills II (RDG095), Writing Skills II (ENG095), or permission of the department chairperson.

WB WEB For username and password, go to www.bhcc.mass.edu/mycourseaccess.
Class meets 06/02/08-08/22/08

Bridge Session

CIT-110 Applications/Concepts 3 credits

(Formerly CIT105 and CMP105) This survey course covers the use and application of modern computer systems. This course includes detailed coverage of fundamental computer concepts, terminology, applications, and theory. Students will get extensive "hands-on" personal computer experience and gain a good working knowledge of MS WINDOWS™ and MS OFFICE™. Upon completion of this course, students will have a grasp of important computer concepts and terminology, an understanding of INTERNET use and applications, a high degree of competence with personal computer hardware and software, as well as an understanding of the effects of information technology on the individual, organizations, and society. All Learner Outcomes and Competencies in this course are approved by the National Workforce Center For Emerging Technologies (NWCET). Students with prior learning experience may "test-out" of this course by contacting pla@bhcc.mass.edu. Prerequisite: Academic Reading III (ESL098) or completion of Reading Skills II (RDG095) or exemption from reading requirement by placement testing or enrollment in an integrated course. For additional information and/or a course syllabus contact CITDepartment@bhcc.mass.edu.

C5 LEC M,W 5:00 p.m.-7:45 p.m. D117 TBA

Session II

CIT-110 Applications/Concepts 3 credits

(Formerly CIT105 and CMP105) This survey course covers the use and application of modern computer systems. This course includes detailed coverage of fundamental computer concepts, terminology, applications, and theory. Students will get extensive "hands-on" personal computer experience and gain a good working knowledge of MS WINDOWS™ and MS OFFICE™. Upon completion of this course, students will have a grasp of important computer concepts and terminology, an understanding of INTERNET use and applications, a high degree of competence with personal computer hardware and software, as well as an understanding of the effects of information technology on the individual, organizations, and society. All Learner Outcomes and Competencies in this course are approved by the National Workforce

Center For Emerging Technologies (NWCET). Students with prior learning experience may "test-out" of this course by contacting pla@bhcc.mass.edu. Prerequisite: Reading Skills II (RDG095) or Academic Reading III (ESL098) or exemption from reading requirement by placement testing or enrollment in an integrated course. For additional information and/or a course syllabus contact CITDepartment@bhcc.mass.edu.

B1 LEC	M,W 8:00 a.m.-11:35 a.m.	D101	TBA
B2 LEC	T,TH 8:00 a.m.-11:35 a.m.	D101	TBA
J1 LEC	M,W 5:00 p.m.-8:35 p.m.	D121B	TBA
J2 LEC	T,TH 4:00 p.m.-7:05 p.m.	D121B	TBA

Computers: Information Technology for Business and Industry

Session I

ITB-111 HTML & Dreamweaver 3 credits

This course teaches the student the principles and concepts of designing and creating WEB pages in a HTML format. The course is designed to expose the student to the constructs of HTML tags, the attribute modification of HTML tags, the incorporation of CSS tags, CSS pseudo tags, dynamic effects using styles, and class assignments. Additionally, the course will teach the student the utilization of graphics and dynamic graphics used in Web design. Also included will be content presentation control via HTML tables, HTML layers, and HTML frames. The course will explore the requirements, tools and controls used in WEB page development by lecture, in-class practical exercises, and home study exercises. The course will also teach the student to create WEB sites using Dreamweaver as a state-of-the-art web authoring tool to enable rapid deployment of WEB development projects. For additional information and/or a course syllabus contact itbiddept@bhcc.mass.edu.

LC SLF Arrange Hours CSDL E235 L Sousa
Class meets 06/02/08-08/21/08

ITB-133 Introduction to MS Office 3 credits

This introductory course covers the use and application of integrated PC applications software based on the most current version of Microsoft Office. The course initially covers the MS Windows skills necessary to complete the course. Using the hands-on college computer laboratory, the course covers the following applications in detail: Word Processing, Spreadsheet, Database, Presentation Graphics, and Desktop Information Management. The course emphasizes Internet applications relating to MS Office. It also covers integration among the MS Office Applications. Microsoft Corporation approved the course material as courseware for the Microsoft Office User Specialist (MOUS) Program Core Level. Upon completion of the course, students have an in-depth knowledge of basic MS Office applications and concepts and may choose to take the MOUS Core Certification Examinations. Please visit www.mous.net for more details on MOUS certification.

WB WEB For username and password, go to www.bhcc.mass.edu/mycourseaccess.
Class meets 06/02/08-08/22/08 D Puopolo

ITB-233 Advanced MS Office 3 credits

This advanced course covers the use and application of integrated PC applications software based on the most current version of Microsoft Office. The course covers the following applications in detail: Advanced Word Processing, Spreadsheet, Database, Presentation Graphics and Desktop Information Management applications. The course emphasizes Internet applications, including on-line collaboration using MS Office. It also stresses integration of the MS Office applications. Microsoft Corporation approved this course material as courseware for the Microsoft Office User Specialist (MOUS) Program Expert Level. Upon completion of the course, students have an in-depth knowledge of expert MS Office applications and concepts and may choose to take the MOUS Certification Examinations. Prerequisite: Introduction to MS Office (ITB133). For additional information and/or a course syllabus contact itbiddept@bhcc.mass.edu.

WB WEB For username and password, go to www.bhcc.mass.edu/mycourseaccess.
Class meets 06/02/08-08/22/08 M Puopolo

ITB-251 Electric Power Utility Technology Internship 3 credits

This course will cover a variety of topics that consist of practical work experience in the NSTAR workforce environment involving working on line trucks and learning and performing all of the tasks of an overhead line worker. The course will also cover the instruction and practical exercise of soft skills in today's work environment. Soft skills are those skills used everyday in the workplace to assist in making assigned tasks easier to accomplish through teamwork and collaboration in a multi-cultural environment. Soft skills are increasingly being incorporated in job descriptions throughout the workforce as companies and institutions seek to employ students that have had successfully incorporated soft skills as part of their curriculum. Prerequisites: College Writing I (ENG111), Fundamentals of Single Phase and Polyphase Metering (ITB151), Overview of Underground & Substation Operations (ITB153), and Group Dynamics (PSY107).

A1B HB Days and times to be arranged D115 B Craven
Web component required

Criminal Justice

Session I

CRJ-101 Introduction to Criminal Justice 3 credits

This course covers a survey of the history, development, and role of the American criminal justice system. It includes the organization and jurisdiction of the various criminal justice agencies, a review of the court process, professional orientation, and current trends in the criminal justice system.

WB WEB For username and password, go to www.bhcc.mass.edu/mycourseaccess.
Class meets 06/02/08-08/22/08

CRJ-102 The Juvenile Process: Delinquency, Adjudication, and Corrections 3 credits

This course examines the causative factors in the development of youthful offenders, the civil and new criminal procedures used in juvenile court and the history of the development of the juvenile courts, and juvenile justice. The course presents an overview of the institutional response to the problems of juvenile delinquency, along with status offenders; gender specific offenders, special needs offenders and a focus on dependent/neglected and abused children. It emphasizes the police, court, correctional, and child protective agencies that process young offenders.

WB WEB For username and password, go to www.bhcc.mass.edu/mycourseaccess.
Class meets 06/02/08-08/22/08

CRJ-103 Criminal Law 3 credits

This course examines the substantive law of crimes including the general and social parts of criminal law; classification of crimes against persons, property, and the public welfare; nature of crime; criminal liability; elements of crimes; and jurisdiction. Through case studies, the course emphasizes matters affecting law enforcement. Prerequisite: Writing Skills II (ENG095).

WB WEB For username and password, go to www.bhcc.mass.edu/mycourseaccess.
Class meets 06/02/08-08/22/08

CRJ-104 American Legal Systems 3 credits

This introductory course covers American law. The course examines the origins of the American legal system through an analysis of its function, its sources, and its varied aspects. It explores the uniqueness of the American legal system through analysis of due process. The course covers the myths versus the realities of law.

A1 LEC T,TH 9:00 a.m.-12:35 p.m. B108 TBA

CRJ-106 Principles of Security Management 3 credits

This survey course covers the organization and administration of security and loss prevention programs in industry, business, and government. The course emphasizes the protection of assets, personnel and facilities, and the concept of risk management. It focuses on physical security methods, the development and implementation of security policies and procedures, and the use of security officers.

WB WEB For username and password, go to www.bhcc.mass.edu/mycourseaccess.
Class meets 06/02/08-08/22/08

CRJ-107 Introduction to Corrections 3 credits

This survey course covers the correctional process from arrest to probation or parole. The course provides students with an understanding of corrections as an essential component in the criminal justice system and gives an orientation to current correctional concepts and various correctional institutions.

WB WEB For username and password, go to www.bhcc.mass.edu/mycourseaccess.
Class meets 06/02/08-08/22/08

CRJ-108 Criminal Investigation 3 credits

This course identifies and traces the significance and application of the tools of criminal investigation. It includes fundamentals and theory of an investigation, crime scene procedures, report writing, college and preservation of evidence, methods of gathering information, and specialized and scientific methods.

WB WEB For username and password, go to www.bhcc.mass.edu/mycourseaccess.
Class meets 06/02/08-08/22/08

CRJ-201 Management for Criminal Justice 3 credits

This course presents the principles of administration and management of criminal justice agencies. It examines organizational structure, responsibilities, and the interrelationships of administrative, line, and staff services in police, security, court, and correctional facilities

WB WEB For username and password, go to www.bhcc.mass.edu/mycourseaccess.
Class meets 06/02/08-08/22/08

CRJ-203 Rehabilitation of the Offender 3 credits

This course covers an examination of current programs and services available in the corrections component of the criminal justice system. It emphasizes contemporary practices in corrections such as the community-based work-release programs, furloughs, halfway houses and individual treatment services. The course includes an examination of alternatives to incarceration.

WB WEB For username and password, go to www.bhcc.mass.edu/mycourseaccess.
Class meets 06/02/08-08/22/08

CRJ-212 Community Corrections 3 credits

This survey course covers the history, development, trends, and role of the community-based correction program in the American criminal justice system. The course includes therapeutic, support, and supervision programs for offenders. It examines pretrial release, detention, and community services, as well as innovative programs. Students must make site visits. Prerequisite: Criminal Law (CRJ103).

WB WEB For username and password, go to www.bhcc.mass.edu/mycourseaccess.
Class meets 06/02/08-08/22/08

CRJ-216 Street Drugs & Pharmaceuticals 3 credits

This survey course covers the manner in which the criminal justice system deals with drug use and abuse in our society. Topics include the psychosocial aspects of drugs, the pharmacology of drugs, street names, cost, and current rehabilitation practices. The course analyzes prevention programs in light of what works and what doesn't as well as the cost of drugs to society.

WB WEB For username and password, go to www.bhcc.mass.edu/mycourseaccess.
Class meets 06/02/08-08/22/08

CRJ-228 Criminal Investigation II 3 credits

This course examines the types of analyses conducted on crime scene evidence, their value, and limitations. It covers the evidentiary value of the following types of evidence: glass, soil, hairs and fibers, firearms, tool marks, and questioned documents. This course also covers forensic concepts, methods of collecting samples, and the value of blood distribution patterns, bloodstains and other bodily fluids. Prerequisite: Criminal Investigation (CRJ108).

WB WEB For username and password, go to www.bhcc.mass.edu/mycourseaccess.
Class meets 06/02/08-08/22/08

CRJ-299 Criminal Justice Internship 3 credits

Students work 150 hours in a criminal justice facility, probation department, juvenile detention center, or house of corrections, as assigned by the contract advisor. Students work under an assigned criminal justice professional, participate actively in the preparation of

pre-sentence reports, and conduct intake and post conviction interviews. Students learn how to perform record checks and prepare probation recommendations, etc. Students work on inmate classification, work release programs, and in educational settings. Students may assist counselors and other staff, depending upon the type of facility to which the student is assigned. Through active participation in online functions of the criminal justice agency, students gain knowledge and understanding. The contract advisor and the assigned criminal justice official evaluate students' work. Students meet bi-weekly with their advisors to prepare papers and work on related projects. Students are responsible for following all guidelines in the BHCC Internship Handbook. Prerequisite: Permission of the instructor.

A1 LEC Days and times to be arranged

Culinary Arts

Session I

CUL-299 Culinary Arts Internship 3 credits

The internship allows students the opportunity to gain practical experience in the field of culinary arts. The internship begins after completion of the first academic year and consists of 150 hours of work experience in the approved foodservice facility.

A1 LEC Days and times to be arranged E421 TBA

Early Childhood Development

Session I

ECE-103 Child Growth/Development 3 credits

(Formerly PSY109) This course covers the normal development of children through the age of twelve with emphasis on the physical, cognitive, social, and emotional components of development of the infant, toddler, preschool, and school age child. The course meets Office of Child Care Services guidelines for child growth and development. Prerequisite: Grade of C or better in Academic Reading III (ESL098) and Academic Writing III (ESL099) or Reading Skills II (RDG095) and Writing Skills I (ENG090) or exemption from reading and writing requirements by placement testing.

C1 LEC M,W 6:00 p.m.-9:35 p.m. B114 TBA
LC SLF Arrange Hours CSDL E235 TBA
Class meets 06/02/08-08/21/08

Economics

Session I

ECO-201 Macroeconomics 3 credits

This course covers an introduction to the American economy. Topics include: scarcity, opportunity cost and the production possibility curve, unemployment, inflation, GDP and related aggregates, economic growth, classical Keynesian models income and employment determination, government policies for full employment and price stability, and money and the banking system. The course meets General Education "World View" Requirement Area 3. Prerequisites: Fundamentals of Algebra (MAT095) and Reading Skills II (RDG095) or placement.

A1 LEC M,W 9:00 a.m.-12:35 p.m. B134 M Sheehan
C1 LEC M,W 5:30 p.m.-9:05 p.m. B134 P Camacho

WB WEB For username and password, go to www.bhcc.mass.edu/mycourseaccess.
Class meets 06/02/08-08/22/08 M Sheehan

ECO-202 Microeconomics 3 credits

This course covers an introduction to the market system. It covers basic demand and supply analysis, theory of consumer choice, demand and supply elasticity, long run and short run cost curves, and price and output determination under different market structures, such as perfect competition, monopoly and monopolistic competition. The course applies microeconomic principles for analyzing government regulations. The course meets General Education "World View" Requirement Area 3. Prerequisites: Fundamentals of Algebra (MAT095) and Reading Skills II (RDG095) or placement.

WB WEB For username and password, go to www.bhcc.mass.edu/mycourseaccess.
Class meets 06/02/08-08/22/08 R Fionte

Session II

ECO-202 Microeconomics 3 credits

This course covers an introduction to the market system. It covers basic demand and supply analysis, theory of consumer choice, demand and supply elasticity, long run and short run cost curves, and price and output determination under different market structures, such as perfect competition, monopoly and monopolistic competition. The course applies microeconomic principles for analyzing government regulations. The course meets General Education "World View" Requirement Area 3. Prerequisites: Fundamentals of Algebra (MAT095) and Reading Skills II (RDG095) or placement.

B1 LEC M,W 9:00 a.m.-12:35 p.m. B134 TBA
J1 LEC M,W 5:30 p.m.-9:05 p.m. B134 TBA

Emergency Medical Technician (EMT)

Session I

EMT-103 Emergency Medical Technician 7 credits

This course covers the rendering of emergency care to the sick and injured promptly and efficiently. It conforms to the EMT-B national standard curriculum, as adopted by the Commonwealth of Massachusetts, and is a prerequisite for taking the state EMT Exam. Students are responsible for taking the certification examination for EMT. Additional expenses may include supplies, equipment, and/or uniforms.

F5 LEC M,W,TH 6:00 p.m.-10:00 p.m. B07 C Weinstein
Class meets 6/2/08-8/07/08
Class meets at the Chelsea Campus

English

Session I

ENG-090 Writing Skills I 3 credits

The first part of a two-semester basic writing sequence, this course develops writing skills needed to begin work in the College Writing program. The course places primary emphasis on the development of good sentence writing skills through frequent practice. Such practice may take the form of writing journals, paragraphs, and short essays. Faculty provides attention to difficulties with grammar, punctuation, and spelling primarily on an individual basis. The course does not satisfy any part of the College Writing requirement for graduation. Placement is determined by assessment testing or faculty referral. Upon completion of Writing Skills I (ENG090) with a grade of C or better, students enroll in Writing Skills II (ENG095).

LC SLF Arrange Hours CSDL E235 CSDL Staff
Class meets 06/02/08-08/21/08

ENG-095 Writing Skills II 3 credits

This course develops language skills needed to communicate effectively in college study, in the professions, and in the business world. The course includes sentence formation, applied grammar, spelling, mechanics, and paragraph development. Note: Students must pass the basic Writing Competency Exam in order to receive a passing grade for this course. The course does not satisfy the College Writing requirement for graduation. Prerequisite: Grade of C or better in Writing Skills I (ENG090) or placement.

A1 LEC M,W 8:00 a.m.-11:35 a.m. D119 C Duda
A2 LEC M,W 9:00 a.m.-12:35 p.m. B131 B Morrison
A3 LEC T,TH 9:00 a.m.-12:35 p.m. B125 B Morrison
EB LEC T,TH 5:30 p.m.-8:15 p.m. EBOS L Pidel
Class meets at the East Boston Health Center
Class meets 06/02/08-07/24/08

LC SLF Arrange Hours CSDL E235 CSDL Staff
Class meets 06/02/08-08/21/08

WB WEB For username and password, go to www.bhcc.mass.edu/mycourseaccess.
Class meets 06/02/08-08/22/08

ENG-111 College Writing I 3 credits

This course emphasizes writing as a process, from planning and drafting through revising and editing. Using personal experience, readings, and other sources, students write unified, coherent, well-developed essays and practicing paraphrasing, summarizing, and using sources responsibly. To be eligible to take College Writing II, students

must pass the College Writing Exam and earn a grade of C or better for this course. The course meets General Education "College Writing" Requirement 1. Prerequisites: Grade of C or better in Writing Skills II (ENG095) and Academic Reading III (ESL098) or Reading Skills II (RDG095) or placement.

A1	LEC	M,W 8:00 a.m.-11:35 a.m.	B113	TBA
A2	LEC	T,TH 8:00 a.m.-11:35 a.m.	B126	J Kordalewski
A3	LEC	T,TH 9:00 a.m.-12:35 p.m.	B131	TBA
A4	LEC	M,W 9:00 a.m.-12:35 p.m.	D216	J Kordalewski
C1	LEC	M,W 6:00 p.m.-9:35 p.m.	B127	TBA
C2	LEC	T,TH 6:00 p.m.-9:35 p.m.	B113	TBA
ES	SLF	Home Studies Program	E235	

Visit bhconline Office for course materials
Class meets 06/02/08-08/22/08

LC	SLF	Arrange Hours CSDL	E235	CSDL Staff
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WB WEB For username and password, go to www.bhcc.mass.edu/mycourseaccess.
Class meets 06/02/08-08/22/08

WB1WEB For username and password, go to www.bhcc.mass.edu/mycourseaccess.
Class meets 06/02/08-08/22/08

ENG-112 College Writing II 3 credits

This course focuses on the research paper, the longer essay, argumentation, critical writing, and reading. The course meets General Education "College Writing" Requirement Area 1. Prerequisite: Grade of C or better in College Writing I (ENG111).

A1	LEC	T,TH 8:00 a.m.-11:35 a.m.	B135A	B Morrison
A2	LEC	M,W 9:00 a.m.-12:35 p.m.	B133	P Colella
ES	SLF	Home Studies Program	E235	

Visit bhconline Office for course materials
Class meets 06/02/08-08/22/08

WB WEB For username and password, go to www.bhcc.mass.edu/mycourseaccess.
Class meets 06/02/08-08/22/08

WB1WEB For username and password, go to www.bhcc.mass.edu/mycourseaccess.
Class meets 06/02/08-08/22/08

ENG-171 Oral Communication 3 credits

This course develops students' poise and self-confidence through oral expression. The course emphasizes presentation of individual talks and participation in class discussions.

C1	LEC	M,W 6:00 p.m.-9:35 p.m.	B133	F Limoncelli
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Bridge Session

ENG-005 IP Completion 0 credits

This course provides an organized, scheduled opportunity for students to satisfy the requirements of the IP Contract in ENG095 or ENG111. Individualized support is provided through small group lectures and tutorial assistance. The original instructor is responsible for changing any grades. The course does not remain on transcript. Prerequisite: IP contract in ENG095 or ENG111 or permission of the instructor.

A5	LEC	M,W 9:00 a.m.-11:45 a.m.	B216	TBA
C5	LEC	T,TH 6:00 p.m.-8:45 p.m.	B217	F Brown

ENG-095 Writing Skills II 3 credits

This course develops the language skills needed to communicate effectively in college study, in the professions, and in the business world. Included are sentence formation, applied grammar, spelling, mechanics, and paragraph development. Note: A student must pass the Basic Writing Competency Exam in order to receive a passing grade for this course. This course does not satisfy the college writing requirement for graduation. Prerequisite: Placement or grade of C or better in Writing Skills I (ENG090).

C5	LEC	M,W 6:00 p.m.-8:45 p.m.	B126	C Mason
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ENG-111 College Writing I 3 credits

This course emphasizes writing as a process, from planning and drafting through revising and editing. Using personal experience, readings and other sources, students will write unified, coherent, well-developed essays and practice paraphrasing, summarizing, and using sources responsibly. To be eligible to take College Writing II, students must pass the College Writing Exam and earn a grade of C or better for this course. This course meets General Education "College Writing"

Requirement Area I. Prerequisite: Prerequisite: Grade of C or better in Writing Skills II (ENG095) or placement.

C5	LEC	M,W 6:00 p.m.-8:45 p.m.	B125	R Khowais
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ENG-112 College Writing II 3 credits

This course focuses on the research paper, the longer essay, argumentation, critical writing and reading. The course meets General Education "College Writing" Requirement Area 1. Prerequisite: Grade of C or better in College Writing I (ENG111).

C5	LEC	T,TH 6:00 p.m.-8:45 p.m.	B128	S Quazi
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Session II

ENG-095 Writing Skills II 3 credits

This course develops language skills needed to communicate effectively in college study, in the professions, and in the business world. The course includes sentence formation, applied grammar, spelling, mechanics, and paragraph development. Note: Students must pass the basic Writing Competency Exam in order to receive a passing grade for this course. The course does not satisfy the College Writing requirement for graduation. Prerequisite: Grade of C or better in Writing Skills I (ENG090) or placement.

B1	LEC	M,W 9:00 a.m.-12:35 p.m.	B131	J Deveney
B2	LEC	T,TH 9:00 a.m.-12:35 p.m.	B135A	B Duffy
J1	LEC	M,W 6:00 p.m.-9:35 p.m.	B131	R Roche

ENG-111 College Writing I 3 credits

This course emphasizes writing as a process, from planning and drafting through revising and editing. Using personal experience, readings, and other sources, students write unified, coherent, well-developed essays and practicing paraphrasing, summarizing, and using sources responsibly. To be eligible to take College Writing II, students must pass the College Writing Exam and earn a grade of C or better for this course. The course meets General Education "College Writing" Requirement 1. Prerequisites: Grade of C or better in Writing Skills II (ENG095) and Academic Reading III (ESL098) or Reading Skills II (RDG095) or placement.

B1	LEC	M,W 9:00 a.m.-12:35 p.m.	D216	L Sutliff
B2	LEC	T,TH 9:00 a.m.-12:35 p.m.	B126	C Duda
J1	LEC	M,W 6:00 p.m.-9:35 p.m.	B129A	R Lee
J2	LEC	M,W 6:00 p.m.-9:35 p.m.	B127	TBA

ENG-112 College Writing II 3 credits

This course focuses on the research paper, the longer essay, argumentation, critical writing and reading. The course meets General Education "College Writing" Requirement Area 1. Prerequisite: Grade of C or better in College Writing I (ENG111).

B1	LEC	M,W 8:00 a.m.-11:35 a.m.	B129A	J Ohren
B2	LEC	T,TH 9:00 a.m.-12:35 p.m.	D215	J Ohren
B3	LEC	T,TH 9:00 a.m.-12:35 p.m.	B133	W Hooper
B4	LEC	M,W 9:00 a.m.-12:35 p.m.	D215	TBA
J1	LEC	M,W 6:00 p.m.-9:35 p.m.	B114	R Bonds
J2	LEC	T,TH 6:00 p.m.-9:35 p.m.	B127	J Vienick
J3	LEC	M,W 6:00 p.m.-9:35 p.m.	B221	J Vienick

ENG-171 Oral Communication 3 credits

This course develops students' poise and self-confidence through oral expression. The course emphasizes presentation of individual talks and participation in class discussions.

J1	LEC	M,W 6:00 p.m.-9:35 p.m.	B133	B Vanderbeck
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English as a Second Language/Basic

To register for any non-credit Basic English as a Second Language course, students must first take a placement test in the Assessment Center, Room B109. Courses are offered in a 9-week format. Classes begin June 2, 2008 and will end August 2, 2008.

Bridge Session

BLL-001 Basic Reading and Writing \$199

This is a literacy course for non-native speakers of English. Students will learn basic writing and reading skills such as letter and word recognition, spelling, comprehending main ideas from short readings related to employment, education, and everyday life. Students will learn introductory grammar structures.

K1	LEC	T,TH 9:00 a.m.-11:30 a.m.	D210	S Crisci
P1	LEC	M,W 6:00 p.m.-8:30 p.m.	208	J Joachim

Class meets at the Chelsea Campus

BLL-002 Basic Conversation \$199

This course is for beginners who wish to improve their conversation and pronunciation skills. Students will practice their conversation skills by speaking about interesting topics and improve their pronunciation skills with pronunciation drills. This course should be taken with BLL-001 Basic Reading/Writing.

K1	LEC	M,W 9:00 a.m.-11:30 a.m.	M105A	TBA
P1	LEC	T,TH 6:00 p.m.-8:30 p.m.	207	TBA

Class meets at the Chelsea Campus

BSL-001 Speak/Listen I \$199

Students will practice speaking about formal and informal topics such as employment, education, and everyday life. They will complete listening exercises and answer comprehension questions. Students will read and write in this course and learn basic grammar structures. The emphasis is on general English.

K1	LEC	T,TH 9:00 a.m.-11:30 a.m.	B130	S Slotemaker
L1	LEC	M,W 6:00 p.m.-8:30 p.m.	B128	TBA
N1	LEC	M,W 9:00 a.m.-11:30 a.m.	209	TBA

Class meets at the Chelsea Campus

P1	LEC	T,TH 6:00 p.m.-8:30 p.m.	204	TBA
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Class meets at the Chelsea Campus

BSL-002 Read/Write I \$199

Students will read and write about beginning reading materials. They will learn to identify main ideas and supporting information and write sentences and paragraphs. Students will learn basic grammar structures. The emphasis is on general English.

K1	LEC	M,W 9:00 a.m.-11:30 a.m.	M102	M Shen-Donoghue
L1	LEC	T,TH 6:00 p.m.-8:30 p.m.	B108	TBA
N1	LEC	T,TH 9:00 a.m.-11:30 a.m.	209	M Shen-Donoghue

Class meets at the Chelsea Campus

P1	LEC	M,W 6:00 p.m.-8:30 p.m.	206	S Slotemaker
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Class meets at the Chelsea Campus

BSL-003 Grammar/Vocabulary I \$199

This course is for Beginners Level 1 and 2 students who wish to improve their grammar and vocabulary. Students learn new grammar structures and vocabulary in readings, and then speaking and writing about readings.

L1	LEC	M,W 6:00 p.m.-8:30 p.m.	M105A	TBA
N1	LEC	F 9:00 a.m.-2:00 p.m.	209	S Slotemaker

Class meets at the Chelsea Campus

BSL-005 Speak/Listen II \$199

Students will learn to speak about formal and informal topics such as work, home, school and places around town such as clinics, supermarkets and the library. They will learn to listen to and understand beginning to high beginning listening materials and answer comprehension questions in sentences and short writings. Students will learn grammar structures. The emphasis is on general English.

K1	LEC	M,W 9:00 a.m.-11:30 a.m.	B221	S Slotemaker
L1	LEC	M,W 6:00 p.m.-8:30 p.m.	B222	P Benedict
P1	LEC	M,W 6:00 p.m.-8:30 p.m.	205	TBA

Class meets at the Chelsea Campus

BSL-006 Read/Write II \$199

Students will learn to read and understand high beginning reading materials and answer comprehension questions. They will learn to write sentences, paragraphs, and short compositions about everyday English, workplace English, and academic English. Students will learn grammar structures. The emphasis is on general English.

K1	LEC	T,TH 9:00 a.m.-11:30 a.m.	B222	G Devino
L1	LEC	T,TH 6:00 p.m.-8:30 p.m.	B112	P Benedict
P1	LEC	T,TH 6:00 p.m.-8:30 p.m.	209	E Ramos

Class meets at the Chelsea Campus

BSL-010 Speak/Listen III \$199

Students will practice speaking about familiar and unfamiliar topics in different situations such as employment and education. They will practice public speaking. Students will learn to listen to and understand high beginning to low intermediate materials and answer comprehension questions with sentences and short writings. Students will read and write in this course and learn grammar structures. The emphasis is on academic English.

K1	LEC	M,W 9:00 a.m.-11:30 a.m.	B222	S Quazi
L1	LEC	M,W 6:00 p.m.-8:30 p.m.	B223	G Devino
N1	LEC	M,W 9:00 a.m.-11:30 a.m.	203	TBA

Class meets at the Chelsea Campus

BSL-011 Read/Write III \$199

Students will learn to read and understand high beginning to low intermediate reading materials. They will learn to answer factual questions and draw inferences and conclusions. Students will learn the process-writing model and write compositions with an introduction, a body, and a conclusion. Students will learn grammar structures. The emphasis is on academic English.

K1	LEC	T,TH 9:00 a.m.-11:30 a.m.	B221	L Palazzo
L1	LEC	T,TH 6:00 p.m.-8:30 p.m.	B129B	L Palazzo
N1	LEC	T,TH 9:00 a.m.-11:30 a.m.	203	S. Quazi

Class meets at the Chelsea Campus

BSL-012 Grammar and Vocabulary II \$199

This course is for BSL010 and BSL011 students who wish to improve their grammar and vocabulary skills. Students will practice their grammar skills by speaking about interesting topics and improve their vocabulary skills with pronunciation drills.

L1	LEC	M,W 6:00 p.m.-8:30 p.m.	M102	E Ramos
N1	LEC	F 9:00 a.m.-2:00 p.m.	203	G Devino

Class meets at the Chelsea Campus

BSL-020 Computer Literacy I \$199

This course is for BSL 001, 002, 005, and 006 students. Students will learn to use a keyboard and learn how to use a computer to type letters, send emails, and perform simple Internet searches.

L1	LEC	T,TH 6:00 p.m.-8:30 p.m.	D120	TBA
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Before BSL students can enter academic ESL courses, they must take a placement test in the Assessment Center, Room B118.

English as a Second Language/Academic

Academic ESL Session

English as a Second Language academic courses are offered in a 9-week format. Classes begin June 2, 2008 and will end August 2, 2008.

ESL-076 Academic Note-Taking I 3 credits

This low-intermediate course focuses on listening and note-taking skills. Students begin to develop a system for note-taking and learn how to use their notes to answer comprehension questions. All listening and note-taking activities include reading and writing exercises. Students learn grammar in the context of the materials used for listening and reading activities and in student generated writing. Students may be required to complete assignments in the Language Lab. Students must complete the course with a grade of C or better in order to take other ESL courses. Prerequisite: ESL placement test.

K1	LEC	M,W 9:00 a.m.-11:15 a.m.	B135B	TBA
L1	LEC	M,W 6:00 p.m.-8:15 p.m.	B129B	N Egan-Tricomi

ESL-077 Academic Speaking I 3 credits

This low-intermediate course focuses on reading skills necessary in an academic setting. All speaking activities are organized around reading and writing exercises. Students learn grammar in the context of speaking, in the context of the reading materials, and in the context of student generated writing. Students may be required to complete assignments in the Language Lab. Students must complete the course with a grade of C or better in order to take other ESL courses. Prerequisite: ESL placement test.

K1	LEC	T,TH 9:00 a.m.-11:15 a.m.	B106	TBA
L1	LEC	T,TH 6:00 p.m.-8:15 p.m.	B106	TBA

ESL-078 Academic Reading I 3 credits

This low-intermediate course focuses on reading skills and vocabulary development. Students demonstrate an understanding of reading materials with comprehension questions and writing assignments. Students learn grammar in the context of the reading materials and student generated writing. Students may be required to complete assignments in the Language Lab. Students must complete the course with a grade of C or better in order to take other ESL courses. Prerequisite: ESL placement test.

K1	LEC	M,W 9:00 a.m.-11:15 a.m.	B129B	TBA
L1	LEC	M,W 6:00 p.m.-8:15 p.m.	B105	TBA

ESL-079 Academic Writing I 3 credits

This low-intermediate course focuses on the fundamentals of sentence structure and paragraph writing. Students write paragraphs from personal experience and from readings. Students learn grammar in the context of the readings and student generated writing. Students may

be required to complete assignments in the Language Lab. Students must pass the ESL Writing Test Competency Exam in order to receive a passing grade for this course. Students must complete the course with a grade of C or better in order to take other ESL courses. Prerequisite: ESL placement test.

K1	LEC	T,TH 9:00 a.m.-11:15 a.m.	B114	TBA
L1	LEC	T,TH 6:00 p.m.-8:15 p.m.	B125	TBA

ESL-086 Academic Note-Taking II 3 credits

This high-intermediate course focuses on listening and note-taking skills. Students continue to develop a system for note-taking and learn how to use their notes to answer comprehension questions. All listening and note-taking activities include reading and writing exercises. Students learn grammar in the context of the materials used for listening activities and student generated writing. Students may be required to complete assignments in the Language Lab. Students must complete the course with a grade of C or better in order to take other ESL courses. Prerequisite: Grade of C or better in all ESL level I courses or ESL placement test.

K1	LEC	M,W 9:00 a.m.-11:15 a.m.	D212	J Kerstner
L1	LEC	M,W 6:00 p.m.-8:15 p.m.	B113	TBA

ESL-087 Academic Speaking II 3 credits

This high-intermediate course focuses on the speaking skills necessary in an academic setting. Students discuss academic reading materials in small groups and begin to develop a method for delivering an oral presentation to a large group. All speaking activities are organized around reading and writing exercises. Students learn grammar in the context of speaking, in the context of the reading materials, and in the context of student generated writing. Students may be required to complete assignments in the Language Lab. Students must complete the course with a grade of C or better in order to take other ESL courses. Prerequisite: Grade of C or better in all ESL level I courses or ESL placement test.

K1	LEC	T,TH 9:00 a.m.-11:15 a.m.	B127	D Rocheteau
L1	LEC	T,TH 6:00 p.m.-8:15 p.m.	B126	M Dean

ESL-088 Academic Reading II 3 credits

This high-intermediate course focuses on reading skills and vocabulary development. Students demonstrate an understanding of reading materials with comprehension questions and writing assignments. Students learn grammar in the context of the reading materials and in student generated writing. Students may be required to complete assignments in the Language Lab. Students must complete the course with a grade of C or better in order to take other ESL courses. Prerequisite: Grade of C or better in all ESL level I courses or ESL placement test.

K1	LEC	M,W 9:00 a.m.-11:15 a.m.	B112	E Feldman
L1	LEC	M,W 6:00 p.m.-8:15 p.m.	B135A	S Stoll

ESL-089 Academic Writing II 3 credits

This high-intermediate course focuses on the fundamentals of sentence structure and paragraph and essay writing. Students write paragraphs from personal experience and from readings. Students learn grammar in the context of the readings and student generated writing. Students may be required to complete assignments in the Language Lab. Students must complete the course with a grade of C or better in order to take other ESL courses. Prerequisite: Grade of C or better in all ESL level I courses or ESL placement test.

K1	LEC	T,TH 9:00 a.m.-11:15 a.m.	D212	J Holdridge
L1	LEC	T,TH 6:00 p.m.-8:15 p.m.	D217	A Shute
LC	SLF	Arrange Hours CSDL	E235	CSDL Staff

Class meets 06/02/08-08/21/08

ESL-096 Academic Note-Taking III 3 credits

This advanced course focuses on note-taking skills. Students continue to develop an academic note-taking system and learn how to use their notes to answer comprehension questions. Students listen to academic lectures, take notes, and learn how to answer essay type questions and write essays based on the lectures. All note-taking activities include reading and writing exercises. Students learn grammar in the context of the readings used for the lectures and in student generated writing. Students may be required to complete assignments in the Language Lab. Students must complete the course with a grade of C or better in all ESL II courses or ESL placement test.

K1	LEC	M,W 9:00 a.m.-11:15 a.m.	B125	M Schweitzer
L1	LEC	M,W 6:00 p.m.-8:15 p.m.	B130	TBA

ESL-097 Academic Speaking III 3 credits

This advanced course focuses on the speaking skills necessary in an academic setting. Students discuss academic reading materials in small groups. Students develop a method for delivering an oral presentation to a large group and increase self-confidence. All speaking activities are organized around reading and writing exercises. Students learn grammar in the context of speaking, in the context of the reading materials, and in the context of student generated writing. Students may be required to complete assignments in the Language Lab. Students must complete the course with a grade of C or better in order to take other ESL courses. Prerequisite: Grade of C or better in all ESL level II courses or placement test.

K1	LEC	T,TH 9:00 a.m.-11:15 a.m.	B215	M Schweitzer
L1	LEC	T,TH 6:00 p.m.-8:15 p.m.	B135A	A Conradt-Schultz

ESL-098 Academic Reading III 3 credits

This advanced course focuses on the critical and analytical reading skills necessary in content courses. Students learn to cite sources and answer essay type questions based on readings. Students demonstrate comprehension of reading materials with writing assignments. Students learn grammar in the context of the reading materials and student generated writing. Students may be required to complete assignments in the Language Lab. Students must complete the course with a grade of C or better in order to take other ESL courses. Prerequisite: Grade of C or better in all ESL level II courses or ESL placement test.

K1	LEC	M,W 9:00 a.m.-11:15 a.m.	B130	D Rocheteau
L1	LEC	M,W 6:00 p.m.-8:15 p.m.	B135B	A Flick

ESL-099 Academic Writing III 3 credits

This advanced course focuses on the academic writing skills necessary in content courses. Students continue to develop their abilities with sentence structure, paragraph writing, and essay writing. Students write paragraphs and essays from personal experiences and from readings. Students learn to cite sources and answer essay questions from readings. Students learn grammar in the context of the readings and student generated writings. Students may be required to complete assignments in the Language Lab. Students must pass the ESL Writing Competency Exam in order to receive a passing grade for this course. Students must complete the course with a grade of C or better in order to take other ESL courses. Prerequisite: Grade of C or better in all ESL level II courses or ESL placement test.

K1	LEC	T,TH 9:00 a.m.-11:15 a.m.	B113	TBA
L1	LEC	T,TH 6:00 p.m.-8:15 p.m.	B105	TBA
LC	SLF	Arrange Hours CSDL	E235	D Haley

Class meets 06/02/08-08/21/08

ESL-514 Intermediate Grammar and Editing 3 Credits

This course is for ESL level 1 and 2 students and focuses on sentence level writing skills. Students will improve their ability to write sentences with correct word order, verb tenses, word forms, and correct coordinating and subordinating conjunctions. Students may be required to complete assignments in the language lab. Prerequisite: Students must register for this course in the Assessment Center, B118.

K1	LEC	M,W 12:30 p.m.-2:45 p.m.	B216	TBA
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ESL-518 Pronunciation 3 Credits

This course is for ESL level II and III students and focuses on the pronunciation, rhythm and intonation of the English language to enable them to communicate more clearly, effectively, and naturally in English. This is ideal for students who have fluency, but need to reduce their accents. Students may be required to complete assignments in the language lab. Prerequisite: students must register for this course in the Assessment Center, B118.

K1	LEC	T,TH 9:00 a.m.-11:15 a.m.	D215	TBA
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ESL-519 Advanced Grammar and Editing 3 Credits

This hybrid course, which includes both traditional classroom instruction and online activities, is for ESL level III students and focuses on improving grammar and editing skills. Students will develop their ability to compose grammatically correct and comprehensible sentences, paragraphs, and essays. Online activities may be completed at home or in the Language Lab. Grammar instruction will be individualized according to students' needs as determined by student-generated writing. Prerequisite: a "C" grade or better in all ESL level II courses or advanced ESL placement test score.

K1	LEC	M,W 12:30 p.m.-2:45 p.m.	D217	A Shute
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ESL Summer Intensive Cluster:

June 4 – July 26

This learning community cluster allows students at ESL level III to complete all the courses in this level in an intensive supportive environment during the summer semester. The cluster integrates ESL-096, ESL097, ESL098, and ESL099 and also includes tutoring, computer-assisted language learning activities, conversation groups, and optional trips. Prerequisites: GPA of 3.0 or better in all ESL level II courses, ESL placement test, or a minimum TOEFL score of 473 (paper) /150 (computer) and a writing sample. For more information, please contact 617-228-2372, dbarret@bhcc.mass.edu, or drop by B118 on the Charlestown Campus.

ESL-098 Academic Reading III	3 credits
X1C LEC M,T,W,TH 8:30 a.m.-9:45 a.m. B105	D Rocheteau
ESL-099 Academic Writing III	3 credits
X1C LEC M,T,W,TH 10:00 a.m.-11:15 a.m. B105	D Rocheteau
ESL-096 Academic Note Taking III	3 credits
X1C LEC M,T,W,TH 12:30 p.m.-1:45 p.m. B105	M D'Entremont
ESL-097 Academic Speaking III	3 credits
X1C LEC M,T,W,TH 2:00 p.m.-3:15 p.m. B105	M D'Entremont

Film

Session I

FLM-101 Film As Art **3 credits**

This course covers film techniques, terminology, and criticism, using a variety of recent popular films on television and videotape as the subjects for discussion and analysis.

WB WEB For username and password, go to www.bhcc.mass.edu/mycourseaccess.
Class meets 06/02/07-08/22/08

FLM-102 American Cinema **3 credits**

This course brings Hollywood film making into clear focus as an art form, as an economic force, and as a system of representation and communication. The course probes the deeper meaning of American movies through encounters with the works of famous directors such as John Ford, Howard Hawks, and Martin Scorsese. This course meets "Humanities" General Education Requirement Area 6.

WB WEB For username and password, go to www.bhcc.mass.edu/mycourseaccess.
Class meets 06/02/08-08/22/08

Fire Protection & Safety

Session I

FPS-101 Inspection/Fire Prevention **3 Credits**

This course examines mercantile, manufacturing, and institutional processes and equipment, as well as facilities and work practices of fire prevention in order to understand potential hazards and techniques for controlling and detecting such hazards. Fieldwork supplements classroom instruction.

A1 LEC M,W 1:00 p.m.-4:35 p.m. B129A W Barry

FPS-212 Fire Protection Systems/Equipment **3 credits**

This course covers fire detection and extinguishing systems of both automatic and manual types. The course covers sprinkler and standpipe systems, inert gases, foam and dry chemicals, temperature and smoke-responsive devices, and alarm and signaling systems. Demonstrations supplement class work.

C1 LEC M,W 4:45 p.m.-8:20 p.m. B129A T Bogart

Foreign Languages

Session I

FRE-101 Elementary French I **3 credits**

This course introduces students to the sounds and structures of French with emphasis on the acquisition of a limited but useful vocabulary and is offered for students with little or no previous knowledge of French. The course is not intended for native speakers or for students who have studied this language within the last three years.

A1 LEC M,W 8:30 a.m.-12:05 p.m. B132 TBA
WB WEB For username and password, go to www.bhcc.mass.edu/mycourseaccess.
Class meets 06/02/08-08/22/08 R Celis

FRE-102 Elementary French II **3 credits**

This course covers a continuation of Elementary French I (FRE101) and places emphasis on speaking and reading skills. The course meets General Education "Humanities" Requirement Area 6. Prerequisite: Elementary French I (FRE101) or one year of high school French.

WB WEB For username and password, go to www.bhcc.mass.edu/mycourseaccess.
Class meets 06/02/08-08/22/08 S Belahoun

JPN-101 Elementary Japanese I **3 credits**

This course is an introduction to the sounds and structures of the Japanese language with emphasis on the acquisition of a limited but useful vocabulary. The course is designed for students who want to learn essential Japanese as quickly and as effectively as possible. Students read and write with Hiragana and look into the world of Kanji. This course is not intended for native speakers or students who have studied this language within the last three years.

WB WEB For username and password, go to www.bhcc.mass.edu/mycourseaccess.
Class meets 06/02/08-08/22/08

SPN-101 Elementary Spanish I **3 credits**

This course, for students with little or no previous knowledge of Spanish, covers an introduction to the sounds and structures of Spanish and the development of basic skills needed for understanding and speaking Spanish. The course is not intended for native speakers or for students who have studied this language within the last three years.

A1 LEC T,TH 8:30 a.m.-12:05 p.m. B132 TBA
WB WEB For username and password, go to www.bhcc.mass.edu/mycourseaccess.
Class meets 06/02/08-08/22/08 H Hutchinson

SPN-102 Elementary Spanish II **3 credits**

This continuation course of Elementary Spanish I (SPN101) emphasizes conversational skills and simple readings. This course meets General Education "Humanities" Requirement Area 6. Prerequisite: Elementary Spanish I (SPN101) or one year of high school Spanish.

WB WEB For username and password, go to www.bhcc.mass.edu/mycourseaccess.
Class meets 06/02/08-08/22/08 H Hutchinson

Bridge Session

SPN-101 Elementary Spanish I **3 credits**

This course, for students with little or no previous knowledge of Spanish, covers an introduction to the sounds and structures of Spanish and the development of basic skills needed for understanding and speaking Spanish. The course is not intended for native speakers or for students who have studied this language within the last three years.

C5 LEC M,W 6:00 p.m.-8:45 p.m. B132 TBA

Session II

SPN-101 Elementary Spanish I **3 credits**

This course, for students with little or no previous knowledge of Spanish, covers an introduction to the sounds and structures of Spanish and the development of basic skills needed for understanding and speaking Spanish. The course is not intended for native speakers or for students who have studied this language within the last three years.

G1 LEC M,W 6:00 p.m.-9:35 p.m. 207 TBA
Class meets at the Chelsea Campus

SPN-102 Elementary Spanish II **3 credits**

This continuation course of Elementary Spanish I (SPN101) emphasizes conversational skills and simple readings. This course meets General Education "Humanities" Requirement Area 6. Prerequisite: Elementary Spanish I (SPN101) or one year of high school Spanish

B1 LEC T,TH 8:30 a.m.-12:05 p.m. B132 TBA

Geography

Session I

GEO-101 World Regional Geography **3 credits**

This course examines the geographical context of major social, cultural, economic, and political issues in selected regions of the world and develops a mastery of maps and other graphic aids as means of learning and communication. Major regional emphases vary from semester to semester among areas of Eastern Europe, the former USSR, the Middle East, the Orient, Latin America, and Africa. The course meets "World View" General Education Requirement Area 3.

WB WEB For username and password, go to www.bhcc.mass.edu/mycourseaccess.
Class meets 06/02/08-08/22/08

Government

Session I

GOV-101 Government/Politics in the US **3 credits**

Beginning with a discussion of American political ideals, this course first looks at the Constitution as a legal expression of those ideals, and then examines formal and informal institutions and forces that converted American ideals into the government of the United States. The course meets General Education "Individual and Society" Requirement Area 2.

C1 LEC T,TH 6:00 p.m.-9:35 p.m. D211 TBA
ES SLF Home Studies Program E235
Visit bhcconline Office for course materials
Class meets 6/4/07-08/24/07

WB WEB For username and password, go to www.bhcc.mass.edu/mycourseaccess.
Class meets 06/02/08-08/22/08

GOV-103 State/Local Politics **3 credits**

This course acquaints students with the history and functions of state and local governance. It includes an analysis of political organization and structure; state and local government taxing powers; economic, educational and police powers; and public service functions of government. The course meets General Education "Individual and Society" Requirement Area 2.

A1 LEC T,TH 8:30 a.m.-12:05 p.m. D211 TBA
ES SLF Home Studies Program E235
Visit bhcconline Office for course materials
Class meets 06/02/08-08/22/08

WB WEB For username and password, go to www.bhcc.mass.edu/mycourseaccess.
Class meets 06/02/08-08/22/08

Session II

GOV-101 Government/Politics in the US **3 credits**

Beginning with a discussion of American political ideals, this course first looks at the Constitution as a legal expression of those ideals, and then examines formal and informal institutions and forces that converted American ideals into the government of the United States. The course meets General Education "Individual and Society" Requirement Area 2.

B1 LEC T,TH 8:30 a.m.-12:05 p.m. D211 TBA

History

Session I

HIS-101 History of Western Civilization I **3 credits**

This course covers a multi-disciplinary survey of the evolution of Western civilization from its roots in ancient Greece and Rome through the medieval and early modern periods. It examines artistic, ideological, economic, social, and political questions in order to assist students to understand the development of modern Western culture.

ES SLF Home Studies Program E235
Visit bhcconline Office for course materials
Class meets 06/02/08-08/22/08

LC SLF Arrange Hours CSDL E235 CSDL Staff
Class meets 06/02/08-08/21/08

WB WEB For username and password, go to www.bhcc.mass.edu/mycourseaccess.
Class meets 06/02/08-08/22/08

HIS-102 History of Western Civilization II 3 credits

This course covers a survey of the major intellectual, social, economic, and political developments in Western civilization since the 17th century. It emphasizes the roots of contemporary institutional and ideological problems. The course meets General Education "World View" Requirement Area 3. Prerequisites: Grade of C or better in Academic Reading III (ESL098) and Academic Writing III (ENG099) or Reading Skills II (RDG095) and Writing Skills II (ENG095), or exemption from reading and writing requirements by placement testing.

C1 LEC T,TH 6:00 p.m.-9:35 p.m. D216 TBA
 ES SLF Home Studies Program E235
 Visit bhcconline Office for course materials
 Class meets 06/02/08-08/22/08
 LC SLF Arrange Hours CSDL E235 CSDL Staff
 Class meets 06/02/08-08/21/08
 WB WEB For username and password, go to www.bhcc.mass.edu/mycourseaccess.
 Class meets 06/02/08-08/22/08

HIS-111 World Civilization I 3 credits

This course examines similarities and differences among the major world civilizations before the modern era. Topics include traditions of governance, art, religion and philosophy, technology, family structure, and everyday life. The course meets General Education "World View" Requirement Area 3. Prerequisites: Grade of C or better in Academic Reading III (ESL098) and Academic Writing III (ESL099) or Reading Skills II (RDG095) and Writing Skills II (ENG095), or exemption from reading and writing requirements by placement testing.

C1 LEC T,TH 6:00 p.m.-9:35 p.m. D212 TBA
 WB WEB For username and password, go to www.bhcc.mass.edu/mycourseaccess.
 Class meets 06/02/08-08/22/08

HIS-112 World Civilization II 3 credits

This course examines similarities and differences among the major world civilizations in the modern era. Topics include traditions of governance, art, religion and philosophy, technology, family structure, and everyday life. The course meets General Education "World View" Requirement 3. Prerequisites: Grade of C or better in Academic Reading III (ESL098) and Academic Writing III (ESL099) or Writing Skills II (ENG095) and Reading Skills II (RDG095) or exemption from reading and writing requirements by placement testing.

C1 LEC T,TH 6:00 p.m.-9:35 p.m. B224 TBA
 WB WEB For username and password, go to www.bhcc.mass.edu/mycourseaccess.
 Class meets 06/02/08-08/22/08

HIS-151 US History I 3 credits

This course traces the growth and development of America from colonial beginnings to the Civil War. The course devotes major attention to the people, critical issues, and significant forces that determined the course of events that shaped our civilization. The course meets General Education "World View" Requirement Area 3.

A1 LEC M,W 9:00 a.m.-12:35 p.m. D211 TBA
 C1 LEC M,W 6:00 p.m.-9:35 p.m. D211 TBA
 ES SLF Home Studies Program E235
 Visit bhcconline Office for course materials
 Class meets 06/02/08-08/22/08
 WB WEB For username and password, go to www.bhcc.mass.edu/mycourseaccess.
 Class meets 06/02/08-08/22/08

HIS-152 US History II 3 credits

This course covers the rise of the United States from the turmoil of the Civil War to superpower status. The course examines the cultural, economic, diplomatic, and political forces that have given the nation its shape. The course meets General Education "World View" Requirement Area 3.

ES SLF Home Studies Program E235
 Visit bhcconline Office for course materials
 Class meets 06/02/08-08/22/08
 WB WEB For username and password, go to www.bhcc.mass.edu/mycourseaccess.
 Class meets 06/02/08-08/22/08

Session II

HIS-152 US History II 3 credits

This course covers the rise of the United States from the turmoil of the Civil War to superpower status. The course examines the cultural, economic, diplomatic, and political forces that have given the nation its shape. The course meets General Education "World View" Requirement Area 3.

B1 LEC M,W 9:00 a.m.-12:35 p.m. D211 TBA

Humanities

Session I

HUM-110 American Culture 3 credits

This interdisciplinary course focuses on the historical evolution of American beliefs and values and is designed for student from other cultures. Students study the way these values have shaped U.S. contemporary institutions such as education, business, the government, and the family. The course examines extensive cross-cultural comparisons with the students' native cultures. Materials include film, music, and short works of literature. The course meets General Education "Humanities" Requirement Area 6. Prerequisite: Academic Reading III (ESL098) or Reading Skills II (RDG095) or exemption from reading requirement by placement testing.

WB WEB For username and password, go to www.bhcc.mass.edu/mycourseaccess.
 Class meets 06/02/08-08/22/08

Human Services

Session I

HSV-122 Practicum in Human Services III 3 credits

Practicum experiences in a human services setting to be completed the final semesters of study, including the 90-hour training in the national Family Development Credentialing program. Course runs during fall, spring, and early summer semester and must be started in the fall semester. The department assigns placement settings. Students must make application for placement and enrollment spring semester prior to fall registration. Acceptance into the human services program does not assure permission to enroll in the course or a placement assignment. A Criminal Offense Records Investigation (CORI) is required of all practicum students. For complete course requirements and application procedures, contact the department chair of Early Childhood, Education & Human Services. Upon successful completion of the three courses, the student will be eligible to sit for examination for the Family Development Credential, a national certification for direct line human service workers. Course is graded on a pass/fail scale. HSV120, 121, and 122 are to be taken in sequence beginning in the fall semester and concluding in the first term of the summer semester. Prerequisites: Permission of department chairperson and practicum in Human Services I (HSV120) and practicum in Human Services II (HSV121).

A1 LEC W 1:00 p.m.-5:00 p.m. B114 J Underwood/P Schmit

Literature

Session I

LIT-201 Introduction to Literature 3 credits

This course develops students' ability to interpret, analyze, evaluate, and respond to ideas about literature. Students explore the nature, structure, and form of poetry, short story, and drama. The course meets General Education "Humanities" Requirement Area 6. Pre/corequisite: College Writing I (ENG111).

C1 LEC T,TH 6:00 p.m.-9:35 p.m. B215 J Cahill
 WB WEB For username and password, go to www.bhcc.mass.edu/mycourseaccess.
 P Colella
 Class meets 06/02/08-08/22/08

LIT-203 Literature in America I 3 credits

This course traces the physical, moral, and psychological development of an emerging nation through its literature. The course examines themes of sin, guilt, justice, and equality in the historical movement of the nation from colonial settlement to westward expansion. The course includes works representative of the ethnic and racial diversity of American culture. The course meets General Education "Humanities" Requirement Area 6. Pre/corequisite: College Writing I (ENG111).

ES SLF Home Studies Program E235
 Visit bhcconline Office for course materials
 Class meets 06/02/08-08/22/08
 LC SLF Arrange Hours CSDL E235 CSDL Staff
 Class meets 06/02/08-08/21/08
 WB WEB For username and password, go to www.bhcc.mass.edu/mycourseaccess.
 Class meets 06/02/08-08/22/08

LIT-204 Literature in America II 3 credits

This course analyzes the crises of the nation from the Civil War through the twentieth century, as shown through its literature. The course examines the themes of progress, materialism, alienation, and corruption against the yardstick of opportunity, heroism, and individualism, which represent the traditional American dream. The course includes works representative of the ethnic and racial diversity of American culture. The course meets General Education "Humanities" Requirement Area 6. Pre/corequisite: College Writing I (ENG111).

ES SLF Home Studies Program E235
 Visit bhcconline Office for course materials
 Class meets 06/02/08-08/22/08
 LC SLF Arrange Hours CSDL E235 CSDL Staff
 Class meets 06/02/08-08/21/08
 WB WEB For username and password, go to www.bhcc.mass.edu/mycourseaccess.
 Class meets 06/02/08-08/22/08

LIT-207 Literature and Society I 3 credits

This course explores the role of literature as a mirror of the values and conflicts of a changing society. It also examines stereotypes associated with minorities and illustrates the role of literature in altering society to social and moral injustice. The course meets General Education "Humanities" Requirement Area 6. Pre/corequisite: College Writing I (ENG111).

WB WEB For username and password, go to www.bhcc.mass.edu/mycourseaccess.
 Class meets 06/02/08-08/22/08

LIT-217 Children's Literature I 3 credits

This course introduces students to children's literature in all its forms, from fables to fairy tales, from realistic fiction to fantasy, from nonsense to narrative poetry. The course covers works both classic and contemporary. The course meets General Education "Humanities" Requirement Area 6. Prerequisite: Writing Skills II (ENG095) or placement in College Writing I (ENG111).

A1 LEC T,TH 9:00 a.m.-12:35 p.m. D217 T McLaughlin

Session II

LIT-203 Literature in America I 3 credits

This course traces the physical, moral, and psychological development of an emerging nation through its literature. The course examines themes of sin, guilt, justice, and equality in the historical movement of the nation from colonial settlement to westward expansion. The course includes works representative of the ethnic and racial diversity of American culture. The course meets General Education "Humanities" Requirement Area 6. Prerequisite: The course meets General Education "Humanities" Requirement Area 6. Pre/corequisite: College Writing I (ENG111).

B1 LEC M,W 9:00 a.m.-12:35 p.m. B127 C Kelley

LIT-204 Literature in America II 3 credits

This course analyzes the crises of the nation from the Civil War through the twentieth century, as shown through its literature. The course examines the themes of progress, materialism, alienation, and corruption against the yardstick of opportunity, heroism, and individualism, which represent the traditional American dream. The course includes works representative of the ethnic and racial diversity of American culture. The course meets General Education "Humanities" Requirement Area 6. Pre/corequisite: College Writing I (ENG111).

J1 LEC T,TH 6:00 p.m.-9:35 p.m. D218 C Kelley

Management

Session I

MAN-105 Principles of Marketing 3 credits

This course is the study of the basic principles of marketing and the application of these principles in today's changing competitive environment. The focus of this course is on the behavior of the consumer market and the product, pricing, promotion, and distribution decisions employed to create consumer satisfaction. Prerequisites: Reading Skills II (RDG095) and Writing Skills I (ENG090) or exemption from reading and writing requirements by placement testing.

A1 LEC T,TH 9:00 a.m.-12:35 p.m. B128 C Fernandez
 C1 LEC T,TH 5:30 p.m.-9:05 p.m. D215 P Sullivan
 WB WEB For username and password, go to www.bhcc.mass.edu/mycourseaccess.
 A Lyons
 Class meets 06/02/08-08/22/08

MAN-111 Principles of Management 3 credits

The skills and functions, theories and principles of management are studied in respect to the socio-cultural environment within which a firm operates. An emphasis on decision-making, organizational strategy, planning, and system design provides a framework for examining the application of management concepts in the modern business world and the evaluation of organization problems and issues. Prerequisites: Introduction to Business (BUS101) for Business Concentration, Management, and Finance options only. A grade of C or better in Academic Reading (ESL098) and Academic Writing III (ESL099) or Reading Skills II (RDG095) and Writing Skills (ENG090) or exemption from reading or writing requirements by placement testing.

A1 LEC	T,TH 9:00 a.m.-12:35 p.m.	B134	R Sweeney
WB WEB	For username and password, go to www.bhcc.mass.edu/mycourseaccess .		C Fernandez
	Class meets 06/02/08-08/22/08		

MAN-112 Organizational Behavior/Design 3 credits

Organizational design, social systems, and contemporary management issues are explored, experienced with an emphasis on interrelationship of culture, organizational structure and policies upon individual, group and organizational performance. Topic coverage includes: leadership styles; learning; motivation; group structure, decision-making; group dynamics and problem solving. Concepts and issues of power, conflict, change and organizational processes that impact interpersonal or social settings, group interactions or the workplace environment are examined. This course meets General Education Individual/Society Requirement 2 for A.S. Business Administration except for the A.S. International Business option. Prerequisites: A grade of C or better in Academic Reading (ESL098) and Academic Writing (ESL099) or Reading Skills II (RDG095) and Writing Skills I (ENG090) or exemption from reading or writing requirements by placement testing.

WB WEB	For username and password, go to www.bhcc.mass.edu/mycourseaccess .		A Lyons
	Class meets 06/02/08-08/22/08		

Mathematics

Session I

MAT-090 Fundamentals of Math 3 credits

This course develops a solid base in the principles of arithmetic and the mathematics most relevant to everyday needs. It includes whole numbers, fractions, decimals and their application to ratio, proportion, and simple geometry. Note: Students earn no credit for this course if they have already received credit for a mathematics course having a higher course number. The course does not satisfy the college math requirement for graduation.

A1 LEC	M,W 8:00 a.m.-11:35 a.m.	D208	J Farrenkopf
	Web component required		
A2 LEC	T,TH 8:00 a.m.-11:35 a.m.	D208	TBA
C1 LEC	T,TH 6:00 p.m.-9:35 p.m.	D208	TBA
C2 LEC	M,W 6:00 p.m.-9:35 p.m.	D208	TBA
LC SLF	Arrange Hours CSDL	E235	J Lambert
	Class meets 06/02/08-08/21/08		

MAT-095 Fundamentals of Algebra 3 credits

This course covers an introduction to algebra that includes the study of linear equations and inequalities. Other topics include addition, subtraction, multiplication, and division of polynomials; techniques of factoring, literal equations, and systems of linear equations. The course does not satisfy the college math requirement for graduation. Prerequisite: Grade of C or better in Fundamentals of Mathematics (MAT090) or placement.

A1 LEC	M,W 8:00 a.m.-11:35 a.m.	D214	L Connolly
A2 LEC	T,TH 8:00 a.m.-11:35 a.m.	D214	Y Straughter
A3 LEC	M,W 9:00 a.m.-12:35 p.m.	D210	TBA
C1 LEC	M,W 6:00 p.m.-9:35 p.m.	D214	TBA
C2 LEC	T,TH 6:00 p.m.-9:35 p.m.	D214	TBA
F1 LEC	T,TH 6:00 p.m.-9:35 p.m.	205	TBA
	Class meets at the Chelsea Campus		
LC SLF	Arrange Hours CSDL	E235	A Kalokoh
	Class meets 06/02/08-08/21/08		
WB WEB	For username and password, go to www.bhcc.mass.edu/mycourseaccess .		A Hamblett
	Class meets 06/02/08-08/22/08		

MAT-100 Topics in Career Math 3 credits

This course applies basic arithmetic techniques to the following business topics: percentage, trade and cash discounts, merchandising, depreciation, simple and compound interest, and present value. The course covers additional topics that faculty choose from taxes, payroll, statistics, insurance, notes and drafts, installment buying, checking accounts, inventories, costing out, and the metric system. Prerequisite: Grade of C or better in Fundamentals of Mathematics (MAT090) or placement. This course is appropriate only for AS students in Culinary Arts.

LC SLF	Arrange Hours CSDL	E235	D DeSimone
	Class meets 06/02/08-08/21/08		

MAT-133 Introduction to Metric System 1 credit

This course enables students to recognize and use metric terms, roughly measure using body parts, and use estimation within the metric system.

LC SLF	Arrange Hours CSDL	E235	
	Class meets 06/02/08-08/21/08		

MAT-171 Finite Mathematics 3 credits

Set theory, coordinate systems and graphs, matrices and linear systems, linear programming, and probability are considered in this course. Applications to business and the social sciences are emphasized. This course meets General Education "Quantitative Thought" Requirement 4. Prerequisite: Grade of C or better in Fundamentals of Algebra (MAT095).

LC SLF	Arrange Hours CSDL	E235	A Torgov
	Class meets 06/02/08-08/21/08		

MAT-181 Statistics I 3 credits

This course covers statistical concepts and methods. Topics include data organization, averages and variation; elementary probability; binomial, normal, and t-distributions; estimation and hypothesis testing; and linear correlation and regression. The course meets General Education "Quantitative Thought" Requirement Area 4. Prerequisite: Grade of C or better in Fundamentals of Algebra (MAT095) or placement.

A1 LEC	M,TH 9:00 a.m.-12:35 p.m.	E235A	TBA
C1 LEC	M,TH 6:00 p.m.-9:35 p.m.	D210	J Tully
LC SLF	Arrange Hours CSDL	E235	A Torgov
	Class meets 06/02/08-08/21/08		

WB WEB	For username and password, go to www.bhcc.mass.edu/mycourseaccess .		
	Class meets 06/02/08-08/22/08		

WB1 WEB	For username and password, go to www.bhcc.mass.edu/mycourseaccess .		
	Class meets 06/02/08-08/22/08		

MAT-183 Statistics I/Lab 4 credits

This computer-based course covers statistical concepts and methods. Topics include data organization, averages and variation; elementary probability; binomial, normal, and t-distributions; estimation and hypothesis testing; and linear correlation and regression. The course meets General Education Quantitative Thought Requirement Area 4. Prerequisite: Grade of C or better in Fundamentals of Algebra (MAT095).

LC SLF	Arrange Hours CSDL	E235	A Torgov
	Class meets 06/02/08-08/21/08		

MAT-184 Statistics II/Lab 4 credits

This course covers a continuation of Statistics I and includes chi-square and F distributions; analysis of variance, multiple correlation and regression; and non-parametric methods. Prerequisite: Statistics I/Lab (MAT183).

LC SLF	Arrange Hours CSDL	E235	A Torgov
	Class meets 06/02/08-08/21/08		

MAT-195 College Algebra 3 credits

This course covers a continuation of the study of algebra and covers the following topics: integral and rational exponents, radicals, addition, subtraction, multiplication and division of rational expressions, solving rational and quadratic equations, complex numbers and their application in the solution of quadratic equations, translating and solving word problems and graphs of linear, hyperbolic, exponential and absolute value relations. It also includes an introduction to logarithms with emphasis on exponential equations. The course meets General Education "Quantitative Thought" Requirement Area 4. Prerequisite: Grade of C or better in Fundamentals of Algebra (MAT095) or placement.

A1 LEC	T,W,TH 7:30 a.m.-9:45 a.m.	B104	TBA
A2 LEC	T,W,TH 10:00 a.m.-12:15 p.m.	D209	TBA
	Web component required		
C1 LEC	M,W 6:00 p.m.-9:35 p.m.	D215	TBA
C2 LEC	T,TH 6:00 p.m.-9:35 p.m.	D209	TBA
LC SLF	Arrange Hours CSDL	E235	A Kalokoh
	Class meets 06/02/08-08/21/08		
WB WEB	For username and password, go to www.bhcc.mass.edu/mycourseaccess .		I Sancinito
	Class meets 06/02/08-08/22/08		

MAT-196 College Trigonometry 3 credits

This course covers basic principles of trigonometry, including solution of triangles, radian measure, and graphs of trigonometric functions, identities, and equations. It includes an introduction to polar forms and polar coordinates. Prerequisite: Grade of C or better in College Algebra (MAT195) or placement.

LC SLF	Arrange Hours CSDL	E235	A Kalokoh
	Class meets 06/02/08-08/21/08		

MAT-197 Precalculus 4 credits

This course covers the following topics: functions and their graphs, polynomial functions, rational and radical functions, exponential and logarithmic functions, elements of trigonometry and trigonometric functions, analytic geometry, and sequence and series notation. Graphing calculator required. Prerequisite: Grade of C or better in College Algebra (MAT195) or placement.

LC SLF	Arrange Hours CSDL	E235	A Torgov
	Class meets 06/02/08-08/21/08		

WB WEB	For username and password, go to www.bhcc.mass.edu/mycourseaccess .		A Hamblett
	Class meets 06/02/08-08/22/08		

MAT-231 Calculus for Management Science 4 credits

This one-semester course covers topics designed for students in business, economics, and the social sciences. Topics include limits, differentiation and integration of algebraic, exponential and logarithmic functions, optimization, and other applications. Graphing calculator required. Prerequisite: Grade of C or better in College Algebra (MAT195) or placement.

LC SLF	Arrange Hours CSDL	E235	A Kalokoh
	Class meets 06/02/08-08/21/08		

WB WEB	For username and password, go to www.bhcc.mass.edu/mycourseaccess .		
	Class meets 06/02/08-08/22/08		

MAT-281 Calculus I 4 credits

This course reviews concepts of functions, graphs and trigonometry to support the exploration of limits, derivatives, and basic integration. Topics will include limits, continuity, algebraic and trigonometric integral, methods of integration, application of integration to determination of area, the Fundamental Theorem of Calculus and integration by substitution. Prerequisite: Placement or grade of C or better in Trigonometry (MAT196) or Precalculus (MAT197).

LC SLF	Arrange Hours CSDL	E235	A Torgov
	Class meets 06/02/08-08/21/08		

WB WEB	For username and password, go to www.bhcc.mass.edu/mycourseaccess .		
	Class meets 06/02/08-08/22/08		

MAT-282 Calculus II 4 credits

This course is a continuation of Calculus I (MAT281) and begins with a study of numerical integration. Techniques of integration are applied to the following topics: transcendental functions, (including their derivatives), area of region between two curves, volume, integration by parts, trigonometric substitution, partial fractions, and improper integrals. Sequences and series are examined with an emphasis on determining convergence or divergence. Taylor and Maclaurin series will also be studied. Prerequisite: Grade of C or better in Calculus I (MAT281) or placement.

LC SLF	Arrange Hours CSDL	E235	A Kalokoh
	Class meets 06/02/08-08/21/08		

WB WEB	For username and password, go to www.bhcc.mass.edu/mycourseaccess .		
	Class meets 06/02/08-08/22/08		

Bridge Session

MAT-005 IP Completion 0 Credits

This course provides an organized, scheduled opportunity for students to satisfy the requirements of an IP Contract in Mathematics. Individualized support is provided through small group lectures, tutorial assistance and testing. The original instructor is responsible for changing any grades. This course does not remain on student's transcript. Prerequisite: IP Contract in Mathematics or permission of the instructor.

A5 LEC	T,W 1:30 p.m.-4:00 p.m.	C202	TBA
A6 LEC	M,W 8:00 a.m.-11:35 a.m.	C202	TBA

MAT-183 Statistics I/Lab 4 credits

This computer-based course covers statistical concepts and methods. Topics include data organization, averages and variation; elementary probability; binomial, normal, and t-distributions; estimation and hypothesis testing; and linear correlation and regression. The course meets General Education "Quantitative Thought" Requirement Area 4. Prerequisite: Grade of C or better in Fundamentals of Algebra (MAT095).

A5 LEC	M,TH 9:00 a.m.-12:35 p.m.	B223	TBA
C5 LEC	M,TH 6:00 p.m.-9:35 p.m.	D210	J Tully

MAT-197 Precalculus 4 credits

This course covers the following topics: functions and their graphs, polynomial functions, rational and radical functions, exponential and logarithmic functions, elements of trigonometry and trigonometric functions, analytic geometry, and sequence and series notation. Graphing calculator required. Prerequisite: Grade of C or better in College Algebra (MAT195) or placement.

C5 LEC	M,W 6:00 p.m.-9:35 p.m.	B106	TBA
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MAT-281 Calculus I 4 credits

This course reviews concepts of functions, graphs and trigonometry to support the exploration of limits, derivatives, and basic integration. Topics will include limits, continuity, algebraic and trigonometric integral, methods of integration, application of integration to determination of area, the Fundamental Theorem of Calculus and integration by substitution. Prerequisite: Placement or grade of C or better in Trigonometry (MAT196) or Precalculus (MAT197).

A5 LEC	T,W 8:30 a.m.-10:45 a.m.	E235A	TBA
LEC	TH 8:30 a.m.-10:45 a.m.	B216	
C5 LEC	M,W 6:00 p.m.-9:35 p.m.	E235A	TBA

Section Codes & Abbreviations

A1, A2, A5, A6, B1, B2, K1, 54, 55	Charlestown Day
C1, C2, C5, J1, J2, L1	Charlestown Evening
ES	Home Study
LC	Center for Self-Directed Learning
MC	Distance Learning
WB	Web Courses
D1, D5, E1, N1	Chelsea Day
F1, F5, G1, P1	Chelsea Evening
EB	East Boston Health Center
CLIN	Clinical
HYB	Hybrid
LAB	Lab Practicum
LEC	Lecture
SLF	Student determines their own schedule
WEB	Web Based
M	Monday
T	Tuesday
W	Wednesday
TH	Thursday
F	Friday

Session II

MAT-090 Fundamentals of Math 3 credits

This course develops a solid base in the principles of arithmetic and the mathematics most relevant to everyday needs. It includes whole numbers, fractions, decimals and their application to ratio, proportion, and simple geometry. Note: Students earn no credit for this course if they have already received credit for a mathematics course having a higher course number. The course does not satisfy the college math requirement for graduation.

B1 LEC	M,W 8:00 a.m.-11:35 a.m.	D208	TBA
J1 LEC	T,TH 6:00 p.m.-9:35 p.m.	D208	TBA

MAT-095 Fundamentals of Algebra 3 credits

This course covers an introduction to algebra that includes the study of linear equations and inequalities. Other topics include addition, subtraction, multiplication, and division of polynomials, techniques of factoring, literal equations, and systems of linear equations. The course does not satisfy the college math requirement for graduation. Prerequisite: Grade of C or better in Fundamentals of Mathematics (MAT090) or placement.

B1 LEC	M,W 8:00 a.m.-11:35 a.m.	D214	TBA
B2 LEC	T,TH 9:00 a.m.-12:35 p.m.	D208	TBA
J1 LEC	M,W 6:00 p.m.-9:35 p.m.	D209	TBA
J2 LEC	T,TH 6:00 p.m.-9:35 p.m.	D209	TBA

MAT-181 Statistics I 3 credits

This course covers statistical concepts and methods. Topics include data organization, averages and variation; elementary probability; binomial, normal, and t-distributions; estimation and hypothesis testing; and linear correlation and regression. The course meets General Education "Quantitative Thought" Requirement Area 4. Prerequisite: Grade of C or better in Fundamentals of Algebra (MAT095) or placement.

B1 LEC	M,W 9:00 a.m.-12:35 p.m.	D210	S Fierimonte
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MAT-195 College Algebra 3 credits

This course covers a continuation of the study of algebra and covers the following topics: integral and rational exponents, radicals, addition, subtraction, multiplication and division of rational expressions, solving rational and quadratic equations, complex numbers and their application in the solution of quadratic equations, translating and solving word problems and graphs of linear, hyperbolic, exponential and absolute value relations. It also includes an introduction to logarithms with emphasis on exponential equations. The course meets General Education "Quantitative Thought" Requirement Area 4. Prerequisite: Grade of C or better in Fundamentals of Algebra (MAT095) or placement.

B1 LEC	T,W,TH 10:00 a.m.-12:15 p.m.	D209	TBA
E1 LEC	T,W,TH 9:00 a.m.-11:15 a.m.	204	TBA
Class meets at the Chelsea Campus			
J1 LEC	M,W 6:00 p.m.-9:35 p.m.	D214	TBA
J2 LEC	T,TH 6:00 p.m.-9:35 p.m.	B104	TBA

Medical Coding

Session I

NHP-102 Medical Coding II 3 credits

This course is designed to develop advanced skills in ICD-9 coding. The emphasis is on disease processes of the body system. Resource utilization to increase coding accuracy is discussed. Prerequisite: Medical Coding I (NHP101)

F1 LEC	M,W 6:00 p.m.-9:35 p.m.	B08	TBA
Class meets at the Chelsea Campus			

Medical Imaging

Session I

MIG-119 Echo II 3 credits

This continuation course of the material presented in Echo I deals specifically with left ventricular function, cardiomyopathy, CAD, color Doppler, and imaging technique used to aid in the demonstration of these diseased states. This course also includes the technique of transesophageal, stress, and contrast echo technique. Prerequisite: Echo I (MIG112).

A1 LEC	TH 2:30 p.m.-8:15 p.m.	B331	M Adams
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MIG-205 Vascular Ultrasound 3 credits

This course covers an introduction to the fundamentals of vascular ultrasound. It includes hemodynamic, Doppler spectral analysis, and duplex visualization of the cerebrovascular system. It also covers carotid, venous, and transcranial Doppler techniques. Prerequisite: Echo II (MIG119).

A1 LEC	M,W 8:30 a.m.-11:15 a.m.	B331	M Gagnon
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MIG-224 Radiologic Technology II 3 credits

Using lecture and lab sessions, this course presents the x-ray circuit in form and function. Topics include, but are not limited to, characteristics of x-rays, wave-particle duality, x-ray production, target interactions, photon interactions with matter, digital and conventional fluoroscopy, and electronic imaging units. Prerequisite: Imaging Technology I (MIG111).

C1 LEC	T,TH 6:00 p.m.-9:20 p.m.	B336	E McLaughlin
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MIG-227 Pharmacology of Radiology 1 credit

This course is designed to provide basic concepts of pharmacology to the medical radiography student. Content includes chemical, generic, and trade names for select drugs; pharmacokinetic and pharmacodynamic principles of select drugs; classification of drugs; action, effects, uses and side effects of select drugs on imaging procedures; categories of contrast agents; pharmacology of barium and iodine compounds; dose calculations for adult and pediatric patients; legal and ethical status of the radiographer's role in drug administration; and the radiographer's professional liability concerning drug administration. This course has a web-based component. Prerequisites: Patient Care for Medical Imaging (MIG109) and Anatomy and Physiology II/Lab (BIO204).

C1 LEC	T,TH 5:30 p.m.-8:30 p.m.	B216	D Misrati
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MIG-236 Medical Radiography Clinical V 3 credits

The final phase of medical radiography instruction allows students an opportunity to review and assess clinical skills acquired during their training. At the end of this rotation students are clinically proficient in general radiography. Additional expenses may include supplies, equipment, and/or uniforms. Course meets: three (3) days/week. Prerequisite: Medical Radiography Clinical IV (MIG228).

A1 CLIN	M-F 8:00 a.m.-4:00 p.m.	TBA	P Alexander
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MIG-251 Advanced PACS Seminar 3 credits

This capstone seminar explores the day-to-day responsibilities of a PACs administrator. Topics discussed include the responsibilities of the position, the expectations of various stakeholders in healthcare delivery, and the impact of PACs performance on healthcare delivery. The issues of maintenance, considerations for purchase of a system, frequently asked questions, and the process of rolling out a new system are also explored. Corequisite: PACS Administration I (CIT141). Prerequisite: Intro to Diagnostic Imaging and PAC (MIG161).

WB WEB For username and password, go to www.bhcc.mass.edu/mycourseaccess.
Class meets 06/02/08-08/22/08

MIG-537 Sectional Anatomy 3 Credits

This interactive, web-based course is designed to provide an in-depth look at sectional anatomy, and its particular relevance to the fields of CT and MR. Prerequisites: Anatomy & Physiology I (BIO203), Anatomy & Physiology II (BIO204), or current ARRT, NMTCB or ARDMS registry status.

WB WEB For username and password, go to www.bhcc.mass.edu/mycourseaccess.
Class meets 06/02/08-08/22/08

Bridge Session

DMS-130 General Ultrasound Clinical IV 3 credits

This course is a continuation of scanning technique with advanced application of ultrasound to the body and interpretation of the resulting images. Prerequisite: General Ultrasound Clinical III (DMS108).

A5 CLIN	Days and times to be arranged	TBA	N Chernyak
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MIG-128 Medical Radiography Clinical II 2 credits

This course covers a continuation of the clinical experience. Students assist in and observe an increasing number of different radiographic examinations as studied in Positioning I (MIG122). Additional expenses may include supplies, equipment and/or uniforms. Course meets: two (2) days/week. Prerequisite: Medical Radiography Clinical I (MIG124).

C5 CLIN	Days and Times to be arranged	TBA	D Misrati
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MIG-217 Cardiac Sonography Clinical III 4 credits

This course covers a continuation of clinical practical experience in

echocardiography. Under supervision of the clinical instructor and the BHCC clinical coordinator, students enhance their skills in performing echocardiograms. Faculty evaluates students' performances through clinical competencies in each related echo area. Students gain competency in the performance of echocardiograms. Students also obtain related experience in examinations such as stress echo and transesophageal. Additional expenses may include supplies, equipment, and/or uniforms. Course meets: five (5) days/week. Prerequisite: Cardiac Sonography Clinical II (MIG213).

A5 CLIN M-F 8:00 a.m.-4:00 p.m. TBA TBA

MIG-222 Medical Radiography Clinical III 4 credits

This course allows students to expand upon skills developed during earlier clinical experience. Students assume more direct responsibility for specific radiographic examination. Additional expenses may include supplies, equipment, and/or uniforms. Course meets five (5) days/week. Prerequisite: Medical Radiography Clinical II (MIG128).

A5 CLIN M-F 8:00 a.m.-4:00 p.m. TBA P Alexander

SON-123 General Sonography Clinical II 3 credits

This course is the hands on application of ultrasound in the hospital setting. Scanning skills are developed during this clinical. Students will be performing supervised ultrasounds and present daily cases to sonographers and or physicians. Students will become acquainted with the responsibilities needed to work in the ultrasound setting. Clinical will take place 3 days per week. Corequisite: Vascular Ultrasound (MIG205). Prerequisite: General Sonography Clinical I (SON121).

A5 CLIN M,W,F 8:00 p.m.-4:00 p.m. TBA TBA

Session II

MIG-121 Related Procedures in Pharmacology 2 credits

This course provides students with knowledge of diagnostic cardiac procedures, emphasizing indications, utility, and limitation of these procedures. The course also provides students with a basic knowledge and understanding of clinical pharmacology as it relates to cardiovascular disease and echocardiography. Prerequisite: Interpretation I (MIG115).

J1 LEC TH 2:30 p.m.-8:15 p.m. D215 TBA

MIG-126 Positioning II 3 credits

Using lecture and lab sessions, this course helps students achieve competency in the performance of radiographic examinations of the vertebral column and pelvic girdle. In addition, students study the principle of contrast agent administration in conjunction with radiographic examination of the urinary system, upper and lower gastrointestinal tract and gall bladder. Prerequisite: Positioning I (MIG122). Corequisite: Medical Radiography Clinical II (MIG128).

J1 LEC T,TH 5:30 p.m.-9:05 p.m. B336 E McLaughlin

MIG-203 Interpretation II 3 credits

This continuation course of Interpretation I covers an integrated approach to the echocardiography technique. Students review the Mayo Clinic tapes and discuss the development of skills necessary to exercise independent judgment and discretion in the performance of echocardiographic examinations. Students review and critique weekly case studies. The class uses group demonstrations to highlight the patient/ sonographer/physician interactions. Students learn pathologic processes in order to build on their knowledge base in the interpretation of normal and abnormal echo features. Prerequisite: Interpretation I (MIG115).

J1 LEC M 2:00 p.m.-6:00 p.m. B336 B Tabot-Jozais

Music

Session I

MUS-118 Music Appreciation I 3 credits

An introduction to the history and development of music, this course covers basic questions dealing with the roles of the listener, performer, and composer, as well as representative samples from the first music of the medieval era to the end of the classical era. The course explores music's relationship to historical events and other art forms of the periods. This course meets General Education "Humanities" Requirement Area 6.

ES SLF Home Studies Program E235 A Hoose
Visit BHCCOnline Office for course materials
Class meets 06/02/08-08/22/08

WB WEB For username and password, go to www.bhcc.mass.edu/mycourseaccess.
Class meets 06/02/08-08/22/08

MUS-119 Music Appreciation II 3 credits

A continuation of the history and development of music, this course presents representative samples of music from the romantic era to the present. It explores music's relationship to historical events and other art forms of the periods. This course meets General Education "Humanities" Requirement Area 6. Prerequisite: Music Appreciation I (MUS118) or permission of the department chairperson.

WB WEB For username and password, go to www.bhcc.mass.edu/mycourseaccess.
Class meets 06/02/08-08/22/08

MUS-129 Rock/Roll History 3 credits

Beginning with the roots of rock in the rockabilly and blues traditions, continuing through the "classical" rock of the 50's and 60's, this course covers all styles of rock, current and past. The course covers listening to and identifying specific idiosyncrasies of various performers that are central to the study. This course meets General Education "Humanities" Requirement Area 6.

WB WEB For username and password, go to www.bhcc.mass.edu/mycourseaccess.
Class meets 06/02/08-08/22/08 R Lehman

Nursing

Session I

NUR-100 Drug Calculation 1 credit

This course covers the apothecary, metric, and household systems of weights and measures and is designed for students interested in the Nursing Program. The course focuses on the computation of drug dosages for oral and parenteral medications. It emphasizes the applications of skills necessary to compute dosages for infants and children and the calculations of intravenous infusions and medications. Class meets: 1 hr. lecture. Prerequisite: Fundamentals of Algebra (MAT095) or placement.

A1 LEC T 1:00 p.m.-4:00 p.m. B216 TBA

C1 LEC W 5:00 p.m.-8:00 p.m. B216 TBA

WB WEB For username and password, go to www.bhcc.mass.edu/mycourseaccess.
Class meets 06/02/08-08/22/08

WB1 WEB For username and password, go to www.bhcc.mass.edu/mycourseaccess.
Class meets 06/02/08-08/22/08

WB2 WEB For username and password, go to www.bhcc.mass.edu/mycourseaccess.
Class meets 06/02/08-08/22/08

Session II

NUR-100 Drug Calculation 1 credit

This course covers the apothecary, metric, and household systems of weights and measures and is designed for students interested in the Nursing Program. The course focuses on the computation of drug dosages for oral and parenteral medications. It emphasizes the applications of skills necessary to compute dosages for infants and children and the calculations of intravenous infusions and medications. Class meets: 1 hr. lecture. Prerequisite: Fundamentals of Algebra (MAT095) or placement.

E1 LEC T 9:00 a.m.-12:00 p.m. 205 TBA
Class meets at the Chelsea Campus

J1 LEC W 6:00 p.m.-9:00 p.m. B216 TBA

Office & Information Management

Session I

OIM-170 Procedures for the Medical Office 3 credits

This course includes Windows, word processing, medical office procedures, and computerized medical management software. Students create documents commonly used in a medical office as well as job application materials, using templates, macros, and/or merged documents. Concepts covered include interpersonal communications,

telecommunications, billing and collections, reimbursement procedures, records management, and mail classification and procedures. Hands-on experience using computerized medical management software provides practice in entering patient information, diagnostic cases, and financial transactions; processing insurance claims; scheduling patient appointments; and generating commonly used reports. Note: For Allied Health students or by permission of department chairperson. Prerequisite: Keyboarding: Document Generation I (OIM101) or Medical Computer Applications (OIM102; formerly OMI142) or any computer applications course or by permission of the department chairperson.

A1 LEC Days to be arranged
8:30 a.m.-10:30 a.m. D102 M Popken
Class meets 5/19/08-6/27/08

A2 LEC Days to be arranged
11:00 a.m.-1:00 p.m. D102 M Popken
Class meets 5/19/08-6/27/08

Philosophy

Session I

PHL-101 Introduction to Philosophy 3 credits

This introductory course acquaints students with the philosophic method, the problems and living issues of philosophy, and the great philosophers.

C1 LEC M,W 6:00 p.m.-9:35 p.m. D212 D Koepke

WB WEB For username and password, go to www.bhcc.mass.edu/mycourseaccess.
Class meets 06/02/08-08/22/08

PHL-111 World Religion 3 credits

This course analyzes the beliefs and practices of major world religions, including Hinduism, Buddhism, Judaism, Christianity, and Islam. Through study of these religions, students compare the beliefs of various traditions and understand their values in an historical context. The course meets General Education "World View" Requirement Area 3.

WB WEB For username and password, go to www.bhcc.mass.edu/mycourseaccess.
Class meets 06/02/08-08/22/08

Psychology

Session I

PSY-101 Principles of Psychology 3 credits

This introductory psychology course covers a survey of information and theory. Topics include the brain and behavior, research methods, learning consciousness, motivation, emotion, human growth and development, personality, abnormal behavior, psychotherapy, social cognition and understanding. The course meets General Education "Individual and Society" Requirement Area 2. Prerequisite: Academic Reading III (ESL098) or Reading Skills II (RDG095) or co-enrollment in integrated courses, or exemption from reading requirement by placement testing.

A1 LEC M,W 9:00 a.m.-12:35 p.m. B215 L

A2 LEC M,W 9:00 a.m.-12:35 p.m. B217 M

C1 LEC M,W 5:30 p.m.-9:05 p.m. D218 R

ES SLF Home Studies Program E235 W

Visit BHCCOnline Office for course materials
Class meets 6/02/08-08/22/08

LC SLF Arrange Hours CSDL E235
Class meets 06/02/08-08/21/08

WB WEB For username and password, go to www.bhcc.mass.edu/mycourseaccess.
Class meets 06/02/08-08/22/08

WB1 WEB For username and password, go to www.bhcc.mass.edu/mycourseaccess.
Class meets 06/02/08-08/22/08

PSY-103 Psychology of Adjustment 3 credits

This course explores the development and expression of the personality through an examination of processes by which the self-concept is formed. The course surveys the theories of behavioral scientists that have contributed to the study of adjustment. Scientific study of the effects of stress and stress management techniques are included in this curriculum. The course prepares students for advance study in

psychology and places emphasis on critical thinking skills, especially as applied to scientific research. Prerequisite: Principles of Psychology (PSY101) or permission of instructor.

ES SLF Home Studies Program E235 S Cassara
Visit BHCCOnline Office for course materials
Class meets 6/4/07-08/24/07

PSY-113 Human Growth/Development 3 credits

This course examines the theories of biological, social, and psychological development of human beings throughout the life span. Prerequisite: Principles of Psychology (PSY101).

ES SLF Home Studies Program E235 C Shairs
Visit BHCCOnline Office for course materials
Class meets 6/02/08-08/22/08

LC SLF Arrange Hours CSDL E235
Class meets 06/02/08-08/21/08

WB WEB For username and password, go to www.bhcc.mass.edu/mycourseaccess.
Class meets 06/02/08-08/22/08

WB1 WEB For username and password, go to www.bhcc.mass.edu/mycourseaccess.
Class meets 06/02/08-08/22/08

WB2 WEB For username and password, go to www.bhcc.mass.edu/mycourseaccess.
Class meets 06/02/08-08/22/08

PSY-119 Social Psychology 3 credits

This course covers the complex interrelationship between the individual, small groups, and the greater society. Topics include attitude formation and change, social conflict, prejudice, frustration, and cooperation versus competition and aggression. Prerequisite: Principles of Psychology (PSY101).

ES SLF Home Studies Program E235
Visit BHCCOnline Office for course materials
Class meets 06/02/08-08/22/08

LC SLF Arrange Hours CSDL E235
Class meets 06/02/08-08/21/08

WB WEB For username and password, go to www.bhcc.mass.edu/mycourseaccess.
Class meets 06/02/08-08/22/08

PSY-123 Personality 3 credits

This course covers distinctive patterns of behavior, including the thoughts and emotions that characterize individuals' adaptation to life. It examines four major approaches to the study of personality: psychoanalytic, behavioral, trait dispositional, and humanistic. Students study varying degrees of emphasis on processes or forces impinging on individuals' interaction with their environment. This course is offered through the Center for Self-Directed Learning and External Studies only. Prerequisite: Principles of Psychology (PSY101).

ES SLF Home Studies Program E235
Visit BHCCOnline Office for course materials
Class meets 06/02/08-08/22/08

LC SLF Arrange Hours CSDL E235
Class meets 06/02/08-08/21/08

WB WEB For username and password, go to www.bhcc.mass.edu/mycourseaccess.
Class meets 06/02/08-08/22/08

PSY-124 Adolescent/Adult Dev 3 credits

In this course, students study adolescents and adults in the areas of physical, intellectual and social changes, and their emotional growth and development during life stages of adolescence and adulthood. Prerequisite: Principles of Psychology (PSY101).

ES SLF Home Studies Program E235
Visit BHCCOnline Office for course materials
Class meets 06/02/08-08/22/08

PSY-127 Abnormal Psychology 3 credits

This advanced course for the serious student of psychology covers the history of mental illness and its treatment, modern classification, diagnosis, the theoretical causes of disorders, and treatments. The range of psychopathology extends from the disorder-free person to adjustment reactions, anxiety disorders, personality disorders, and borderline disorders, to psychosis and major disorders. Prerequisite: Principles of Psychology (PSY101) or permission of instructor.

WB WEB For username and password, go to www.bhcc.mass.edu/mycourseaccess.
Class meets 06/02/08-08/22/08

PSY-135 Introduction to Behavioral Research 3 credits

An introduction to the ways of discovering, describing, and making warranted assertions about aspects of people and social life. The chief objectives are 1) to help students develop the skills and knowledge necessary to become intelligent critics of research in the behavioral and social sciences, and 2) to give them a rudimentary understanding of the design and evaluation of scientific research. Statistical material is treated in a conceptual manner.

WB WEB For username and password, go to www.bhcc.mass.edu/mycourseaccess.
Class meets 06/02/08-08/22/08

Session II

PSY-101 Principle of Psychology 3 credits

This introductory psychology course covers a survey of information and theory. Topics include the brain and behavior, research methods, learning consciousness, motivation, emotion, human growth and development, personality, abnormal behavior, psychotherapy, social cognition and understanding. This course meets General Education "Individual and Society" Requirement Area 2. Prerequisite: Academic Reading III (ESL098) or Reading Skills II (RDG095) or co-enrollment in integrated courses, or exemption from reading requirement by placement testing.

B1 LEC M,W 9:00 a.m.-12:35 p.m. D218
J1 LEC M,W 6:00 p.m.-9:35 p.m. D218

Reading

Session I

RDG-090 Reading Skills I 3 credits

This course develops basic reading skills necessary for success with college level material. The course will focus on improving comprehension and vocabulary. In particular, students will improve ability to recognize and articulate main ideas, supporting details, and patterns of organization. Students will also improve vocabulary skills using context clues and the dictionary. Note: Students must meet exit-level requirements or pass a developmental reading final in order to earn a passing grade of C in this course

L1 LEC M,W 6:00 p.m.-8:15 p.m. B215 G Shelton
Class meets 06/02/08-07/31/08

RDG-095 Reading Skills II 3 credits

This course develops advanced reading skills necessary for success with college-level material. The course will focus on achieving college-level comprehension skills and vocabulary. In particular, students will recognize and articulate main ideas, supporting details, and patterns of organization. Students will develop critical reading and thinking skills and improve vocabulary. In addition, students will improve note-taking and test-taking skills. Note: Students must meet exit-level requirements or pass a departmental reading final in order to earn a passing grade of C in this course. Prerequisite: Grade of C or better in Reading Skills I (RDG090) or placement by examination.

A1 LEC M,W 9:00 a.m.- 12:35 p.m. B129A M Lewis
C1 LEC T,TH 6:00 p.m.-9:35 p.m. B221 A Nicoloro
D1 LEC T,TH 9:00 a.m.-12:35 p.m. 207 P Shute
Class meets at the Chelsea Campus
LC SLF Arrange Hours CSDL E235 CSDL Staff
Class meets 06/02/08-08/21/08

Session II

RDG-095 Reading Skills II 3 credits

This course develops advanced reading skills necessary for success with college-level material. The course will focus on achieving college-level comprehension skills and vocabulary. In particular, students will recognize and articulate main ideas, supporting details, and patterns of organization. Students will develop critical reading and thinking skills and improve vocabulary. In addition, students will improve note-taking and test-taking skills. Note: Students must meet exit-level requirements or pass a departmental reading final in order to earn a passing grade of C in this course. Prerequisite: Grade of C or better in Reading Skills I (RDG090) or placement by examination.

B1 LEC M,W 9:00 a.m.-12:35 p.m. B133 TBA

Science

Session I

BIO-111 Food/Nutrition 3 credits

This course covers a study of plant and animal sources of human food, their nutritional values and the way they are utilized by the body in health and disease. Topics include the selection of an adequate diet, evaluation of nutrition status, nutrition in pregnancy and lactation, nutrition in infancy and in aging, weight control, alternate food patterns, ethnic foods, and nutrition-related health problems. The department recommends this course for students in Allied Health programs. The course is offered in the Center for Self-Directed Learning only.

LC SLF Arrange Hours CSDL E235 L Sousa
Class meets 06/02/08-08/21/08

BIO-115 Nutrition Science/Lab 4 credits

This course covers a study of plant and animal sources of human food, their nutritional values, and the way they are utilized by the body in health and disease. Topics include chemistry and biology of food, personal nutrition evaluation, nutrition-related health problems, and global food and nutrition issues. Laboratory exercises introduce students to the diagnostic procedures used by nutritionists and to reinforce learning of nutritional theory. A background in biology or chemistry is not required. The course meets General Education "Science and Technology" Requirement Area 5. Course meets: 3 hrs. lecture; 1.5 hrs. Lab. Prerequisites: Writing Skills II (ENG095), Fundamentals of Math (MAT090), and Reading Skills II (RDG095) or placement equivalency.

WB WEB For username and password, go to www.bhcc.mass.edu/mycourseaccess.
Class meets 06/02/08-08/22/08 W Hoover

CHM-151 Basic Chemistry/Non Lab 3 credits

This course is an introduction to basic concepts of inorganic chemistry. The course is designed primarily for students who have not previously studied chemistry. Topics, which are presented in a multi-media, modular format, include measurement, chemical symbols and equations, physical and chemical properties, atomic structure, chemical compounds, solutions, and an overview of chemical reactions. The course is offered in the Center for Self-Directed Learning only. Prerequisite: Fundamentals of Algebra (MAT095).

LC SLF Arrange Hours CSDL E235 A Torgov
Class meets 06/02/08-08/21/08

ENV-105 Environmental Science I/Lab 4 credits

This course covers an introduction to the physical and biological structure of natural environment within a global perspective. The course emphasizes both a local and global perspective on the study of natural systems and the impacts of human society on these systems. Topics include: ecosystem dynamics, international conservation biology, biodiversity, evolution and adaptation, population dynamics, climate, and the role of science and technology in business and society, and sustaining ecosystems and wildlife. Laboratory investigations develop critical thinking and formal report writing skills. The department recommends this course for A.S. degree students as the General Education "Science and Technology" Requirement Area 5. Course meets 3 hrs lecture; 1.5 hrs lab. Prerequisites: Writing Skills II (ENG095), Fundamentals of Mathematics (MAT090) and Reading Skills II (RDG095) or placement.

WB WEB For username and password, go to www.bhcc.mass.edu/mycourseaccess.
Class meets 06/02/08-08/22/08 N Lux

ENV-106 Environmental Science II/Lab 4 credits

A follow up to Environmental Science I (ENV105), this course examines the global and local impact of human culture upon the natural systems. Students will investigate both destructive and constructive elements of human action within the natural environment. Also, students learn the role of science and technology in the environment and society. Topics include: air and water pollution; toxicity; ozone depletion; global warming; hazardous waste; the role of science and technology in business and society; and renewable and nonrenewable energy resources. Laboratory investigations develop students' critical thinking skills and formal report writing skills. Course meets 3 hrs. lecture; 1.5 hrs. lab. Prerequisite: Principles of Biology I/Lab (BIO101) or Chemical Science I/Lab (CHM110) or Environmental Science I/Lab (ENV105) or equivalent.

WB WEB Visit bhcc.mass.edu/bhcconline
www.bhcc.mass.edu/mycourseaccess. S Benjamin
 Class meets 06/02/08-08/22/08

Bridge Session

BIO-101 Principles of Biology I/Lab 4 credits

This integrated course focuses on a unified conceptual approach to the study of living organisms, with emphasis on the application of units of measurements, molecular and cellular basis of life processes, morphology, physiology, human health and nutrition, and issues in biotechnology. The course meets the General Education "Science and Technology" Requirement Area 5. The course does not satisfy the biology requirement of the Biological Science concentration. Course meets: 3 hrs lecture; 1.5 hrs. lab. Prerequisites: Writing Skills II (ENG095), Fundamentals of Math (MAT090), and Reading Skills II (RDG095) or placement equivalency.

A5 LEC/LAB M,W 9:00 a.m.-1:00 p.m. D316 R Spencer
 C5 LEC/LAB T,TH 6:00 p.m.-10:00 p.m. D316 G Cefalu

BIO-108 Human Biology/Lab 4 credits

This course is designed to introduce students pursuing career in the health fields to the structure and function of the human body. It is intended to help students with a limited scientific background grasp the fundamental concepts of biology as well as human anatomy and physiology. Pathophysiology, genetics, and relevant clinical aspects are discussed with each system so that students can apply their clinical learning. This course does not substitute for programs that require BIO203 and BIO-204. Open to all students and satisfies "Science and Technology" General Education Requirement Area 5. Prerequisites: Writing Skills II (ENG095), Fundamentals of Math (MAT090), and Reading Skills II (RDG095) or placement equivalent. Note: May be used as a prerequisite for Anatomy & Physiology I/Lab (BIO203).

D5 LEC/LAB T,TH 9:00 a.m.-1:00 p.m. B02 TBA
 Class meets at the Chelsea Campus
 F5 LEC/LAB T,TH 6:00 p.m.-10:00 p.m. B02 W Soper
 Class meets at the Chelsea Campus
 FBHB HMB M 4:00 p.m.-8:00 p.m. B04 W Hoover
 Class meets at the Chelsea Campus
 Web component required

BIO-115 Nutrition Science/Lab 4 credits

This course covers a study of plant and animal sources of human food, their nutritional values, and the way they are utilized by the body in health and disease. Topics include chemistry and biology of food, personal nutrition evaluation, nutrition-related health problems, and global food and nutrition issues. Laboratory exercises introduce students to the diagnostic procedures used by nutritionists and to reinforce learning of nutritional theory. A background in biology or chemistry is not required. The course meets General Education "Science and Technology" Requirement Area 5. Course meets: 3 hrs. lecture; 1.5 hrs. lab. Prerequisites: Writing Skills II (ENG095), Fundamentals of Math (MAT090), and Reading Skills II (RDG095) or placement equivalency.

A5 LEC/LAB T,TH 9:00 a.m.-1:00 p.m. D316 A Manion
 CSHB HMB T 6:00 p.m.-10:00 p.m. D318 A Manion
 Web Component required

WB WEB Visit bhcc.mass.edu/bhcconline
www.bhcc.mass.edu/mycourseaccess. S Benjamin
 Class meets 06/02/08-08/22/08

BIO-195 General Biology I/Lab 4 credits

The first semester of the two-semester lecture/laboratory course concentrates on the cell as the basic unit of life. After establishing a foundation of biochemical principles, this course investigates cell structure, cellular functions, cellular respiration, and photosynthesis. The course concludes with an examination of cellular reproduction and the genetic bases of inheritance. Laboratory work provides students with the basic skills necessary to work in advanced laboratory situations. The course is intended for students planning to transfer as science majors. Pre-allied health students should enroll in Principles of Biology I/Lab (BIO101). The course meets the General Education "Science and Technology" Requirement Area 5. Course meets: 3 hrs. lecture; 3 hrs. lab. Prerequisites: Writing Skills II (ENG095), Fundamentals of Algebra (MAT095), and Reading Skills II (RDG095) or placement equivalency.

C5 LEC/LAB T,TH 5:00 p.m.-10:15 p.m. D301 K Frasure

BIO-196 Gen Biology II/Lab 4 credits

This course covers a continuation of General Biology I/Lab (BIO195). The course investigates the mechanisms of natural selection,

adaptation, and speciation to explain biological diversity and extinction. The course continues with a study of the form, function, and taxonomy of representative organisms from the five kingdoms of life. The course concludes with an examination of the interactions of organisms in populations and natural communities and the way the living and non-living environments unite to form ecosystems. Laboratory work continues to develop the students' critical thinking and problem-solving skills. Course meets: 3 hrs. lecture; 3 hrs. lab. Prerequisite: General Biology I/Lab (BIO195).

A5 LEC/LAB T,TH 9:00 a.m.-2:15 p.m. D301 R Steeper

BIO-203 Anatomy/Physiology I/Lab 4 credits

This course covers a survey of the human body that stresses biological principles, chemical interpretations, and physical applications at the various levels of organization. The class lectures cover embryonic and physiologic theories of muscular, nervous, integument, skeletal, and endocrine systems. The class laboratories examine the integument, skeletal, and nervous systems. The department encourages students to complete Principles of Biology II/Lab (BIO102) and/or Chemical Science I/Lab (CHM110) before enrolling in this course. Course meets: 3 hrs. lecture, 3 hrs. lab. Prerequisite: Principles of Biology I/Lab (BIO101) or General Biology I/Lab (BIO195)

A5 LEC/LAB M,W 9:00 a.m.-2:15 p.m. D310 W Lefrancois
 C5 LEC/LAB T,TH 5:00 p.m.-10:15 p.m. D310 J King
 D6 LEC/LAB M,W 9:00 a.m.-2:15 p.m. B04 D Burke
 Class meets at the Chelsea Campus
 D6 LEC/LAB M,W 9:00 a.m.-2:15 p.m. B02 W Hoover
 Class meets at the Chelsea Campus
 F5 LEC/LAB T,TH 5:00 p.m.-10:15 p.m. B04 U Sharma
 Class meets at the Chelsea Campus

BIO-204 Anatomy/Physiology II/Lab 4 credits

A continuation of Anatomy/Physiology I/Lab (BIO203) in lectures and lab work, this course concentrates on the circulatory, immune, excretory, endocrine, digestive, respiratory, and reproductive systems. In addition, lectures cover the subjects of fluid regulation and metabolism. The muscular system as well as the circulatory, digestive, respiratory, and urogenital systems form the basis of the laboratory program. Course meets: 3 hrs. lecture; 3 hrs. lab. Prerequisite: Anatomy/Physiology I/Lab (BIO203).

C5 LEC/LAB M,W 5:00 p.m.-10:15 p.m. D310 J King
 D6 LEC/LAB T,TH 9:00 a.m.-2:15 p.m. B04 M Greenwald
 Class meets at the Chelsea Campus
 F5 LEC/LAB T,TH 5:00 p.m.-10:15 p.m. B04 M Greenwald
 Class meets at the Chelsea Campus

BIO-205 Microbiology/Lab 4 credits

This course covers the morphology, growth, metabolism, and genetics of microorganisms, including bacteria, viruses, protozoa, and fungi. The course also covers the following topics: pathogenicity, disease transmission, control of microbial growth, the biological basis of resistance, immune response to infection, survey of important human pathogens, and the role of microorganisms in genetic engineering. Experimental work develops students' critical thinking skills and provides training in the culturing and identification of microorganisms. Course meets: 3 hrs. lecture, 3 hrs. lab. Prerequisite: General Biology I/Lab (BIO195) or Anatomy/Physiology I/Lab (BIO203).

A5 LEC T 9:00 a.m.-2:15 p.m. D310 E Dunphy
 LAB TH 9:00 a.m.-2:15 p.m. D317 E Dunphy
 A6 LEC TH 9:00 a.m.-2:15 p.m. D310 R Khalid
 LAB M 9:00 a.m.-2:15 p.m. D317 R Khalid
 A7 LEC TH 9:00 a.m.-2:15 p.m. D310 R Khalid
 LAB T 9:00 a.m.-2:15 p.m. D317 R Khalid
 C5 LEC M 5:00 p.m.-10:15 p.m. D316 R Greco
 LAB W 5:00 p.m.-10:15 p.m. D317 R Greco
 C6 LEC M 5:00 p.m.-10:15 p.m. D316 R Greco
 LAB TH 5:00 p.m.-10:15 p.m. D317 R Greco
 C7 LEC W 5:00 p.m.-10:15 p.m. D316 G Barnes
 LAB M 5:00 p.m.-10:15 p.m. D317 G Barnes
 C8 LEC W 5:00 p.m.-10:15 p.m. D316 G Barnes
 LAB T 5:00 p.m.-10:15 p.m. D317 G Barnes

CHM-110 Chemical Science I/Lab 4 credits

This course is an introduction to chemical theory and terminology. Topics include measurement theory, methods of scientific investigation, atomic theory, compound chemical nomenclature, chemical reactions, the mole concept, solution chemistry, acid base theory, and the role of chemistry in society. Laboratory work reinforces concepts as well as introduces students to basic laboratory techniques, safety regulations, and chemical hygiene. The course does not satisfy the chemistry

requirement of the Biological, Chemical, or Physics/Engineering concentrations. Students required to purchase approved safety goggles. Course meets: 3 hrs. lecture; 1.5 hrs lab. Prerequisites: Writing Skills II (ENG095) and Fundamentals of Algebra (MAT095).

A5 LEC/LAB M,W 9:00 a.m.-1:00 p.m. D301 D Cox
 A6 LEC/LAB M,W 9:00 a.m.-1:00 p.m. D301 W Soper
 C5 LEC/LAB M,W 5:00 p.m.-9:00 p.m. D301 J Tarello

CHM-201 General Chemistry I/Lab 4 credits

This course covers a consideration of chemical principles including atomic structure and bonding, stoichiometry, gas laws, and solution chemistry. Students required to purchase approved safety goggles. Course meets: 3 hrs. lecture; 3 hrs. lab. Prerequisite: College Algebra (MAT195). Note: This course is intended for students planning to transfer as science majors. Pre-allied health students should enroll in Chemical Science I/Lab (CHM110).

A5 LEC M,T 11:30 a.m.-2:00 p.m. D302 K Stieglitz
 LAB TH 8:30 a.m.-1:30 p.m. D302 K Stieglitz
 C5 LEC/LAB M,W 5:00 p.m.-10:15 p.m. D302 B Lapiere

CHM-202 General Chemistry II/Lab 4 credits

Topics for this course include solution chemistry, acids and bases, oxidation and reduction, reaction, rates and equilibrium, and an introduction to methods of qualitative analysis. Students required to purchase approved safety goggles. Course meets: 3 hrs. lecture; 3 hrs. lab. Prerequisite: General Chemistry I/Lab (CHM201).

A5 LEC M,T 8:30 a.m.-11:00 a.m. D302 K Stieglitz
 LAB W 8:30 a.m.-1:30 p.m. D302 K Stieglitz

ENV-105 Environmental Science I/Lab 4 credits

This course covers an introduction to the physical and biological structure of natural environment within a global perspective. The course emphasizes both a local and global perspective on the study of natural systems and the impacts of human society on these systems. Topics include: ecosystem dynamics, international conservation biology, biodiversity, evolution and adaptation, population dynamics, climate, and the role of science and technology in business and society, and sustaining ecosystems and wildlife. Laboratory investigations develop critical thinking and formal report writing skills. The department recommends this course for A.S. degree students as the General Education "Science and Technology" Requirement Area 5. Course meets 3 hrs lecture; 1.5 hrs lab. Prerequisites: Writing Skills II (ENG095), Fundamentals of Mathematics (MAT090) and Reading Skills II (RDG095) or placement.

C5 LEC/LAB T,TH 6:00 p.m.-10:00 p.m. D302 S Wachman

PHY-201 General Physics I/Lab 4 credits

This introductory course covers the principles of physics, using a problem-solving approach. It covers the study of the laws of motion, forces, work and energy, momentum, wave motion, and sound. The course does not satisfy the physics requirement of the Chemical Science or Physics/Engineering concentration. Course meets: 3 hrs. lecture; 3 hrs. lab. Prerequisite: College Algebra (MAT195).

C5 LEC/LAB M,W 5:00 p.m.-10:15 p.m. B335 J Shahbazian

PHY-202 General Physics II/Lab 4 credits

This continuation course of General Physics I/Lab covers the following topics: electricity and magnetism, electromagnetic radiation, and nature of light, optics, modern physics, and nuclear physics. Course meets: 3 hrs lecture; 3 hrs. lab. Prerequisite: General Physics I/Lab (PHY201).

A5 LEC/LAB T,TH 9:00 a.m.-2:15 p.m. B335 J Schlesinger

PHY-251 College Physics I/Lab 4 credits

This course covers an introduction to some of the fundamental principles and concepts of physics, using a problem-solving approach. The topics considered include the basic equations of motion, Newton's laws and their applications, work, energy, momentum, rotational kinematics and dynamics, conservation laws, laws of universal gravitation, and simple harmonic and oscillatory motion. Course meets: 3 hrs. lecture; 3 hrs. lab. Pre- or corequisite: Calculus I (MAT281).

C5 LEC/LAB T,TH 5:00 p.m.-10:15 p.m. B335 J Zaks

PHY-252 College Physics II/Lab 4 credits

In the first half of the course, this continuation of College Physics I (PHY251) covers the following topics: basic topics in electricity and magnetism, electromagnetic radiation, the nature of light, and optics. In the second half, the course covers an introduction to some basic ideas in modern physics. It also covers these additional topics: atomic structure, quantization, and nuclear physics. Course meets: 3 hrs. lecture; 3 hrs. lab. Prerequisite: College Physics I/Lab (PHY251). Pre or corequisite: Calculus II (MAT282).

A5 LEC/LAB M,W 9:00 a.m.-2:15 p.m. B335 TBA

Sociology

Session I

SOC-101 Principles of Sociology 3 credits

This course covers an introduction to the concepts and theories of society and social institutions. The course meets General Education "Individual and Society" Requirement Area 2. Prerequisite: Academic Reading III (ESL098) or Reading Skills II (RDG095) or co-enrollment in integrated courses or exemption from reading requirement by placement testing.

A1	LEC	M,W 9:00 a.m.-12:35 p.m.	D218
ES	SLF	Home Studies Program	E235
		Visit BHCCOnline Office for course materials	
		Class meets 06/02/08-08/22/08	
D1	LEC	T,TH 9:00 a.m.-12:35 p.m.	208
		Class meets at the Chelsea Campus	
LC	SLF	Arrange Hours CSDL	E235
		Class meets 06/02/08-08/21/08	
WB	WEB	For username and password, go to www.bhcc.mass.edu/mycourseaccess .	
		Class meets 06/02/08-08/22/08	
WB1	WEB	For username and password, go to www.bhcc.mass.edu/mycourseaccess .	
		Class meets 06/02/08-08/22/08	

SOC-107 Criminology 3 credits

This course examines various aspects of crime from the perspective of the sociologist. The course emphasizes social structure/social process theories of social disorganization and crime causation. Other topics include the history of criminology, the nature and extent of crime, the measurement of crime, criminal typologies, public order crime, victims, and victimization. Prerequisite: Principles of Psychology (PSY101) or Principles of Sociology (SOC101).

WB	WEB	For username and password, go to www.bhcc.mass.edu/mycourseaccess .	
		Class meets 06/02/08-08/22/08	

SOC-109 Cultural Anthropology 3 credits

This course demonstrates the way that the basic concepts and techniques developed by cultural anthropologists help us understand various cultures and intercultural relations. Through ethnographic readings and films, students learn about kinship, gender, ethnicity, religion, and social change in a variety of cultures. The course increases awareness of cultural dimensions of human experience and the diversity and flexibility of human cultures. The course meets General Education "Individual and Society" Requirement Area 2. Prerequisite: Academic Reading III (ESL098) or Reading Skills II (RDG095) or co-enrollment in integrated courses or exemption from reading requirement by placement testing.

WB	WEB	For username and password, go to www.bhcc.mass.edu/mycourseaccess .	
		Class meets 06/02/08-08/22/08	

SOC-110 Physical Anthropology 3 credits

Presented in four basic sections, this course covers an introduction to the field of physical anthropology, genetics, human evolution, and evolution of behavior. Module topics include the background of physical anthropology; man in the natural world; practical genetics; classification within the human species; homo sapiens; homo erectus; the Australopithecines; evolution review; what was before man; evolution of behavior; where do we go from here? This course is offered through the Center for Self-Directed Learning only.

LC	SLF	Arrange Hours CSDL	E235
		Class meets 06/02/08-08/21/08	

SOC-129 Sociology of Film 3 credits

This course deciphers the explicit and implicit message contained in films that has to do with the organization and structure of culture and society from the past to the present. The course covers the idea that, like all art forms, films are created in a social context and express a particular point of view through the characters, themes, motifs, and visual styles they embody.

ES	SLF	Home Studies Program	E235
		Visit BHCCOnline Office for course materials	
		Class meets 06/02/08-08/22/08	
WB	WEB	For username and password, go to www.bhcc.mass.edu/mycourseaccess .	
		Class meets 06/02/08-08/22/08	

Session II

SOC-101 Principles of Sociology 3 credits

This course covers an introduction to the concepts and theories of society and social institutions. The course meets General Education "Individual and Society" Requirement Area 2. Prerequisite: Academic Reading III (ESL098) or Reading Skills II (RDG095) or co-enrollment in integrated courses or exemption from reading requirement by placement testing.

B1	LEC	M,W 9:00 a.m.-12:35 p.m.	B217
J1	LEC	M,W 6:00 p.m.-9:35 p.m.	D216

Surgical Technology

Session I

NHP-180 Medical Terminology 3 credits

This course provides instruction in the development of basic medical terminology. Competency in medical terminology promotes effective communication among members of the healthcare team.

LC	SLF	Arrange Hours CSDL	E235	CSDL Staff
		Class meets 06/02/08-08/21/08		
WB	WEB	For username and password, go to www.bhcc.mass.edu/mycourseaccess .		
		Class meets 06/02/08-08/22/08		

Bridge Session

SGT-107 Surgical Technology III 3 credits

This course provides a direct focus on performance in the clinical setting. Students participate as independent members of the surgical team, demonstrating beginning level competence of advanced skills and anticipation of surgical needs. Prerequisite: Surgical Technology II (SGT106).

D5	LEC	M 8:00 a.m.-12:00 p.m.	B08	J MacPherson/J Roman
		Class meets at the Chelsea Campus		
	CLIN	T-F 7:00 a.m.-3:30 p.m.	HOSP	J MacPherson/J Roman

SGT-111 Central Processing Clinical 2 credits

This course is clinically focused with students focusing on clinical skills acquisition. Students develop both depth and breadth of experience during clinical rotation. Course meets the first night to discuss clinical placement. 6 hrs clinical. Prerequisite: Central Processing I (SGT109) with a grade of C or better. People working in Central Processing can apply for prior learning assessment credits.

D5	CLIN	Days and Times to be arranged		
		Class meets at the Chelsea Campus		

Visual & Media Arts

VMA-104 Drawing I 3 credits

An introductory studio course designed to examine basic vocabulary and drawing skills and concepts. Using a wide range of drawing media, students work primarily from observation mastering the concepts of objective drawing. While concentrating on the formal visual elements - line, shape, value, texture and (limited) color, students explore such concepts as figure/ground, scale, positive and negative space, proportion, perspective, volume, light, compositional issues and pictorial unity. There is an emphasis on writing and communication skills for mastery of basic vocabulary, and process of evaluation and critique. This course meets General Education "Humanities" Requirement Area 6. Prerequisite: Writing Skills II (ENG095) and Fundamentals of Math (MAT090).

A1	LEC	M,W 9:00 a.m.-12:35 p.m.	D213	TBA
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VMA-111 Intro to Mass Media 3 credits

This course covers an overview of the history and theory of mass media, including print, radio, television, the Internet, movies, advertising and public relations. The course covers general concepts of mass media, the media industries, and practical methods to analyze and understand the influence of the mass media on social, cultural, and political life, not only in the United States, but around the globe. In addition, the course will look at ways individuals themselves can influence the media. The course meets General Education "World View" Requirement 3. Prerequisites: Writing Skills II (ENG095) and Fundamentals of Math (MAT090).

A1	LEC	M,W 9:00 a.m.-12:35 p.m.	E171	D Pastel
A2	LEC	T,TH 9:00 a.m.-12:35 p.m.	E171	D Pastel
WB	WEB	For username and password, go to		

www.bhcc.mass.edu/mycourseaccess
Class meets 06/02/08-08/22/08

VMA-112 Art History I 3 credits

This course is a broad multicultural survey of the art and architecture of Egypt, Rome, Greece, the Near, Mid, and Far East, and Europe, from the Paleolithic Era through the Moyen Age. The course stresses the understanding of art through examining visual concepts such as composition, space, rhythm, symmetry, perspective, and subject matter, as well as its social, political, and cultural contexts. Students will experience and analyze works of art through lectures, written assignments, journal entries, identification and essay exams, presentations, group projects, and visits to museums. Prerequisites: Writing Skills II (ENG095) and Fundamentals of Math (MAT090).

WB	WEB	For username and password, go to www.bhcc.mass.edu/mycourseaccess .	
		Class meets 06/02/08-08/22/08	

VMA-113 Art History II 3 credits

This course is a broad multicultural survey of art and architecture from the Early Renaissance through contemporary times. Major movements in both Western and non-Western traditions are covered. The course stresses the understanding of art through examining visual concepts such as composition, space, rhythm, symmetry, perspective, and subject matter, as well as its social, political, and cultural contexts. Students will experience and analyze works of art through lectures, written assignments, journal entries, identification and essay exams, presentations, group projects, and visits to museums. Prerequisites: Writing Skills II (ENG095) and Fundamentals of Math (MAT090).

WB	WEB	For username and password, go to www.bhcc.mass.edu/mycourseaccess .	
		Class meets 06/02/08-08/22/08	

VMA-122 Painting I 3 credits

This course instructs students in the painting medium of acrylic and/or oil paint. The course places emphasis on drawing, composition, color, value, and paint quality. Students acquire basic skills in painting from observation. Class time includes one-on-one instruction and group critiques. The course meets General Education "Humanities" Requirement 6. Prerequisites: Placement in College Writing (ENG111) and Fundamentals of Math (MAT090).

A1	LEC	T,TH 1:00 p.m.-4:35 p.m.	D219	R Hellmann
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VMA-161 Introduction to Digital Photography 3 credits

Digital photography has made it technically possible to generate countless photographs at virtually no cost, yet the formal problems of picture-making remain - how is it possible to create photographs with power and significance? This course explores basic technical issues of the digital photography workflow joined with a formal exploration of seeing photographically, using both shooting assignments and lab exercises. Examples from the photographic tradition will be examined. Adobe Photoshop is used to adjust and manipulate images for printing. Inkjet printers are used to create photographic quality output. Students must have a digital camera and basic computer literacy. This course fulfills General Education "Humanities" Requirement Area 6. Prerequisites: Writing Skills II (ENG095) and Fundamentals of Math (MAT090).

A1	LEC	T,TH 9:00 a.m.-12:35 p.m.	E160	G Duehr
A2	LEC	M,W 10:00 a.m.-1:35 p.m.	E160	P Bartkiewicz



BHCC Chelsea Campus

providing the opportunity for higher education and job training in health professions to residents of Chelsea, Revere, Everett, East Boston, Malden and Winthrop.



The historical Chelsea Campus facility is the state of the art three-story facility that provides various programs in the health professions along with some new and upcoming programs. Some of the programs are:

Medical Coding, Nuclear Medicine, Weekend Nursing Program, Central Processing, Surgical Technology, Accounting Information Systems, EMT Emergency Medical Technician along with Associate Degree programs in **General Concentration**.

An MBTA bus stop is located directly outside the campus. Bunker Hill Community College provides a continuous shuttle service, which is handi-cap accessible, between the Charlestown and Chelsea Campuses day, evening, and weekends. Located at 175 Hawthorne Street, Bellingham Square, in the historic old post office building, the Chelsea Campus was a recipient of the National Historic Preservation award.

Session I

Basic English as a Second Language courses are offered in a 8-week format. Classes begin June 2, 2008 and will end on July 24, 2008.

BLL-001	Basic Language Literacy I	\$199
P1 LEC	M,W 6:00 p.m.-8:30 p.m.	209 TBA
BLL-002	Basic Conversation	\$199
P1 LEC	T,TH 6:00 p.m.-8:30 p.m.	207 TBA
BSL-001	Speak/Listen I	\$199
N1 LEC	M,W 9:00 a.m.-11:30 a.m.	209 TBA
P1 LEC	T,TH 6:00 p.m.-8:30 p.m.	204 TBA
BSL-002	Read/Write I	\$199
N1 LEC	T,TH 9:00 a.m.-11:30 a.m.	209 TBA
P1 LEC	M,W 6:00 p.m.-8:30 p.m.	206 TBA
BSL-003	Grammar and Vocabulary I	\$199
N1 LEC	F 9:00 a.m.-2:00 p.m.	209 TBA
BSL-005	Speak/Listen II	\$199
P1 LEC	M,W 6:00 p.m.-8:30 p.m.	205 TBA
BSL-006	Read/Write II	\$199
P1 LEC	T,TH 6:00 p.m.-8:30 p.m.	209 TBA
BSL-010	Speak/Listen III	\$199
N1 LEC	M,W 9:00 a.m.-11:30 a.m.	203 TBA
BSL-011	Read/Write III	\$199
N1 LEC	T,TH 9:00 a.m.-11:30 a.m.	203 TBA

BSL-012	Grammar and Vocabulary II	\$199
N1 LEC	F 9:00 a.m.-2:00 p.m.	203 TBA
CIT-110	Applications/Concepts	3 credits
D1 LEC	M,W 9:00 a.m.-12:35 p.m.	206 TBA
MAT-095	Fundamentals of Algebra	3 credits
F1 LEC	T,TH 6:00 p.m.-9:35 p.m.	205 TBA
NHP-102	Medical Coding II	3 credits
F1 LEC	M,W 6:00 p.m.-9:35 p.m.	808 TBA
RDG-095	Reading Skills I	3 credits
D1 LEC	T,TH 9:00 a.m.-12:35 p.m.	207 P Shute

Bridge Session

EMT-103	Emergency Medical Technician (EMT)	7 credits
F5 LEC	M,W,TH 6:00 p.m.-10:00 p.m.	807 C Weinstein
Classes meet June 2-August 7		
BIO-108	Human Biology	4 credits
D5 LEC/LAB	T,TH 9:00 a.m.-1:00 p.m.	802 A Baxter
F5 LEC/LAB	T,TH 6:00 p.m.-10:00 p.m.	802 W Soper
F6HBHYB	M 4:00 p.m.-8:00 p.m.	808 W Hoover
BIO-203	Anatomy/Physiology I/Lab	4 credits
D5 LEC/LAB	M,W 9:00 a.m.-2:15 p.m.	804 D Burke
D5 LEC/LAB	M,W 9:00 a.m.-2:15 p.m.	802 W Hoover
F5 LEC/LAB	T,TH 5:00 p.m.-10:15 p.m.	804 U Sharma

BIO-204	Anatomy/Physiology II/Lab	4 credits
D5 LEC/LAB	T,TH 9:00 a.m.-2:15 p.m.	804 M Greenwald
F5 LEC/LAB	T,TH 5:00 p.m.-10:15 p.m.	804 TBA
SGT-107	Surgical Technology III	3 credits
D5 LEC	M 8:00 a.m.-12:00 p.m.	808 J MacPherson/J Roman
CLIN	T-F 7:00 a.m.-3:30 p.m.	HOSP J MacPherson/J Roman
SGT-111	Central Processing Clinical	2 credits
D5 CLIN	Days and times to be arranged	
SOC-101	Principles of Sociology	3 credits
D1 LEC	T,TH 9:00 a.m.-12:35 p.m.	208 TBA

Session II

SPN-101	Elementary Spanish I	3 credits
G1 LEC	M,W 6:00 p.m.-9:35 p.m.	207 TBA
MAT-195	College Algebra	3 credits
E1 LEC	T,W,TH 9:00 a.m.-11:15 a.m.	204 TBA
NUR-100	Drug Calculation	1 credit
E1 LEC	T 9:00 a.m.-12:00 p.m.	205 TBA

bhcconline has been a leader in developing innovative methods of instructional delivery by offering the convenience and flexibility of distance education courses and a greater course selection to facilitate student success. The **bhcconline** curriculum is comprised of:

- **web courses** available entirely via the Internet (section WB)
- **hybrid courses** (section HB), that rely on both the
- **home-study courses** (section ES) Internet and traditional classroom instruction

Studies indicate that successful distance education learners are usually mature, self-motivated, independent learners with excellent time management skills. Students who require flexible schedules and do not require traditional lecture based classes are also excellent candidates. Distance education courses involve the same (and at times, greater) academic rigor as the traditional college class. Like traditional classes, they are fully accredited and transferable to other institutions. Because teaching and learning in an electronic environment is relatively new, and chances are that this will be a new experience for many students, willingness to consider an alternative educational experience should be discussed with an academic advisor, faculty member, or a member of the **bhcconline** staff.

Distance Education does not require that the student be in a particular place at a particular time, or be physically located where the instructor happens to be. These conditions present both opportunities and challenges for students and instructors engaged in the educational process. Students engaged in distance education courses are required to establish and maintain weekly dialogue with instructors through various methods such as e-mail, telephone, online discussion groups, chat rooms, threaded discussions, videoconferencing and the US Postal Service.

Web course orientation: Orientation to web classes is available online at our Web site www.bhcc.mass.edu/bhcconline or in person by appointment. Call 617-228-2466 to schedule a time. Group orientations are available on June 2, 3 & 4 from 9:30 a.m.-10:30 a.m. and from 5:30 p.m.-6:30 p.m. in room E224. Please call 617-228-2466 to reserve a seat.

For further information about **bhcconline**, call 617-228-2214, visit the **bhcconline** office in room E221 on the Charlestown Campus or e-mail the staff:

- Bill Sakamoto, Dean of bhcconline: bsakamoto@bhcc.mass.edu
- Therese Pullum, Technical Assistant III: tpullum@bhcc.mass.edu
- Charles Shairs, Sr., Special Programs Coordinator: cshairs@bhcc.mass.edu
- Mario Elias, Coordinator for Instructional Support (Helpdesk): melias@bhcc.mass.edu
- Yaz Shaghagi, Technician Specialist (Helpdesk): yshaghagi@bhcc.mass.edu.
- Katie Turner, Coordinator for Online Student Support: ktturner@bhcc.mass.edu

Home Studies (ES)

ENG-111	College Writing I	3 credits
ENG-112	College Writing II	3 credits
GOV-101	Gov & Politics in the US	3 credits
GOV-103	State/Local Politics	3 credits
HIS-101	History of West Civ I	3 credits
HIS-102	History of West Civ II	3 credits
HIS-151	US History I	3 credits
HIS-152	US History II	3 credits
LIT-203	Lit in America I	3 credits
LIT-204	Lit in America II	3 credits
MUS-118	Music Appreciation I	3 credits
PSY-101	Principles of Psychology	3 credits

PSY-103	Psychology of Adjustment	3 credits
PSY-113	Human Growth/Development	3 credits
PSY-119	Social Psychology	3 credits
PSY-123	Personality	3 credits
PSY-124	Adolescent/Adult Dev	3 credits
SOC-101	Principles of Sociology	3 credits
SOC-129	Sociology of Film	3 credits

Web Courses (WB)

ACC-101	Principles of Accounting I	3 credits
ACC-102	Principles of Accounting II	3 credits
ACC-105	Accounting Information Systems	3 credits

ACC-111	Investments	3 credits
ACC-112	Personal Finance	3 credits
ACC-201	Intermediate Accounting I	3 credits
ACC-202	Intermediate Accounting II	3 credits
ACC-210	Financial Management	3 credits
BIO-115	Nutrition Science/Lab	4 credits
BUS-101	Intro to Business	3 credits
CIT-110	Applications/Concepts	3 credits
CIT-112	Info Technology Fundamentals	3 credits
CIT-118	Principles of Information Security	3 credits
CIT-121	Intro to Computer Forensics	3 credits
CIT-128	Database Design with MS Access	3 credits

CIT-216	Visual Basic	3 credits	GEO-101	World Regional Geography	3 credits	NUR-100	Drug Calculations	1 credits
CIT-219	Information Security & Assurance	3 credits	GOV-101	Government/Politics in the US	3 credits	PHL-101	Intro to Psychology	3 credits
CIT-234	Decision Support Using Excel	3 credits	GOV-103	State/Local Politics	3 credits	PHL-111	World Religion	3 credits
CIT-236	SQL Programming	3 credits	HIS-101	History of West Civ I	3 credits	PSY-101	Principles of Psychology	3 credits
CIT-250	Collaboration, Communication & Integration in MS Office Applications	3 credits	HIS-102	History of West Civ II	3 credits	PSY-113	Human Growth/Development	3 credits
CRJ-101	Intro to Criminal Justice	3 credits	HIS-111	World Civilization I	3 credits	PSY-119	Social Psychology	3 credits
CRJ-102	The Juvenile Process	3 credits	HIS-112	World Civilization II	3 credits	PSY-123	Personality	3 credits
CRJ-103	Criminal Law	3 credits	HIS-151	US History I	3 credits	PSY-127	Abnormal Psychology	3 credits
CRJ-106	Principles of Security Management	3 credits	HIS-152	US History II	3 credits	PSY-135	Intro to Behavioral Research	3 credits
CRJ-107	Intro to Corrections	3 credits	HUM-110	American Culture	3 credits	SOC-101	Principles of Sociology	3 credits
CRJ-108	Criminal Investigation	3 credits	ITB-133	Introduction to M S Office	3 credits	SOC-107	Criminology	3 credits
CRJ-201	Management for Criminal Justice	3 credits	ITB-233	Adv Microsoft Office	3 credits	SOC-109	Cultural Anthropology	3 credits
CRJ-203	Rehabilitation of Offender	3 credits	JPN-101	Intro to Japanese	3 credits	SOC-129	Sociology of Film	3 credits
CRJ-212	Community Corrections	3 credits	LIT-201	Intro to Literature	3 credits	SPN-101	Elementary Spanish I	3 credits
CRJ-216	Street Drugs & Pharmaceuticals	3 credits	LIT-203	Lit in America I	3 credits	SPN-102	Elementary Spanish II	3 credits
CRJ-228	Criminal Investigation II	3 credits	LIT-204	Lit in America II	3 credits	VMA-111	Intro to Mass Media	3 credits
ECO-201	Macroeconomics	3 credits	LIT-207	Literature and Society I	3 credits	VMA-112	Art History I	3 credits
ECO-202	Microeconomics	3 credits	MAN-105	Principles of Marketing	3 credits	VMA-113	Art History II	3 credits
ENG-095	Writing Skills II	3 credits	MAN-111	Principles of Management	3 credits			
ENG-111	College Writing I	3 credits	MAN-112	Organizational Behavior/Design	3 credits			
ENG-112	College Writing II	3 credits	MAT-095	Fundamentals of Algebra	3 credits			
ENV-105	Environmental Science I/Lab	4 credits	MAT-181	Statistics I	3 credits			
ENV-106	Environmental Science II/Lab	4 credits	MAT-195	College Algebra	3 credits			
FLM-101	Film As Art	3 credits	MAT-197	Precalculus	4 credits			
FLM-102	American Cinema	3 credits	MAT-231	Calc for Mgt Science	4 credits			
FRE-101	Elementary French I	3 credits	MAT-281	Calculus I	3 credits			
FRE-102	Elementary French II	3 credits	MAT-282	Calculus II	3 credits			
			MUS-118	Music Appreciation I	3 credits			
			MUS-119	Music Appreciation II	3 credits			
			MUS-129	Rock/Roll History	3 credits			
			NHP-180	Medical Terminology	3 credits			

Hybrids

BIO-108	Human Biology	4 credits
FGHB HYB	M 4:00 p.m.-8:00 p.m. Class meets at the Chelsea Campus Web component required	B02 W Hoover
BIO-115	Nutrition Science/Lab	4 credits
FGHB HYB	T 6:00 p.m.-10:00 p.m. Web component required	D318 A Manion
ITB-251	Electric Power Utility Technology Internship	3 credits
A1HB HYB	Days and times to be arranged Web component required For NSTAR students only	B Craven



See

and Experience

the New State-of-the-Art Facility
(on the 1st Floor of E Building).

Classes in Graphic Design, Fine Arts and Media Communications are being offered this Spring. See your advisor for details, but meanwhile come down and *take a look!*

VISUAL+MEDIA ARTS
Bunker Hill Community College

- 92 Computers
- 17 Photo Quality Printers
- Scanners
- Viewing Stands
- Mixing Board
- Server, RAID, APC
- Video Editing Suites
- Digi 002R Audio Editing Equipment
- 19 Software Applications (Including: MS Office, Adobe CS and Studio MX)

BHCCOnline Registration and Course Information

Students Registering for Home Study (ES) Courses:

Bring your registration confirmation form to the **BHCCOnline** area located in Room E221 on the Charlestown Campus. You will receive course syllabi for ES courses and information regarding textbook(s), course procedures and administrative details. For more information you may call (617) 228-2466 or e-mail onlinehelp@bhcc.mass.edu.

ES students should begin making progress in their course(s) during the first week of their course registration. Students are required to maintain regular contact with the instructor through e-mail, phone, or by mail. Students enrolled in ES classes should maintain a consistent pace in submitting coursework and are expected to complete their course in a semester's time. Students who have not completed their coursework by the end of the semester may be eligible for an extension. Distance Education courses require excellent time management skills. Do not allow yourself to fall behind. If you experience difficulties, please discuss them with your instructor.

Students Enrolling in Web and Hybrid Courses:

Current e-mail addresses are required to receive access to online and hybrid courses. To receive a username and password for your BHCC online course, please go to the BHCCOnline website www.bhcc.mass.edu/mycourseaccess to verify or update your e-mail address. Once this is done you should receive a username and password on the final screen. The "mycourseaccess" process begins May 13, 2008. Online courses will be accessible to students on the first day of classes, June 2, 2008. To login, go to www.bhcc.mass.edu/mycourselogin.

Students must begin their coursework during the first week of classes. Students should e-mail onlinehelp@bhcc.mass.edu or attend an orientation session if they are having technical difficulties logging on to their course.

Academic Requirements and Expectations:

It is highly recommended that students complete RDG095 and ENG095 or place out of these courses through the college's incoming placement tests before enrolling in a distance learning class.

Successful students are highly motivated, independent learners with excellent time management skills. Distance learning students are required to maintain a consistent pace in submitting coursework and are expected to complete their course in a semester's time. Distance learning courses are rigorous and students should expect to spend between 6-10 hours each week working on their course.

Technical skills required to take bhconline courses:

- Students must possess basic computer skills such as navigating the World Wide Web, sending and receiving e-mail, word-processing, attaching documents, and toggling back-and-forth between applications and pages.
- Multimedia computer with at least a 600 MHz processor, 128 MB of RAM, or a comparable Macintosh is required. Macintosh computers may not be used for CIT-110, MAT-095 or MAT-195.
- A recent version of Microsoft Office is recommended. Note: *Attachments should be sent as Microsoft Word documents.*
- Access to the Internet with at least a 56k connection, although broadband is recommended.
- Browser requirements: Internet Explorer 6.0, Netscape 7x, or Mozilla Firefox 1.0x are recommended.
- An e-mail account with sufficient storage capacity for messages. Note: Spam filters and firewalls may prevent you from receiving automated responses.
- Access to a printer.

Center for Self-Directed Learning

learn on your own schedule and
at your own pace

The Center for Self-Directed Learning (CSDL) is an environment where a student has the flexibility to make his or her own schedule of study, work at an individualized pace of instruction, and earn college credit for successful completion of the course. The CSDL provides state-of-the-art multi-media and technological resources for independent on-site instruction under the supervision of content area facilitators and trained professional tutors. The range of instructional media-materials includes computer-assisted instruction, videotapes, and CDs, as well as interactive study groups. Regardless of the medium, students are always active participants in the learning process and able to direct the pace of their learning while receiving progress evaluation on a continuous basis. Course facilitators and tutors are available to the student for assistance at all times. The CSDL is located in room E235 on the Charlestown Campus.



**If taking a course interests you,
call 617-228-2225,
e-mail: CSDL@bhcc.mass.edu
or visit room E235**

CSDL SUMMER SEMESTER HOURS

Monday-Thursday
8:30 a.m - 9:00 p.m.

ACC-101	Principles of Accounting I	3 credits	HIS-102	History of Western Civilization II	3 credits	MAT-196	College Trigonometry	3 credits
ACC-102	Principles of Accounting II	3 credits	ITB-111	HTML & Dreamweaver	3 credits	MAT-197	Precalculus	4 credits
BIO-111	Food and Nutrition	3 credits	LIT-203	Lit in America I	3 credits	MAT-231	Calc for Mgt Science	4 credits
CHM-151	Basic Chemistry	3 credits	LIT-204	Lit in America II	3 credits	MAT-281	Calculus I	4 credits
CIT-110	Applications/Concepts	3 credits	MAT-090	Fundamentals of Math	3 credits	MAT-282	Calculus II	4 credits
ECE-103	Child Growth & Development	3 credits	MAT-095	Fundamentals of Algebra	3 credits	PSY-101	Principles of Psychology	3 credits
ENG-090	Writing Skills I	3 credits	MAT-100	Topics/Career Math	3 credits	PSY-113	Human Growth/Development	3 credits
ENG-095	Writing Skills II	3 credits	MAT-133	Intro to Metric System	1 credit	PSY-119	Social Psychology	3 credits
ENG-111	College Writing I	3 credits	MAT-171	Finite math	3 credits	PSY-123	Personality	3 credits
ESL-089	Academic Writing II	3 credits	MAT-181	Statistics I	3 credits	RDG-095	Writing Skills II	3 credits
ESL-099	Academic Writing III	3 credits	MAT-183	Statistics I/Lab	4 credits	SOC-101	Principles of Sociology	3 credits
HIS-101	History of Western Civilization I	3 credits	MAT-184	Statistics II/Lab	4 credits	SOC-110	Physical Anthropology	3 credits
			MAT-195	College Algebra	3 credits			

The Multi-Purpose, Multi-Media Language Lab *Bringing Humanity and Technology Closer Together*

The Multi-Purpose Multi-Media Language Lab at BHCC provides students with a high-tech learning environment along with a knowledgeable tutoring staff to guide them with any aspect of language learning from speaking, listening, and pronunciation, to reading, writing, grammar, and punctuation. The lab currently has 8 language learning software programs, 12 support staff members, and 35 partitioned workstations to ensure privacy. The Lab's objective is to help every student improve their language skills, whatever they may be. In addition to software and tutoring, the lab offers the following support services:

- 1 Hour interactive grammar and software workshops
- English 095 and 111 practice exit exams
- ESL 079, 089, and 099 practice exit exams
- One-on-One drop-in tutoring sessions
- ESL IP course instruction and tutoring
- TOEFL practice exams, study guides, and tutoring
- Foreign language learning programs
- Online website services

The Lab is located within the Center for Self Directed Learning in room E226. For more information about the lab, please visit our website at www.noblenet.org/bhcc/LL, or call us at (617) 228-3440.

Summer Semester Hours: Monday-Thursday 9:00 am - 9:00 pm.

Facility Rental & Conference Planning at BHCC's Charlestown Campus

Functions with Sophistication

Bunker Hill Community College function and conference facilities accommodate groups from ten to 400. Our versatile meeting and conference facilities offer flexibility for classroom style breakout sessions.

Full catering services, videoconferencing and state of the art audio/visual equipment are available onsite. We recently renovated our conference rooms and auditorium to better accommodate meeting planners. Our facility is ADA compliant and easily accessible.

Bunker Hill Community College's skilled staff will handle all of your security, audio/visual and advanced communication requirements.

For banquet, meeting or an intimate conference, our staff will attend to your every detail. Please call 617.228.2328 for further details.



Location, Location, Location

Bunker Hill Community College (BHCC) is a multi-campus urban institution. The main campus is situated on 42 acres in the historic Charlestown section of Boston, Massachusetts in the shadows of the historic Bunker Hill Monument and the spectacular Zakim Bridge. The campus is literally steps away from the MBTA Community College stop on the Orange Line and is accessible from all major thoroughfares. We are also equipped with parking facilities for over 500 vehicles. This ideal location is minutes from downtown Boston.

Patio Garden

The outside patio garden provides a lovely oasis in the heart of a big city. This magical space is perfect to host your sit-down luncheon or early dining in the summer season for up to 100 guests.



C202 – Lecture Hall

This newly refurbished Lecture Hall accommodates 215 people and is equipped with comfortable ergonomically-designed chairs. The tiered seating in this conference facility provides optimal viewing of the stage area—a must see!



A300 - Auditorium

The Auditorium has hosted a variety of performances since the college opened in 1973. The foyer leading to the Auditorium is a spacious and windowed reception/exhibition hall great for receptions and seated dining for 120 guests. The 400-seat, recently

refurbished auditorium and amphitheater is equipped with comfortable upholstered seating and foldable desks at each seat. This is the perfect venue for your large conference or very special performance.



E175 – Conference Room

This three-tiered conference setting seats 50 people comfortably. High back cushion chairs and a built-in workstation make this functional room great for forums, discussions or teleconferencing. This is our most popular meeting room!

Smart Classrooms

State-of-the-art technology supports several Smart Classrooms at the college. These are ideal for meetings for up to 20 people that require Internet connectivity and comprehensive audio/visual resources.

Rental Reservations

Bunker Hill Community College offers affordable rates for facility rentals and competitive a la carte pricing for supportive technology, security, maintenance and catering services. For rates and scheduling information, please call Conference Planning & Special Events at 617.228.2328.

for more information, visit our website:
www.bhcc.mass.edu



Announcing the
**Electric Power Utility
 Technology Program**

Bunker Hill Community College (BHCC), NSTAR and Local 369 UWUA have partnered to offer this new degree program at BHCC. In this two-year program, students can earn an Associate of Science Degree and will receive academic, technical and onsite training and at least 12 weeks of paid cooperative work experience. Overhead line worker jobs may be offered to successful graduates.

For more information, visit:

www.nstaronline.com/careers/eput.asp

or e-mail:

Training@bhcc.mass.edu



Visit the



at Bunker Hill Community College

Web-based training and testing services accessible at home, at work, or right here in Charlestown. Expand your skills for your present job, working at your own time and pace.

<http://www.bhcc.mass.edu/WD/ACTCenter.php>

Over 3,000 top quality web-based training courses available in the following areas:

- IT Certification and licensure tests
- Learn English as a Second Language online!
- Workplace skill assessments
- Professional/Personal Development courses
- Management/Leadership courses
- PC application courses at less than \$100 towards MOUS Certification exams

Get Credit for your knowledge!

CLEP and Dantes testing also available at the center.

The ACT Center is located in Room E222 on BHCC's Charlestown Campus
 Accessible just steps away from the Community College stop on the MBTA Orange Line

**For more information call the ACT Center at 617-228-2440
 or e-mail: training@bhcc.mass.edu**

General Information

Campus Accessibility

Both the Charlestown and Chelsea Campuses are handicapped accessible.

The TTY phone numbers are as follows:

- Charlestown Campus - 617-228-2051.
- Chelsea Campus - 617-228-3377.

BHCC's Charlestown Campus is conveniently located at the MBTA Rapid Transit Orange Line's Community College station. Connections to the Orange Line can be made at any MBTA Rapid Transit subway station throughout the system. There is an hourly shuttle service between the Charlestown and Chelsea Campuses. The MBTA Commuter Rail has a Chelsea stop at the corner of Arlington and Sixth Streets. The MBTA bus routes listed below stop right in front of the BHCC Chelsea Campus in Bellingham Square, Chelsea:

- BUS ROUTE 111 runs between Haymarket Station (Green/Orange Lines) and Woodlawn.
- BUS ROUTE 112 runs between Maverick Station (Blue Line) and Wellington Station (Orange Line).
- BUS ROUTES 116/117 run between Maverick Station (Blue Line) and Wonderland Station (Blue Line).

Parking Permits

Students enrolled in courses who wish to park on the Charlestown Campus must purchase a BHCC parking permit valid for the entire semester, from the Student Payment Office. Permits are on sale in the Student Payment Office beginning June 6, 2008. Office hours are Mon.-Wed., 8:30 a.m.-7 p.m.; Thurs., 11 a.m.-7 p.m.; and Fri., 8:30 a.m.-4:00 p.m. If registered for Summer Session I, Bridge and Academic ESL Sessions, students must purchase by June 6, 2008. If registered for Summer II Session, students must purchase by July 18, 2008.

Parking permits are available for purchase online to registered students. Permits purchased online will be mailed after schedule adjustment on June 6, 2008. You can avoid long lines by making your purchase online at onlineservices.bhcc.mass.edu. Information is available via the College's website at www.bhcc.mass.edu. Allow seven (7) days for mailing and note that permits must be on your vehicle by June 13, 2008 for Summer Session I, Bridge and Academic ESL Sessions and July 25, 2008 for Summer Session II.

The following items are required in order to purchase a parking permit:

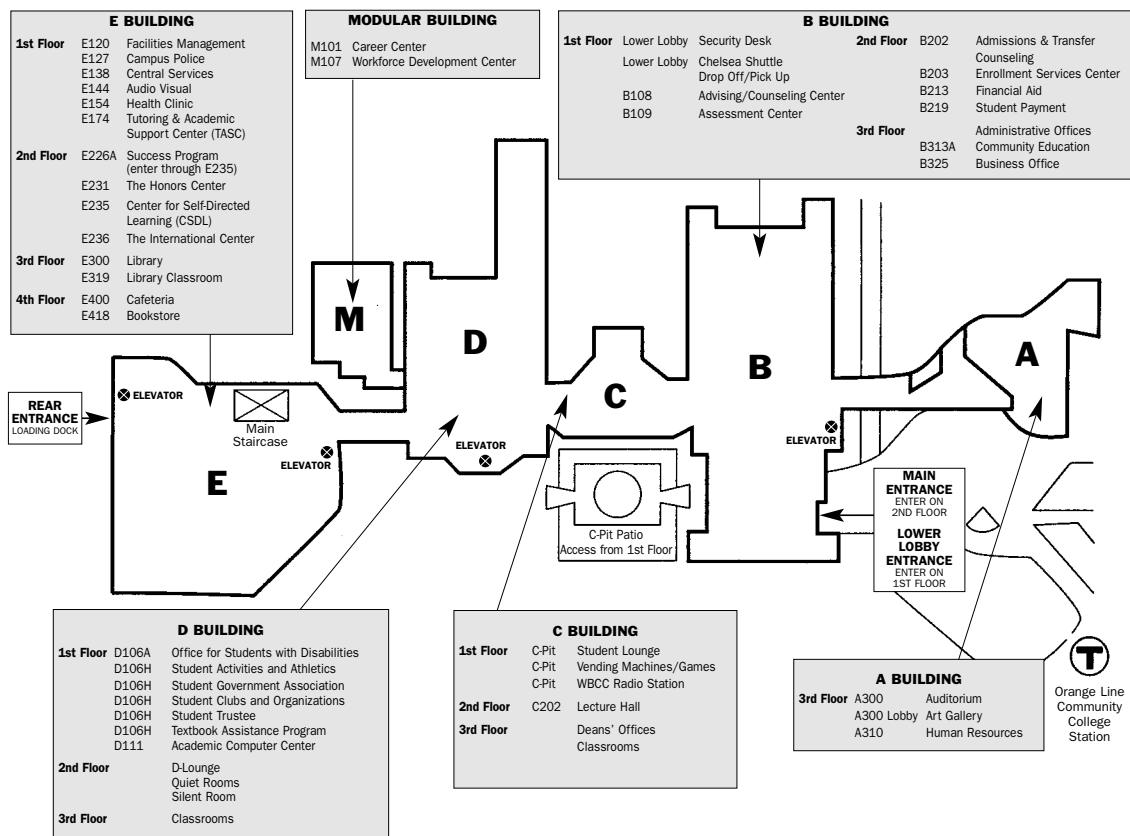
- A current BHCC registration.
- A current driver's license.
- A current BHCC ID card.
- Vehicle registration.
- \$30 payable by cash, check, money order, American Express, Discover, Mastercard or VISA.

Student Right-To-Know

As mandated by the Public Law 101-542, the Student Right-To-Know and Campus Security Act, as amended by Public Law 102-26, the Higher Education Technical Amendments of 1991, Bunker Hill Community College student completion information may be obtained in the following offices: Admissions, Registrar's, Financial Aid, and the Dean of Student Affairs.

BHCC Student Handbook

Each student is responsible for the policies and procedures presented in the BHCC Student Handbook. A copy of the handbook may be obtained at the Student Activities and Athletics Office, Room D106 on the Charlestown Campus.



Massachusetts Community College In-State Tuition Eligibility Form

Bunker Hill Community College requires all students claiming in-state tuition eligibility to submit documentation. An eligible person shall mean (A) a U.S. Citizen, lawful immigrant, permanent resident, or holder of another legal immigration status, (B) who has satisfied the durational residency requirement and can demonstrate his/her intent to remain in Massachusetts.

(A)

U.S. Citizen (student must submit birth certificate or U.S. passport)

Resident Alien (student must submit copy of resident alien card)

U.S. permanent resident with I-151, I-551, and I-551C forms (students must submit INS documentation)

I-94 from the U.S. Immigration and Naturalization Service with one of the following designations stamped on the card: refugee; Cuban-Haitian entrant status pending; asylum granted; indefinite parole; or humanitarian parole (student must submit passport or INS documentation)

International student with a student visa who is married to a U.S. citizen or permanent resident (student must submit visa documentation, marriage certificate, and proof of spouse's citizenship or resident alien status as indicated above)

A person who is a lawful immigrant or permanent resident of the United States (or is eligible to and have applied for such status). Student must submit INS documentation of lawful immigrant status

Non-citizen who is in (or who is eligible to apply and who has applied for) refugee/asylum status

(B)

Please present the two documents you selected on the following page.

Documentation must be provided to the Enrollment Services Center at the time of registration or upon submission of your admission application, whichever comes first. For questions concerning residency requirements, please contact Enrollment Services at 617-228-2403 or visit the office in Room B203.

MASSACHUSETTS COMMUNITY COLLEGES - IN-STATE TUITION ELIGIBILITY FORM

Last Name _____ First Name _____ MI _____

Street Address _____ City _____ State _____ Zip Code _____

SSN# or Student I.D. Number _____ Date of Birth _____

Are you a U.S. Citizen? _____ Yes _____ No. If not, please complete the following:

Are you a Permanent Resident? _____ Yes _____ No (If yes, list alien registration number: _____)

If you are not a U.S. Citizen or Permanent Resident, please state your Visa or immigration status in detail: _____

Please check the in-state or reduced tuition eligibility category that applies to you:

_____ I have been a Massachusetts resident for six (6) continuous months and intend to remain here.

As proof of my intent to remain in Massachusetts, I possess at least 2 of the following documents, which I shall present to the institution upon request. These documents* are dated within one (1) year of the start date of the academic semester for which I seek to enroll (except possibly for my high school diploma). The institution reserves the right to make any additional inquiries regarding the applicant's status and to require submission of any additional documentation it deems necessary. ** **Please check-off those documents you possess as proof of your intent to remain in Massachusetts.**

- | | | |
|--|-------------------------------------|----------------------------------|
| _____ Valid Driver's license | _____ Utility bills* | _____ Employment pay stub* |
| _____ Valid Car registration | _____ Voter registration* | _____ State/Federal tax returns* |
| _____ Mass. High School Diploma | _____ Signed lease or rent receipt* | _____ Military home of record* |
| _____ Record of parents' residency for unemancipated person* | _____ Other _____ | |

_____ I am an eligible participant in the New England Board of Higher Education's Regional Student Program.

_____ I am a member of the armed forces (or spouse or unemancipated child) on active duty in Massachusetts.

Certification of Information

I certify that this information is true and accurate. I understand that any misrepresentation, omission or incorrect information shall be cause for disciplinary action up to dismissal, with no right of appeal or to a tuition refund.

Applicant Signature: _____ Date _____

Parent/Guardian Signature (Applicant is Under 18 Years Old): _____ Date _____

FOR OFFICIAL USE ONLY – DO NOT WRITE IN THIS BOX

I have reviewed the above information in order to determine this individual's eligibility to receive the in-state tuition rate. Based on my review I have determined that this individual:

_____ IS eligible for the in-state tuition rate.

_____ IS NOT eligible for the in-state tuition rate.

_____ I am unable to make a determination at this time. The following additional information has been requested from the applicant: _____

Authorized College Personnel: _____ Date _____

DENCHURE

BHCC mail-in/fax-in registration form

for credit and non-credit courses students taking credit courses may use this form to register if:

- they are registering for one or two classes (8 credit maximum);
- they are willing to accept responsibility for their own course selection on the basis of published program requirements for credit courses under their curriculum year;
- they either have taken the College Placement Test (CPTs) or have completed an English or mathematics course (if they are signing up for a course in these subjects). Students must submit a copy of their transcript if they have taken English or math at another institution;
- they submit a copy of their transcript from another institution if they are taking a course which requires a prerequisite;
- they are paying in full at the time of registration.

register by mail:

Fill out the form, detach the page and mail it with your full payment and any other required documents (specified above) to:

**Enrollment Services Center
Bunker Hill Community College
250 New Rutherford Avenue
Boston, MA 02129-2925**

register by fax:

Fax the form and related documents with your credit card information to: **617-228-2082**

register by phone:

(for non-credit courses only)

Phone in your registration by calling **617-228-2462**.

Monday - Thursday 2 p.m. - 5 p.m.

Have your credit card information handy when you call.

Confirmation of your registration will be sent to you before classes begin.

Please suggest an alternate course on your registration form in the event your first choice is not available.

The deadline to register for Summer 2008 Session I, Bridge and Academic ESL courses by mail or fax is May 15, 2008.

The deadline to register for Summer 2008 Session II courses by mail or fax is June 26, 2008.

Students may register for non-credit courses throughout the semester.

for office use only

PAYMENT: CHECK M.O. CHARGE

AMOUNT _____

DATE _____

BY _____

SOCIAL SECURITY NUMBER

- -

DATE OF BIRTH

- -

GENDER

M F

STUDENT'S LAST NAME

STUDENT'S FIRST NAME

MAILING ADDRESS

CITY

STATE

ZIP

AREA CODE & HOME PHONE

- -

AREA CODE & WORK PHONE

- -

RESIDENCY

Massachusetts Resident Out-of-State Resident

CITIZENSHIP

U.S. Citizen Resident Alien # _____ Non-Resident Alien (needs I-20)

OPTIONAL INFORMATION (NOT REQUIRED)

With which ethnic background do you most clearly identify yourself?

American Indian/Alaskan Native African American Cape Verdean
 Asian/Pacific Islander Hispanic/Latino Caucasian/Non-Hispanic

First semester attended BHCC? FALL SPRING SUMMER YEAR _____

COST OF ATTENDANCE

For the cost of credit courses, refer to the Tuition and Fee Schedule listed in this publication

TO CALCULATE THE COST OF CREDIT COURSES:

Multiply the tuition and fees by the total number of credits you are taking.

NON-CREDIT COURSES: Fill in the TOTAL COST line.

Tuition & Fees* _____
x Credits _____
= TOTAL COST _____

NOTE: you may register for a maximum of 8 credits when registering by mail, phone or fax.

* For Health Courses, add an additional \$35 per credit.

METHOD OF PAYMENT

Check AMERICAN EXPRESS Money Order

VISA MASTERCARD DISCOVER

NOTE: For credit courses, if you are claiming entitlement to in-state tuition privileges, you must complete an application for Massachusetts In-State Tuition Rates form and meet the requirements.

Please see last page for further information.

NAME _____

ACCOUNT NUMBER _____

EXPIRATION DATE _____

SIGNATURE _____

COURSE SELECTION

COURSE NAME	COURSE NUMBER	SECTION CODE	COURSE TITLE	CREDITS
ENG	111	M1	College Writing	3

ALTERNATE COURSE CHOICE:

--	--	--	--	--

NOTE TO STUDENT: When you sign this registration form, you are academically and financially responsible for the courses for which you register including required prerequisites and the requirements for the program in which you are enrolled.

SIGNATURE _____ DATE _____

DETACH HERE



www.bhcc.mass.edu



**Bunker Hill
Community College**

imagine the possibilities

CHARLESTOWN CAMPUS
250 NEW RUTHERFORD AVENUE
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